

## TOLLESHUNT KNIGHTS PARISH COUNCIL

Minutes of the **Ordinary Meeting** held on Monday 17<sup>th</sup> September 2018 in the Village Hall, Top Road, Tolleshunt Knights.

### PRESENT:

Chair – Councillor D Tungatt

Vice Chair – Councillor M Porter

Councillors Mr Cook, Mrs Dennis, Mr Long and Mrs Thompson.

Miss V Banyard (parish clerk). No members of the public were present.

### TO RECEIVE QUESTIONS/ENQUIRIES FROM MEMBERS OF THE PUBLIC, TO RECEIVE AN ANSWER AT THE APPROPRIATE POINT IN THE MEETING

No issues were raised.

### 2506/01 TO RECEIVE APOLOGIES FOR ABSENCE, OTHER ANNOUNCEMENTS AND DECLARATIONS OF INTEREST FROM MEMBERS

Apologies for absence were received from Councillor E Bamford (Ward Member).

No Declarations of Interest were made.

### 2507/01 TO APPROVE THE MINUTES OF THE ORDINARY MEETING HELD ON 20<sup>TH</sup> AUGUST 2018

It was **RESOLVED** to approve the Minutes of the above Meeting.

### 2508/01 TO CONSIDER ANY ITEMS OF INFORMATION FROM THE ABOVE MINUTES

Potholes outside nos 14 and 16 Barnhall Road – it was reported that repairs were carried out the day after the meeting.

It was noted that boulders by the ditch outside 12 Barnhall Road were still there despite being reported previously.

### 2509/01 TO CONSIDER PLANNING APPLICATIONS WHICH MAY BE RECEIVED AND OTHER PLANNING ISSUES

The following decision by Maldon District Council was noted:

18/00824/FUL	Oakleigh Barnhall Road Tolleshunt Knights	Variation of conditions 2, 3 and 4 on approved planning permission FUL/MAL/14/00168 (Replacement five bedroom dwelling with annex and double garage and new site entrance. <b>Approved.</b>
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2509/02 The following new application was considered:

18/00914/HOUSE	Grove Hall Blind Lane Tolleshunt	Fit oak doors to garage and extend garden room. It was noted that this is a new application for Listed Building Consent. It was <b>RESOLVED</b> to support this application.
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No other planning issues were raised.

2510/01 TO RECEIVE AND CONSIDER ANY REPORT THAT THE CLERK MAY MAKE, INCLUDING CORRESPONDENCE RECEIVED BY THE COUNCIL.

Details were received of the Essex Association of Local Councils AGM. No one is able to attend.

2511/01 TO CONSIDER ANY HIGHWAYS ISSUES

Trucam patrols have been out in the village in Brook Road but as yet there is no report. Further patrols will be arranged for the coming month (as before). Nothing has been heard from Tiptree Parish Council about repairs to the bench on Factory Hill. The overgrown hedge outside 11 Barnhall Road has been reported to Highways and will be inspected.

2512/01 PUBLIC RIGHTS OF WAY

The footpath from the Brook Road/Tolleshunt D'Arcy Road roundabout towards Park Lane has now been cleared.

2513/01 REPORT OF THE ROAD SAFETY OFFICER

There was nothing to report.

2514/01 REPORT OF THE PRESS OFFICER

It was reported that delivery of the Tribune in the parish remains erratic.

2515/01 REPORT OF THE REPRESENTATIVE ON THE VILLAGE HALL MANAGEMENT COMMITTEE

The VHMC is still in need of more members. Steps are being taken to arrange a more regular supply and distribution of extra pink recycling sacks. The present cleaner retires shortly and a replacement has been appointed.

2516/01 TO RECEIVE AND CONSIDER ANY REPORT THAT THE RFO MAY MAKE AND TO AUTHORISE THE SIGNING OF ORDERS FOR PAYMENT.

It was **RESOLVED** to approve the financial statement and bank reconciliation dated 17.9.2018.

2516/02 It was **RESOLVED** to authorise the following payments.

Miss V Banyard	Clerk's salary Sept and expenses	£ 213.28
HMRC	Clerk's tax Sept	£ 52.69

2517/01 TO RECEIVE A REPORT ON THE CCTV IN THE VILLAGE HALL CAR PARK

Some minor repairs have now been carried out. Councillor Mr Porter undertook to clear some brambles away to allow a clear view for the cameras.

2518/01 TO CONSIDER ANY MATTERS CONCERNING THE PLAYING FIELD

Bags from the dog waste station are being used but many people are not clearing up after their pets.

Further dog waste patrols will be arranged – two half hour slots daily for a week.  
No further quotes have yet been received for the work to the driveway.  
Four notices will be obtained to safeguard the play equipment from misuse.  
The silhouette of the First World War soldier will be set up on the triangle at the Rectory Road/Barnhall Road junction, and a plaque giving the names of the fallen local soldiers will be obtained.

2519/01 TO REVIEW THE FOLLOWING POLICIES:

Risk Assessment Policy. The draft policy was discussed and ratified. The clerk was commended for its content.

Financial Regulations. The clerk will check if the National Association of Local Councils has or will shortly be providing a new update model.

2520/01 TO CONSIDER ANY ISSUES CONCERNING NEW DATA PROTECTION REGULATIONS

The clerk continues to dispose of old records.

2521/01 TO CONSIDER ANY OTHER INFORMATION OR ITEMS FOR A FUTURE AGENDA

The following items will be included in the next meeting:

To obtain a new computer and paper shredder for the clerk's use.

To discuss the clerk's hours.

Format for a short service for Remembrance Sunday.

As there was no further business the Meeting was closed at 8.55 pm.