

**TOLLESHUNT KNIGHTS PARISH COUNCIL**

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Minutes of the **Ordinary Meeting** held on Monday 19<sup>th</sup> March 2018 in the Village Hall, Top Road, Tolleshunt Knights.

**PRESENT** Chair – Councillor D Tungatt  
Vice Chair – Councillor M Porter  
Councillors – Mr G Cook, Mrs J Dennis, Mr R Long and Mrs M Thompson.  
Mrs S Tungatt (taking the Minutes in the absence of the clerk). No members of the public were present.

**TO RECEIVE QUESTIONS/ENQUIRIES FROM MEMBERS OF THE PUBLIC, TO RECEIVE AN ANSWER AT THE APPROPRIATE POINT IN THE MEETING**

No issues were raised.

**2404/01 TO RECEIVE APOLOGIES FOR ABSENCE, OTHER ANNOUNCEMENTS AND DECLARATIONS OF INTEREST FROM MEMBERS**

Apologies for absence were received from the Ward Member Councillor Mrs Bamford who was attending the Highways Briefing and will provide an update at the next Parish Council Meeting in April. Miss V Banyard (parish clerk). No Declarations of Interest were received.

**2405/01 TO APPROVE THE MINUTES OF THE ORDINARY MEETING HELD ON 19<sup>th</sup> FEBRUARY 2018**

Councillor Long confirmed he was an apology at the previous meeting. Following this amendment it was **RESOLVED** to approve the Minutes of the above Meeting.

**2406/01 TO CONSIDER ANY ITEMS OF INFORMATION FROM THE ABOVE MINUTES**

No issues were raised.

**2407/01 TO CONSIDER PLANNING APPLICATIONS WHICH MAY BE RECEIVED AND OTHER PLANNING ISSUES**

The following decision by Maldon District Council was noted:

FUL/MAL/17/00891	Erection of detached dwelling at Beatbush Wood Park Lane	<b>Refused</b>
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**2407/02** New planning applications – the following were considered:

FUL/MAL/18/00315	Erection of two stables, hay barn and construction of manège at land opposite Krissimon Farm, Honeypot Lane.	This application was turned down at a previous Parish Council meeting. Following discussion it was <b>RESOLVED</b> to make no comment on this application other than that any future lighting requires written permission from the LPA or MDC.
FUL/MAL/18/00278 PP-06783095	New dwelling 2 at 13 Barnhall Road Tolleshunt Knights.	Alterations to FUL/MAL/17/00619 - Plot 2 to include new stables to the rear garden with extended access drive to North East boundary. The neighbours have objected on the grounds that their amenity will be damaged due to the smell, flies etc. from the stables which will be very close to their garden. Also there are concerns about flooding and

		<p>intrusive lighting etc.  It was <b>RESOLVED</b> to object to this application on the grounds of it being an un-neighbourly development with respect to both sides of the property. The property concerned has very poor access; there is no indication of a muckheap or clearing of same and the application is unclear regarding lighting.</p>
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**2407/03** Other planning issues: No issues were raised other than Mr Porter reminding the Parish Council that from next month all new planning applications will need to be shown on a projector due to the withdrawal by Maldon District Council of hard copies of applications. Mrs Thompson will speak to Miss Banyard regarding her bringing the laptop to the meetings with the downloaded applications. Mr Porter will arrange to loan the projector from the Village Hall.

**2408/01 TO RECEIVE AND CONSIDER ANY REPORT THAT THE CLERK MAY MAKE, INCLUDING CORRESPONDENCE RECEIVED BY THE COUNCIL.**

There was nothing to report.

**2409/01 TO CONSIDER ANY HIGHWAYS ISSUES**

Mr Cook noted that the signpost within the triangle of grass had been knocked down at the top of Brook Road/Barnhall Road and Rectory Road. Mr Long highlighted the issues with the footpath running alongside Factory Hill. The Parish Council agreed to Mr Long's proposal to write a letter on its behalf, to be signed by Mr Tungatt, for the attention of Tiptree Parish Council to take these matters up with Highways.

**2410/01 PUBLIC RIGHTS OF WAY**

Mr Long mentioned the good work that Mr Strathern had undertaken regarding the clearing of footpaths and it was agreed that a letter be sent to him to thank him for his work.

**2411/01 REPORT OF THE ROAD SAFETY OFFICER**

There was nothing to report.

**2412/01 REPORT OF THE PRESS OFFICER**

Mr Long mentioned he had not received the Tribune newspaper for some weeks and he is following this up with them directly. Other than this, there was nothing to report.

**2413/01 REPORT OF THE REPRESENTATIVE ON THE VILLAGE HALL MANAGEMENT COMMITTEE**

A complaint had been made to the Village Hall Management Committee that salt wasn't put on the car park during the cold spell. It was noted that there are plenty of bags available near to the entrance should anyone need to put any on the car park or footpaths. It was also mentioned that the Playgroup are hiring an individual to undertake small jobs. It was agreed that given the Parish Council's requirement that the new dog waste bin to be erected, it may be worth approaching this individual in this regard. Mr Cook will contact Andersons about the repairs to the potholes in the car park.

Mr Porter confirmed that the Village Hall AGM will be held on 30 April to which all villagers are invited to attend. Their constitution is under review and they are supposed to have one trustee from the Parish Council attend all meetings. However no Councillors were able to undertake the role at this time.

As the Parish Council has not paid for hire of the meeting room used in the Village Hall since 2016, it was agreed to submit a cheque to the Village Hall Management Committee for £120 which covered the period 1/4/16 to 31/3/17.

Mr Porter confirmed that the Village Fete will take place on Sunday 22 July and the Village

Hall will be closed from 15-19 August for redecorating which may impact on the 20<sup>th</sup> August Parish Council meeting.

**2414/01 TO RECEIVE AND CONSIDER ANY REPORT THAT THE RFO MAY MAKE AND TO AUTHORISE THE SIGNING OF ORDERS FOR PAYMENT.**

It was **RESOLVED** to delay the approval of the financial statement and bank reconciliation dated 19.3.18 until the April meeting when Miss Banyard will be in attendance.

**2414/02** It was **RESOLVED** to authorise the following payment.

Tolleshunt Knights Village Hall Management Committee	Room hire fee for period 1/4/16 to 31/3/17 as noted above	£ 120.00
Miss V Banyard	Clerk's salary and expenses Mar 2018	£ 216.03
HMRC	Clerk's tax Mar 2018	£ 52.69
M Thompson (cartridgesave.co.uk)	New toner cartridge	£ 39.33

**2415/01 TO RECEIVE A REPORT ON THE CCTV IN THE VILLAGE HALL CAR PARK**  
There was nothing to report.

**2416/01 TO CONSIDER ANY MATTERS CONCERNING THE PLAYING FIELD**

Following discussion it was agreed that no amendments were required to the playing field Hire Agreement and Mr Porter is to produce the final version. The draft was also agreed at the previous Village Hall Management Committee meeting in early February.

Following an e mail enquiry from Mr Berryman on behalf of TK Eagles it was **RESOLVED** that the playing field could be hired at the agreed fee of £50 for the season and that Mr Porter would forward a copy of the playing field hire agreement to Mr Berryman.

**2417/01 TO CONSIDER ANY ISSUES CONCERNING THE NEW DATA PROTECTION REGULATIONS**

NALC data protection is to be deferred to the next meeting. However, the Parish Council agreed to allow Mrs Thompson to spend up to £30 for individual e mail addresses to run the Tolleshunt Knights Parish Council own domain. The Parish Council also discussed the possibility of providing a separate telephone contact number for Miss Banyard in her role as Parish Clerk.

**ITEMS FOR A FUTURE AGENDA**

At the next meeting the Parish Council will consider the purchasing of a phone for the clerk and obtaining e mail addresses for Councillors.

As there was no further business the Meeting was closed at 9.32 pm.