

## TOLLESHUNT KNIGHTS PARISH COUNCIL

Minutes of the **Ordinary Meeting** held on Monday 17<sup>th</sup> February 2020 in the Village Hall, Top Road, Tolleshunt Knights.

### PRESENT:

Chair – Councillor D Tungatt

Vice Chair – Councillor M Porter (arrived 8.20 pm)

Councillors Mr Cook, Mrs Dennis and Mrs Thompson.

Parish clerk Miss V Banyard

No members of the public were present.

### TO RECEIVE QUESTIONS/ENQUIRIES FROM MEMBERS OF THE PUBLIC, TO RECEIVE AN ANSWER AT THE APPROPRIATE POINT IN THE MEETING

No issues were raised.

### 2759/19 TO RECEIVE APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST IN THE MEETING'S AGENDA ITEMS

Apologies for absence were received from Councillors Mr Long and Mr Porter (who would be late in arriving).

No Declarations of Interest were made.

### 2760/19 TO APPROVE THE MINUTES OF THE ORDINARY MEETING HELD ON 20<sup>th</sup> JANUARY 2020

It was **RESOLVED** to approve the Minutes of the above Meeting with the following amendment:  
Min 2755/02: A horse and its owner had been seen in the Village Hall car park (not a horse and carriage).

### 2761/01 TO CONSIDER ANY ITEMS OF INFORMATION FROM THE ABOVE MINUTES

The Council will write to Essex County Highways and Councillor Mark Durham (ECC) expressing concern at the number of very bad potholes in Church Road Tiptree. A pothole outside 13 Barnhall Road will be reported.

### 2762/01 TO CONSIDER PLANNING APPLICATIONS WHICH MAY BE RECEIVED AND OTHER PLANNING ISSUES

Decision by Maldon District Council – The following was noted:

19/01295/HOUSE	Donville 13 Strawberry Lane Tolleshunt Knights	Demolition of existing single storey side and rear extensions and the construction of new single storey side and rear extensions. Construction of storm porch and front facing dormer. Erection of first floor extension with rear dormer and Juliet balcony. Conversion of garage and addition of bay window to front elevation. Change of materials. <b>Approved</b>
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2762/02 New planning applications – There were none to consider.

### 2762/03 Other planning issues:

Nothing has been heard from enforcement about a breach of planning conditions at Meadow Nursery Park Lane

### 2763/01 TO CONSIDER ANY ITEMS OF CORRESPONDENCE RECEIVED.

Maldon District Council has made an offer to act as the Data Protection Officer for the Parish Council, even though this is now not a legal requirement. It was **RESOLVED** not to take this up.. Councillor Mrs Thompson expressed a willingness to undertake the on-line training on the Data Protection Regulations (as supplied by the EALC) and it was **RESOLVED** to finance this.

2764/01 TO CONSIDER ANY HIGHWAYS ISSUES

No recent report has been received from the Trucam patrols, but these will continue.

2764/02 It was noted that the Local Highways Panel is now meeting only quarterly and the minutes are not sent out to local councils.

2764/03 A speed limit/bends sign opposite Elizabeth Villas in Tolleshunt D’Arcy Road was brought down by a fallen tree in the recent storms, and this will be reported to Highways.

2765/01 PUBLIC RIGHTS OF WAY

No report was available due to the absence of Councillor Mr Long.

2766/01 REPORT OF THE ROAD SAFETY OFFICER

There was nothing to report.

2767/01 REPORT OF THE PRESS OFFICER

No issues were raised.

2768/01 REPORT OF THE REPRESENTATIVE ON THE VILLAGE HALL MANAGEMENT COMMITTEE

A meeting will be held on 11<sup>th</sup> March to discuss arrangements for the Annual Fete in the summer. The VHMC will discuss at its next meeting the costs of providing a defibrillator – to be shared with the Parish Council.

The proposed VE Day party is now not likely to take place.

The Village Hall AGM will take place on 24<sup>th</sup> March.

The Village Hall caretaker has agreed to carry out salt spreading in the car park in the event of icy weather. The Parish Council will pay him £10 per hour to do so. He will carry out the work as necessary and then invoice the Parish Council. The salt spreader will be stored in the Village Hall next to the Parish Council filing cabinets when it is not in use.

2769/01 TO RECEIVE AND CONSIDER ANY REPORT THAT THE RFO MAY MAKE AND TO AUTHORISE THE SIGNING OF ORDERS FOR PAYMENT.

It was **RESOLVED** to approve the financial statements for both the January and February meetings of the Council.

2769/02 It was **RESOLVED** to authorise the following payments.

Maldon District Council	Trucam patrols	£ 233.57
Miss V Banyard	Clerk’s salary Feb + expenses	£ 214.53
HMRC	Clerk’s tax Feb	£ 52.69
Glasdon UK Ltd	Pedestrian salt spreader	£ 150.00

2770/01 TO CONSIDER ANY MATTERS CONCERNING THE PLAYING FIELD, VILLAGE HALL CAR PARK AND CCTV SYSTEMS

It was noted that two trees had come down in the playing field following the recent storms, but this was not causing a problem. Bonz will be asked to contact the Chair to discuss any tree works needed in the playing field.

2770/02 It was noted that the field is very wet at present and THFC has been unable to play any matches due to ground conditions. A discussion was held as to whether the field should be mole drained again – the clerk to check when this was last done.

2770/03 The horse and its leader have been seen in the Village Hall car park again. A note will be placed in the Tribune magazine advising that horses are not allowed in the drive, car park or playing field.

2770/04 Information about the purchase of a defibrillator has been passed on to the Village Hall Management Committee for its consideration.

2770/05 A review of the insurance policy will be required when renewal is due to check that it covers damage to buildings due to trees. This is because the VHMC is still considering whether to call in a structural engineer to ascertain the reason for cracks appearing in walls in the Hall.

2771/01 TO CONSIDER THE SETTING UP OF A NEW PARISH COUNCIL WEBSITE FOLLOWING THE CLOSURE OF ESSEXINFO IN 2020.

Councillor Mrs Thompson reported that the setting up of the new website is progressing.

2772/01 TO CONSIDER ANY OTHER INFORMATION OR ITEMS FOR A FUTURE AGENDA

No issues were raised.

As there was no further business the Meeting was closed at 8.52 pm.