

**TOLLESHUNT KNIGHTS PARISH COUNCIL**

Minutes of the **Ordinary Meeting** held on Monday 17<sup>th</sup> July 2017 in the Village Hall, Top Road, Tolleshunt Knights.

**PRESENT:** Chair - Councillor D Tungatt  
 Vice Chair – Councillor M Porter  
 Councillors Mr Cook, Mrs Dennis and Mrs Thompson.  
 The Ward Member Councillor Mrs E Bamford, Miss V Banyard (parish clerk).  
 No members of the public were present.

TO RECEIVE QUESTIONS/ENQUIRIES FROM MEMBERS OF THE PUBLIC, TO RECEIVE AN ANSWER AT THE APPROPRIATE POINT IN THE MEETING

No issues were raised.

2280/01 TO RECEIVE APOLOGIES FOR ABSENCE, OTHER ANNOUNCEMENTS AND DECLARATIONS OF INTEREST FROM MEMBERS

Apologies for absence were received from Councillor Mr Long.  
 No Declarations of Interest were made.

2281/01 TO APPROVE THE MINUTES OF THE ORDINARY MEETING HELD ON 19<sup>th</sup> JUNE 2017

It was **RESOLVED** to approve the Minutes of the above Meeting.

2282/01 TO CONSIDER ANY ITEMS OF INFORMATION FROM THE ABOVE MINUTES

No issues were raised.

2283/01 TO CONSIDER PLANNING APPLICATIONS WHICH MAY BE RECEIVED AND OTHER PLANNING ISSUES

The following decisions from Maldon District Council were noted:

FUL/MAL/17/00385 6 Brook Road Tolleshunt Knights	Demolition of existing building and creation of new 3 bedroom bungalow	<b>Approved</b>
FUL/MAL/17/00386 6 Brook Road Tolleshunt Knights	Demolition of existing building and creation of four bedroom chalet	<b>Refused</b>
HOUSE/MAL/17/00551 Barn Hall Barnhall Road Tolleshunt Knights	Alteration and extension to existing storage building	<b>Approved</b>

2283/02 New application:

HOUSE/MAL/17/00492 PP-05945357 Rose Hall Brook Road Tolleshunt Knights	Replace existing sheds with oak framed outbuilding	It was <b>RESOLVED</b> to support this application.
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2283/03 Councillors noted the following decision by the Planning Inspectorate:

FUL/MAL/16/00541 APP/X1545/W/17/3169977	Land adjacent to Badgers Leap Park Lane Tolleshunt Knights	Pair of semi-detached 2 bed dwellings <b>Appeal dismissed</b>
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2283/04 Other planning issues: No matters were raised.

2284/01 TO RECEIVE AND CONSIDER ANY REPORT THAT THE CLERK MAY MAKE, INCLUDING CORRESPONDENCE RECEIVED BY THE COUNCIL.

Tiptree Parish Council is to hold a regular forum with neighbouring Councils so that it can be made aware of any views which may affect residents in other parishes. Councillor Mr Porter will attend on behalf of Tolleshunt Knights Parish Council.

2284/02 Winter Salt Bag Scheme: It was **RESOLVED** that Tolleshunt Knights should again participate in this scheme.

2284/03 Maldon District Conservation and Design Awards: No nominations will be put forward this year.

2284/04 The clerk advised that Parish Councils must now report on their websites details of land and buildings which they own. The Parish Council does not own the Village Hall, but the playing field was donated to the Parish Council some years ago, and the village hall car park was purchased at a price thought to be £20,000. The playing field's value could be estimated by taking the value of agricultural land (£10,000 per acre). The field is a recreation ground for the use of the village and its residents. The location of the deeds of the playing field is thought to be the Essex Records Office.

2285/01 TO CONSIDER ANY HIGHWAYS ISSUES

Councillors received the following report from the Local Highways Panel concerning schemes in Tolleshunt Knights:

LMAL162055 – Factory Hill/Brook Rd/D'Arcy Rd mini roundabout

Finish 2018/2019 – feasibility study into mini roundabout improvements – extension of kerb line/domed roundabout/directional signage

Allocated budget £3,000. Based on prioritisation at March 17 Panel meeting, this scheme is in LHP rolling programme of works.

LMAL162081- Brook Rd/Tolleshunt D'Arcy Rd – speed limit repeater signs and roundels.

Finish 2018/2019 – Improvements to speed limit repeater signs (size/frequency) and roundels

Allocated budget £6,500. Based on prioritisation at March 17 Panel meeting, this scheme is in LHP rolling programme of works.

Also shown for Tolleshunt Knights is a scheme for a Vehicle Activated Sign for Kelvedon Rd nr junction with Maypole Rd Tolleshunt Knights – presumably this means the VAS outside Elizabeth Villas.

It was **RESOLVED** that the LHP is contacted to express the Parish Council's concerns that these schemes are not moving forward, and asking for immediate repairs to the VAS. The letter to the LHP to be copied to Councillors Henry Bass (LHP member for this area) and Mark Durham (Essex County Council).

2285/02 It was **RESOLVED** that Adrian Rayner (Community Park Watch Scheme) should be asked if his team has been able to carry out any speed monitoring in the village.

2286/01 PUBLIC RIGHTS OF WAY

The overgrown footpaths mentioned at the last meeting have been reported to Essex County Council.

2287/01 REPORT OF THE ROAD SAFETY OFFICER

There was nothing to report.

2288/01 REPORT OF THE PRESS OFFICER

It was noted that a report of a van being broken into in the village has been published on Facebook.

2289/01 REPORT OF THE REPRESENTATIVE ON THE VILLAGE HALL MANAGEMENT COMMITTEE

Arrangements for the village fete are progressing. Maldon District Council will be asked to ensure that the field is cut by the 28<sup>th</sup> July in time for the fete.

2290/01 TO RECEIVE AND CONSIDER ANY REPORT THAT THE RFO MAY MAKE AND TO AUTHORISE THE SIGNING OF ORDERS FOR PAYMENT.

It was **RESOLVED** to approve the financial statement and bank reconciliation dated 19.6.2017.

2291/02 It was **RESOLVED** to authorise the following payments.

Miss V Banyard	Clerk's salary July and expenses	£ 184.04
HMRC	Clerk's tax July	£ 44.76
St Luke's PCC	Grant towards upkeep of cemetery in Tolleshunt Knights	£ 200.00

2292/01 TO REVIEW THE PARISH CLERK'S SALARY FOR THE YEAR 2017-2018.

It was **RESOLVED** that the clerk's salary should be increased to NALC salary scale point 26 (£263.47 per month.) The clerk will take over the running of the web site and will also write a monthly report of the Council's activities for the Tribune magazine.

2293/01 TO CONSIDER ANY MATTERS CONCERNING THE PLAYING FIELD AND VILLAGE HALL CAR PARK

Some broken branches have been dealt with by Councillor Mr Porter. A branch needs to come down from a tree in the car park as it is obstructing the CCTV's view.

2294/01 TO CONSIDER ANY OTHER INFORMATION OR ITEMS FOR A FUTURE AGENDA

The internal auditor reported that the clerk had been underpaid by £27 in the year 2017-2018, and this will be dealt with at the next meeting.

As there was no other business the Meeting was closed at 9.09 pm.