

TOLLESHUNT KNIGHTS PARISH COUNCIL

Minutes of the **Ordinary Meeting** held on Monday 20th November 2017 in the Village Hall, Top Road, Tolleshunt Knights.

PRESENT: Chair - Councillor D Tungatt
Vice Chair – Councillor M Porter
Councillors Mr Cook, Mrs Dennis and Mrs Thompson.
Miss V Banyard (parish clerk).
No members of the public were present.

TO RECEIVE QUESTIONS/ENQUIRIES FROM MEMBERS OF THE PUBLIC, TO RECEIVE AN ANSWER AT THE APPROPRIATE POINT IN THE MEETING

No issues were raised.

2341/01 TO RECEIVE APOLOGIES FOR ABSENCE, OTHER ANNOUNCEMENTS AND DECLARATIONS OF INTEREST FROM MEMBERS

Apologies for absence were received from Councillor Mr Long and the Ward Member Councillor Mrs Bamford.

No Declarations of Interest were made.

2342/01 TO APPROVE THE MINUTES OF THE ORDINARY MEETING HELD ON 16TH OCTOBER 2017

It was **RESOLVED** to approve the Minutes of the above Meeting.

2343/01 TO CONSIDER ANY ITEMS OF INFORMATION FROM THE ABOVE MINUTES

The damaged Top Road name sign at the junction of Top Road and Oxley Hill has now been replaced.

2344/01 TO CONSIDER PLANNING APPLICATIONS WHICH MAY BE RECEIVED AND OTHER PLANNING ISSUES

There were no decisions from Maldon District Council, but the application for 27 houses at the rear of Strawberry Lane is to be considered by the North West planning committee on 28.11.2017

b) The following new application was considered:

LDP/MAL/17/00783 PP-06417970	Willow Hall Park Lane Tolleshunt Knights	Claim for lawful development certificate for the change of use of garage store within roof space to living room and bedroom accommodation for an annexe which is supported by the main house. It was RESOLVED that the Parish Council has no objections to the above application.
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2344/02 Other planning issues: Councillors noted that Maldon District Council has now replaced the parish trigger with an extended call in process. Parish Councils can still ask the Ward Members to call in any applications which are of a particular concern. Additionally, from 1.4.2018 Parish Councils will no longer receive hard copies of planning applications. Councillor Mrs Thompson will raise this issue with the District Council, but Councillor Mr Cook stated that if necessary he could print off applications for consideration at meetings.

2345/01 TO RECEIVE AND CONSIDER ANY REPORT THAT THE CLERK MAY MAKE, INCLUDING CORRESPONDENCE RECEIVED BY THE COUNCIL. That Councillors Mrs Dennis and Mrs Thompson will attend the Village Friends meeting at Tolleshunt Major.

2345/02 Andrew Upton (Tiptree Heath FC) has asked if the Parish Council would give permission for the club to use the playing field for matches from January to May 2018. He has also been in touch with the VHMC concerning the facilities available in the Hall for footballers. A number of issues have been raised, and Councillor Mr Porter undertook to reply to Mr Upton. The Parish Council has already agreed that the club could use the playing field at some point.

2346/01 TO CONSIDER ANY HIGHWAYS ISSUES

The Parish Council has asked for the Trucam team to visit the village to monitor the speed of vehicles, but the equipment is not now available until the end of November.

2346/02 Councillors noted that at its September meeting the Local Highways Panel agreed that Panel decisions are required to fund the following schemes for delivery in 2018/19:
Study into mini roundabout improvements (extension of kerb line/domed roundabout/directional signage) – junction of Factory Hill/Brook Road/D’Arcy Road.
Improvements to speed limit repeater signs (size/frequency) and roundels – Brook Road/Tolleshunt D’Arcy Road.
Both of these schemes were initially approved by the Local Highways Panel in April 2016.

2347/01 PUBLIC RIGHTS OF WAY

No issues were raised.

2348/01 REPORT OF THE ROAD SAFETY OFFICER

There was nothing to report.

2349/01 REPORT OF THE PRESS OFFICER

No issues were raised.

2350/01 REPORT OF THE REPRESENTATIVE ON THE VILLAGE HALL MANAGEMENT COMMITTEE

The padlock on the entrance gate in the Village Hall driveway has now been replaced and Councillor Mr Porter has distributed a number of keys and made a list of keyholders.

2350/02 The pre-school group is looking at funding sources to carry out a refurbishment of the area it uses at the front of the Village Hall.

2351/01 TO RECEIVE AND CONSIDER ANY REPORT THAT THE RFO MAY MAKE AND TO AUTHORISE THE SIGNING OF ORDERS FOR PAYMENT.

It was **RESOLVED** to approve the financial statement and bank reconciliation dated 20.11.2017.

2351/02 It was **RESOLVED** to authorise the following payments.

Miss V Banyard	Clerk’s salary Nov and expenses	£ 216.03
HMRC	Clerk’s tax Nov	£ 52.69
Royal British Legion	Poppy wreath	£ 17.00
Information Commission	Data Protection Registration	£ 35.00

2352/01 TO CONSIDER ARRANGEMENTS FOR THE SETTING OF THE BUDGET FOR THE YEAR ENDING 31.3.2019

The working party meeting will now be held on 2.12.2017 at 10.00 am.

2353/01 TO CONSIDER ANY MATTERS CONCERNING THE CCTV EQUIPMENT

No issues were raised.

2354/01 TO CONSIDER ANY MATTERS CONCERNING THE PLAYING FIELD AND VILLAGE HALL CAR PARK

No issues were raised.

2355/01 TO CONSIDER ANY OTHER INFORMATION OR ITEMS FOR A FUTURE AGENDA

No issues were raised.

As there was no other business the Meeting was closed at 8.50 pm.