

TOLLESHUNT KNIGHTS PARISH COUNCIL

Minutes of the **Ordinary Meeting** held on Monday 15th January 2018 in the Village Hall, Top Road, Tolleshunt Knights.

PRESENT: Chair – Councillor D Tungatt
Councillors Mr Cook, Mrs Dennis, Mr Long (arrived 8.10 pm) and Mrs Thompson.
Miss V Banyard (parish clerk). No members of the public.

TO RECEIVE QUESTIONS/ENQUIRIES FROM MEMBERS OF THE PUBLIC. TO RECEIVE AN ANSWER AT THE APPROPRIATE POINT IN THE MEETING

No issues were raised.

Prior to the commencement of business it was noted that Councillor R Long had been honoured with an MBE in the New Year's Honours List and had already received congratulations from Councillors.

2373/01 TO RECEIVE APOLOGIES FOR ABSENCE, OTHER ANNOUNCEMENTS AND DECLARATIONS OF INTEREST FROM MEMBERS

Apologies for absence were received from Councillor M Porter and the Ward Member Councillor Mrs Bamford . No Declarations of Interest were received.

2374/01 TO APPROVE THE MINUTES OF THE ORDINARY MEETING HELD ON 18th DECEMBER 2017

It was **RESOLVED** to approve the Minutes of the above Meeting.

2375/01 TO CONSIDER ANY ITEMS OF INFORMATION FROM THE ABOVE MINUTES

No issues were raised.

2376/01 TO CONSIDER PLANNING APPLICATIONS WHICH MAY BE RECEIVED AND OTHER PLANNING ISSUES

The following decisions from Maldon District Council were noted:

HOUSE/MAL/17/01316 Willow Hall Park Lane Tolleshunt Knights	Demolition of existing outbuilding and replacement with new outbuilding in adjusted location	Approved
LDP/MAL/17/00783 Willow Hall Park Lane Tolleshunt Knights	Claim for Lawful Development Certificate for the change of use of garage store within roof space to living room and bedroom accommodation for an annexe which is supported by the main house	Refused It was noted that windows had already been put into the garage. This will be reported to enforcement

2376/02 New planning applications – the following was considered:

FUL/MAL/17/00891 PP-06171823 Land at Oaklands Park Lane Tolleshunt Knights	Erection of detached dwelling	It was RESOLVED to object to this application (see attached response to Maldon District Council)
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2376/03 Other planning issues: 29 D'Arcy Road – enforcement has advised that the installation of a wood burner in the garage is not a planning breach unless the garage is being used for commercial purposes or as an annexe to the main property. If residents feel that plastic is being burnt on the site they need to contact Maldon District Council's Environment

Department. Councillor Mrs Thompson undertook to discuss this issue with MDC.

2377/01 TO RECEIVE AND CONSIDER ANY REPORT THAT THE CLERK MAY MAKE, INCLUDING CORRESPONDENCE RECEIVED BY THE COUNCIL.

A resident has requested use of part of the playing field when she uses the Village Hall for a wedding reception in September. It was **RESOLVED** to grant permission provided that no glass containers are brought onto the field and everything is left tidy afterwards. It was further **RESOLVED** that the Council will consider updating its Playing Field Hire policy – this to be done at the February meeting.

2378/01 TO CONSIDER ANY HIGHWAYS ISSUES

No issues were raised.

2379/01 PUBLIC RIGHTS OF WAY

It was noted that all footpaths are in good order.

2380/01 REPORT OF THE ROAD SAFETY OFFICER

There was nothing to report.

2381/01 REPORT OF THE PRESS OFFICER

It was noted that there seems to be some circulation problems of the Tribune in Tolleshunt Knights. This will be reported to the editor of the magazine.

2382/01 REPORT OF THE REPRESENTATIVE ON THE VILLAGE HALL MANAGEMENT COMMITTEE

Due to the absence of Councillor Mr Porter, no report was available.

2383/01 TO RECEIVE AND CONSIDER ANY REPORT THAT THE RFO MAY MAKE AND TO AUTHORISE THE SIGNING OF ORDERS FOR PAYMENT.

It was **RESOLVED** to approve the financial statement and bank reconciliation dated 15.1.18.

2383/02 It was **RESOLVED** to authorise the following payments.

Miss V Banyard	Clerk's salary Jan and expenses	£ 213.28
HMRC	Clerk's tax Jan	£ 52.69

2383/03 The clerk was authorised to apply for a grant from the Transparency Fund (training and work on the website).

2384/01 TO RECEIVE A REPORT ON THE INSTALLATION OF CCTV IN THE VILLAGE HALL CAR PARK

Due to the absence of Councillor Mr Porter, no report was available.

2385/01 TO CONSIDER ANY MATTERS CONCERNING THE PLAYING FIELD

A quote has been received from Bonz for tree work in the playing field. The clerk reported that two other quotes had been sought but the companies did not reply. Further quotes will be obtained if possible.

To consider Tiptree Heath FC's request to use the field for football matches.

2386/01 TO CONSIDER ANY ISSUES CONCERNING THE NEW DATA PROTECTION REGULATIONS

The clerk reported that the situation remained unclear but that both the National Association of Local Councils and Maldon District Council were preparing a pack of information (to be published in February). It was noted that Councillors should have a separate e mail address from their own personal one for Council use, and the clerk should be provided with a phone

solely for Council work. This will be further considered at the next meeting of the Council.

2387/01 TO CONSIDER ANY OTHER INFORMATION OR ITEMS FOR A FUTURE AGENDA

The appointment of the Internal Auditor for the year ended 31.3.2018 will be considered at the next meeting, together with arrangements for the review of the Council's Standing Orders and Financial Regulations.

As there was no further business the Meeting was closed at 9.06 pm.