

TOLLESHUNT KNIGHTS PARISH COUNCIL

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Minutes of the Ordinary Meeting held on 16.8.2021 in the Village Hall Tolleshunt Knights

PRESENT:

CHAIR – COUNCILLOR D TUNGATT

VICE CHAIR – COUNCILLOR M PORTER

COUNCILLORS MR COOK, MRS DENNIS AND MRS THOMPSON

The Parish Clerk Miss Banyard

Two members of the public (VHMC representatives)

To receive questions/enquiries from members of the public, to receive an answer at an appropriate time in the agenda.

A discussion was held with the VHMC members as to the reasons for the cracking issues in the Village Hall. It is not certain if this has been caused by the oak trees under the Parish Council's ownership, but could in fact be due to other issues. The Parish Council has asked its insurers to look into the problem, and their report is awaited.

THFC has held a match mid week without the permission of the Parish Council, and wishes to do so again in the coming week with parking on the field. This was agreed as a one-off, but the clerk will write to THFC reminding them of their Hire Agreement and asking for a copy of their Risk Assessment.

It was reported that the Play School is now making use of the Village Hall for its fete.

3205/01 To receive apologies for absence, other announcements and Declarations of Interest from Members on any of the agenda items set out below.

Apologies for absence were received from Councillor Mr Long.

There were no Declarations of Interest.

3206/01 To approve the Minutes of the Ordinary remote meeting held on 26.7.2021 (no meeting was held in June).

It was **RESOLVED** to approve the above Minutes.

3207/01 To receive information on matters contained in the above Minutes.

No issues were raised.

3208/01 Planning

a. Decision by Maldon District Council. The following was received:

21/00575/HOUSE	Single storey rear extension. Alterations to fenestration. New porch (amendments to previous refused scheme 21/00170/HOUSE)	25 D'Arcy Road Tiptree Refused Decision date 29.7.2021
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b. New applications. It was noted that the following application has been **withdrawn**:

21/00666/COUPA	Park Farm Park Lane Tolleshunt Knights	Change of use of agricultural buildings to a flexible use within shops (Class A1), financial and professional services (Class A2), restaurants and cafes (Class A3), business (Class B1), storage or distribution (Class B8), hotels (Class C1) or assembly and leisure (Class D2)
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- c. To receive any updates on planning enforcement issues.
There was nothing further to report.
- d. To consider any other planning issues.
No matters were raised.

3209/01 To consider any items of correspondence received or reports from the clerk
Update on insurance claim regarding Village Hall. The Parish Council will await the decision of its insurers over what action to take.

3210/01 To consider any highways issues
Trucam patrols in July made 14 captures of speeding vehicles.

3210/02 Various Highways issues have been reported to Essex County Council, who will be asked for a date for the reinstatement of the white lines in Barnhall Road..

3210/03 Fly tipping of rubble in Hawthorns will be reported to the District Council. NB: the owner of the property concerned has now advised that this rubble will be removed.

3211/01 To consider any issues concerning public rights of way.
There was nothing to report.

3212/01 Report of the Road Safety Officer.
Councillor Mrs Dennis reported that she had looked at the new cemetery gates in Blind Lane and was very pleased with the work carried out

3213/01 Report of the Press Officer.
There was nothing to report.

3214/01 Report of the Village Hall Management Committee representative
Fees for use of the Hall will now be increased, with charges for the meeting room to be £12 per hour. The VHMC is to carry out reduction work on the ash trees outside the Hall, and the Parish Council will ask Maldon District Council for a quote to carry this out on their behalf.,

3215/01 To receive the financial statements and to authorise accounts for payment.
a. The financial statements were approved.
b. It was **RESOLVED** to authorise the following payments:

V Banyard	Clerk's salary + expenses August	£ 243.92
HMRC	Clerk's tax August	£ 59.71
E King	Repairs to Village Hall drive	£5,294.40

It was **RESOLVED** to purchase the memorial bench for Mrs Hillen (as previously agreed), and Councillor Mr Cook undertook to provide the concrete base.

3216/01 To consider any issues concerning the playing field, Village Hall car park and CCTV system.
Councillors discussed the new quote dated 2.8.2021 for additional grounds maintenance provided by Maldon District Council and it was **RESOLVED** to authorise this work to be carried out.

3216/02 It was **RESOLVED** to adopt the draft Hire Agreement for use of the playing field, and this will be published on the Parish Council website.

3217/01 To set the date for the Council's September meeting.

The next meeting will be held on 20th September in the Village Hall, and all future meetings will take place on the third Monday of each month.

3218/01 To consider other items of information for inclusion on a future agenda.

No issues were raised.

As there was no further business the meeting was closed at 9.30 pm.

The above Minutes were approved at the Council's meeting held on 27.9.2021