

**TOLLESHUNT KNIGHTS PARISH COUNCIL**

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Minutes of the Ordinary Remote Meeting held on 26.4.2021

**PRESENT:**

CHAIR – COUNCILLOR D TUNGATT

VICE CHAIR – COUNCILLOR M PORTER

COUNCILLORS MR COOK, MRS DENNIS, MR LONG AND MRS THOMPSON

The Parish Clerk Miss Banyard

One member of the public was in attendance.

To receive questions/enquiries from members of the public, to receive an answer at an appropriate time in the agenda.

A member of the public spoke in support of her application to hold a weekly fitness class on the playing field.

The Parish Council **RESOLVED** to give permission for the class to take place on Thursday evenings, commencing on 6<sup>th</sup> May and subject to a signed Playing Field Hire Agreement. The charge was set at £10 per week, with payment going directly into the Council’s account.

3157/01 To receive apologies for absence, other announcements and Declarations of Interest from Members on any of the agenda items set out below.

There were no apologies for absence.

There were no Declarations of Interest.

3158/01 To approve the Minutes of the Ordinary remote meeting held on 15.3.2021.

It was **RESOLVED** to approve the above Minutes.

3159/01 To receive information on matters contained in the above Minutes.

No issues were raised.

3160/01 Planning

a. To receive decisions by Maldon District Council. The following were noted:

HOUSE/MAL/21/00170 25 D’Arcy Road Tiptree	Single storey rear extension. Alterations to fenestration. New porch	<b>Refused</b>
HOUSE/MAL/21/00146 40 Top Road Tolleshunt Knights	Proposed front bay and changes to external finishes	<b>Approved</b>
COUPA/MAL/21/00181 Barn at Old Middle Farm Blind Lane Tolleshunt Knights	Prior notification of a change of use from agricultural barn to C3 dwelling house	<b>Prior approval is required and granted</b>
COUPA/MAL/21/00154 Park Farm Park Lane Tolleshunt Knights	Change of use of an existing agricultural building to commercial B8 use	<b>Refused</b>
FUL/MAL/21/00149 Barns at Lower Farm Blind Lane Tolleshunt Knights	Relocation and rebuilding of garage block (residential) following approval of development 20/00954/FUL	<b>Approved</b>

b. New applications –Councillors considered the following:

21/00267/FUL	Meadow Nursery Park Lane Tolleshunt Knights	Retention of the existing dwelling <i>Decision made between meetings – <b>Objection.</b></i>
21/00310/HOUSE	37 Strawberry Lane Tolleshunt Knights	Single storey front and rear extension. Changes to fenestration. New patio. It was <b>RESOLVED</b> to make no comment on this application.

c. Councillors noted the following Appeals to the Planning Inspectorate, the outcome of which is not yet known.

ENF/12/00267/03 APP/X1545/C/20/3249912 and APP/X1545/C/20/3249913. 11 Nov 2020 ENF/12/00267/04 APP/X1545/C/20/3249914 and APP/X1545/C/20/3249915. 11 Nov 2020 ENF/12/00267/05 APP/X1545/C/20/3249916 and APP/X1545/C/20/3249917. 11 Nov 2020 Hearing dated 14.4.2021	The Barn Honeypot Lane Tolleshunt Knights	Appeals against enforcement notices issued by Maldon District Council
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- d. To consider a letter proposing the development of 2 sites in Top Road (Cerdea Planning – total number in the region of 120-140 dwellings). It was **RESOLVED** to reply to the developer stating that the Parish Council would make no comment until a formal planning application was in place.
- e. To receive any updates on planning enforcement issues. There was nothing to report.

3161/01 To consider any items of correspondence received or reports from the clerk  
No issues were raised.

3162/01 To consider any highways issues including:  
In March 22 captures of speeding vehicles were made by the Trucam patrols.

3162/02 It was noted that an accident had recently occurred in Strawberry Lane where a car had crashed into a house.

3163/01 To consider any issues concerning public rights of way.  
No issues were raised.

3164/01 Report of the Road Safety Officer.  
No issues were raised.

3165/01 Report of the Press Officer.  
There was nothing to report.

3166/01 Report of the Village Hall Management Committee representative

The VHMC held a meeting on 8.4.2021 and will hold a Village Meeting on 15.5.2021 in a bid to get more volunteers to join the committee to help run the Hall. Leaflets will also be sent out to villagers asking for support. Councillors briefly discussed what might happen if insufficient numbers of volunteers came forward.

It was reported that during a recent football match on the field the rear door of the Hall was left open. As this has security implications the VHMC will be advised.

3167/01 To receive the financial statements and to authorise accounts for payment.

- a. The financial statements were approved.
- b. It was **RESOLVED** to authorise the following payments:

V Banyard	Clerk's salary + expenses	£ 250.57
HMRC	Clerk's tax April	£ 59.71
Zoom Video Communications	Monthly Zoom fee April	£ 14.39
EALC	Subscription renewal	£ 342.02
BHIB	Insurance renewal	£ 550.33
Amazon.co.uk	Memory sticks	£ 23.35

The contractor who will carry out repair works to the Village Hall driveway will be asked if this work can be carried out in the first week of June during the half term, or in the school summer holidays.

3168/01 To approve the signing of the Certificate of Exemption from external audit – that during the financial year ended 31.3.2021 neither the income or expenditure of the Council exceeded £25,000.

It was **RESOLVED** to sign the Certificate as above.

3169/01 To consider any issues concerning the playing field, Village Hall car park and CCTV system.

The police have been contacted regarding substance misuse in the car park, and they will organise patrols to monitor this situation.

3169/02 It was noted that Tiptree Heath Youth FC has permission to use the playing field for matches and training from September 2020 to the end of May 2021.

3169/03 It was noted that a village resident has recently been clearing litter from Factory Hill. The Parish Council is very grateful for this and the Chair will pass on its thanks to the resident.

3170/01 To set the date for the Council's May meeting.

It was **RESOLVED** to set the date for the next meeting on 6.5.2021 in order that it can be held remotely before government legislation requires face to face meetings to resume.

3171/01 To consider other items of information for inclusion on a future agenda.

No issues were raised.

As there was no further business the meeting was closed at 9.46 pm.