

TOLLESHUNT KNIGHTS PARISH COUNCIL

Minutes of the **Ordinary Meeting** held on Monday 16th April 2018 in the Village Hall, Top Road, Tolleshunt Knights.

PRESENT: Chairing the meeting – Councillor M Porter (Vice Chair)
Councillors Mr Cook, Mrs Dennis, Mr Long and Mrs Thompson.
Miss V Banyard (parish clerk). No members of the public.

TO RECEIVE QUESTIONS/ENQUIRIES FROM MEMBERS OF THE PUBLIC. TO RECEIVE AN ANSWER AT THE APPROPRIATE POINT IN THE MEETING

No issues were raised.

2418/01 TO RECEIVE APOLOGIES FOR ABSENCE, OTHER ANNOUNCEMENTS AND DECLARATIONS OF INTEREST FROM MEMBERS

Apologies for absence were received from Councillor Mr Tungatt and the Ward Member Councillor Mrs Bamford . No Declarations of Interest were received.

2419/01 TO APPROVE THE MINUTES OF THE ORDINARY MEETING HELD ON 19th MARCH 2018

It was **RESOLVED** to approve the Minutes of the above Meeting.
The Council thanked Mrs S Tungatt for standing in at the last minute to take the minutes.

2420/01 TO CONSIDER ANY ITEMS OF INFORMATION FROM THE ABOVE MINUTES

No issues were raised.

2421/01 TO CONSIDER PLANNING APPLICATIONS WHICH MAY BE RECEIVED AND OTHER PLANNING ISSUES

The following decision by Maldon District Council was noted:

HOUSE/MAL/18/00042 PP-06618004	Homeview 23 Strawberry Lane Tiptree	Replacement mower shed with ancillary use to existing residential dwelling. Approved
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2421/02 The following new application was considered:

FUL/MAL/18/00339 Variation of condition 5 of approved planning permission FUL/MAL/15/00592 (Proposed 3 bedroom dwelling with detached garage)	Chene View Park Lane Tolleshunt Knights	It was RESOLVED to object to this application. A fence instead of a hedge would have an urbanising effect on the street scene. It was also noted that the plans were not accurate – the property now has an in/out driveway which has not received planning permission, and the garden room has a flat instead of a pitched roof. It was also noted that under a previous permission Meadow Nursery should have been demolished when the new property was inhabited, but this has not been done. These matters will be raised with Maldon District Council enforcement.
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2421/03 Other planning issues: Chene View Park Lane - Development not in accordance with plans – change of roof to extension: There is no breach of planning control that Maldon District Council can act upon.

At the same site there is a case open regarding changes to the landscaping at the front of the property (17/00382/OPCOMP).

2422/01 TO RECEIVE AND CONSIDER ANY REPORT THAT THE CLERK MAY MAKE, INCLUDING CORRESPONDENCE RECEIVED BY THE COUNCIL.

It was noted that Maldon District Council is currently setting fees for its GDPR service to Parish Councils. This item will be reconsidered when the fees have been set.

2423/01 TO CONSIDER ANY HIGHWAYS ISSUES

Local Highways Panel; suggestion from Tiptree Parish Council that Tolleshunt Knights Parish Council should apply to the Local Highways Panel for a speed limit on Factory Hill. Tiptree Parish Council will be advised that Factory Hill does not lie within the Maldon LHP district.

Tiptree Parish Council will be advised that the litter bin in Park Lane Nature Reserve was definitely overflowing at the time that the matter was originally brought to its attention.

A large number of potholes at various locations in Brook Road, Barnhall Road and Tudwick Road will be reported to Highways.

2424/01 PUBLIC RIGHTS OF WAY

Currently the footpaths are very wet. A complaint has been received that the footpath from Barnhall Road to Rectory Road is flooded.

2425/01 REPORT OF THE ROAD SAFETY OFFICER

There was nothing to report.

2426/01 REPORT OF THE PRESS OFFICER

There are still some problems with the distribution of the Tribune in parts of Tolleshunt Knights. Councillor Mr Long will pursue this matter.

2427/01 REPORT OF THE REPRESENTATIVE ON THE VILLAGE HALL MANAGEMENT COMMITTEE

It was noted that Tiptree Heath Football Club has agreed to decorate the changing rooms in the Hall free of charge.

Plans for the village fete are progressing.

The VHMC AGM will be held on 30.4.2018.

2428/01 TO RECEIVE AND CONSIDER ANY REPORT THAT THE RFO MAY MAKE AND TO AUTHORISE THE SIGNING OF ORDERS FOR PAYMENT.

It was **RESOLVED** to approve the financial statement and bank reconciliation dated 16.4.18.

2428/02 It was **RESOLVED** to authorise the following payments.

Miss V Banyard	Clerk's salary Apr and expenses	£ 213.28
HMRC	Clerk's tax Apr	£ 52.69
EALC	Subscription renewal	£ 310.75

2429/01 TO RECEIVE A REPORT ON THE INSTALLATION OF CCTV IN THE VILLAGE HALL CAR PARK

The CCTV policy may need to be reviewed given the new General Data Protection Regulations. Councillor Mr Porter is to attend an EALC course which will give further advice on this issue.

2430/01 TO CONSIDER ANY MATTERS CONCERNING THE PLAYING FIELD

One quote has been received for repairs of potholes in the car park and driveway. Councillor Mr Cook will seek two more quotes.

2431/01 TO REVIEW THE PARISH COUNCIL'S FINANCIAL REGULATIONS AND STANDING ORDERS

It was **RESOLVED** that the above should be adopted – Councillor Mr Porter to make minor amendments.

2432/01 TO CONSIDER ANY ISSUES CONCERNING THE NEW DATA PROTECTION REGULATIONS

Maldon District Council has put together a pack of information for Parish Councils on the new GDPR. The fee scale for this service is yet to be decided.

Councillors' new e mail addresses are now in place.

Councillor Mrs Thompson will research a new phone for the clerk.

2433/01 TO CONSIDER ANY OTHER INFORMATION OR ITEMS FOR A FUTURE AGENDA

At the next meeting the Parish Council will review the CCTV policy.

A card will be sent to Councillor Mr Tungatt wishing him a speedy recovery from his recent operation.

As there was no further business the Meeting was closed at 9.38 pm.