

TOLLESHUNT KNIGHTS PARISH COUNCIL

Minutes of the **Ordinary Meeting** held on Monday 20th January 2020 in the Village Hall, Top Road, Tolleshunt Knights.

PRESENT:

Chair – Councillor D Tungatt

Vice Chair – Councillor M Porter

Councillors Mr Cook, Mrs Dennis, Mr Long and Mrs Thompson.

Mrs S Tungatt (taking the minutes due to the absence of the clerk)

One member of the public was present.

TO RECEIVE QUESTIONS/ENQUIRIES FROM MEMBERS OF THE PUBLIC, TO RECEIVE AN ANSWER AT THE APPROPRIATE POINT IN THE MEETING

The applicant attended to provide an overview of the plans for Donville, 13 Strawberry Lane (see below)

2744/19 TO RECEIVE APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST IN THE MEETING'S AGENDA ITEMS

Apologies for absence were received from the clerk Miss V Banyard

No Declarations of Interest were made.

2745/19 TO APPROVE THE MINUTES OF THE ORDINARY MEETING HELD ON 16th DECEMBER 2019

It was **RESOLVED** to approve the Minutes of the above Meeting.

2746/01 TO CONSIDER ANY ITEMS OF INFORMATION FROM THE ABOVE MINUTES

There were no issues raised.

2747/01 TO CONSIDER PLANNING APPLICATIONS WHICH MAY BE RECEIVED AND OTHER PLANNING ISSUES

Decisions by Maldon District Council – none had been received.

2747/02 New applications – the following was considered:

19/01295/HOUSE	Donville 13 Strawberry Lane Tolleshunt Knights	Demolition of existing single storey side and rear extensions and the construction of new single storey side and rear extensions. Construction of storm porch and front facing dormer. Erection of first floor extension with rear dormer and Juliet balcony. Conversion of garage and addition of bay window to front elevation. Change of materials. It was RESOLVED that there were no objections to this application.
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2748/01 TO CONSIDER ANY ITEMS OF CORRESPONDENCE RECEIVED.

There was nothing to consider.

2749/01 TO CONSIDER ANY HIGHWAYS ISSUES

It was noted that the Trucam report for November 2019 totalled 32 captures over 4 x 30 minutes patrols.

It was noted that the potholes in Tudwick Road, particularly between Factory Hill and Strawberry Lane, had worsened over recent weeks.

2750/01 PUBLIC RIGHTS OF WAY

There was nothing to report.

2751/01 REPORT OF THE ROAD SAFETY OFFICER

There was nothing to report.

2752/01 REPORT OF THE PRESS OFFICER

No issues were raised.

2753/01 REPORT OF THE REPRESENTATIVE ON THE VILLAGE HALL MANAGEMENT COMMITTEE

VE Day public holiday – the holding of a celebration children’s party is under discussion.
Approval had been given to the purchase of a new CCTV camera.
A new router is to be installed at the village hall.

2754/01 TO RECEIVE AND CONSIDER ANY REPORT THAT THE RFO MAY MAKE AND TO AUTHORISE THE SIGNING OF ORDERS FOR PAYMENT.

It was **RESOLVED** that as the financial statements were not to hand their approval would be deferred to the next meeting of the Council.

2754/02 It was **RESOLVED** to authorise the following payments.

JRB Enterprise Ltd	Dog waste bags	£ 33.78
Miss V Banyard	Clerk’s salary Jan + expenses	£ 214.53
HMRC	Clerk’s tax Jan	£ 52.69

2755/01 TO CONSIDER ANY MATTERS CONCERNING THE PLAYING FIELD, VILLAGE HALL CAR PARK AND CCTV SYSTEMS

It was **RESOLVED** to purchase an Icemaster 50 pedestrian salt spreader at a cost of £125.00 for use in the Village Hall car park in the event of bad weather. It was noted that the product previously agreed for £114.99 is no longer available.

2755/02 It was reported that a horse and cart had been taken across the field 26 November 2019. It was agreed that no action will be taken at this time, however, should a further incident be reported then contact will be made with the owner as signage on entry to the playing field clearly states that no access is allowed for horses.

2755/03 On 14 January 2020 the pre-school reported a car which appeared to have been left overnight in the car park. Someone had alerted the police who attended and moved the occupants on. The CCTV will be reviewed for any anti-social behaviour. The play group will be asked to report to the Parish Council should any similar incidents occur.

2755/04 The children’s football team had asked if it was possible to rope off the football field area between training on Saturday and playing on Sunday as the pitch was getting extremely muddy. Following discussion, it was felt impractical to do so and was due to the current extreme wet weather conditions.

2755/05 A review of the insurance policy is required due to concern over cracks in the changing room in the Village Hall as there may be issues if the cause is related to the trees surrounding the Hall.

2755/06 It was agreed to defer discussion regarding the defibrillator to the next meeting.

2755/07 It was **RESOLVED** to approve the purchase of a sign requesting that persons contact the Village Hall Committee if someone wished to hire the playing field.

2756/01 TO CONSIDER THE SETTING UP OF A NEW PARISH COUNCIL WEBSITE FOLLOWING THE CLOSURE OF ESSEXINFO IN 2020.

It was noted that the new Parish Council website is now up and running.

2757/01 TO CONSIDER ARRANGEMENTS FOR THE UPDATING OF THE COUNCIL'S FREEDOM OF INFORMATION POLICY

This item was deferred to the next meeting given the possible changes due to Brexit on 31 January 2020.

2758/01 TO CONSIDER ANY OTHER INFORMATION OR ITEMS FOR A FUTURE AGENDA

No issues were raised.

As there was no further business the Meeting was closed at 8.58 pm.