

**TOLLESHUNT KNIGHTS PARISH COUNCIL**

Dear Councillor

You are summoned to attend the Ordinary Meeting of the above Council to be held on Monday 20<sup>th</sup> January 2020 in the Village Hall Top Road Tolleshunt Knights.

V Banyard  
Parish clerk  
14.1.2020

**AGENDA**

To receive questions/enquiries from members of the public, to receive an answer at an appropriate time in the agenda.

1. To receive apologies for absence, other announcements and Declarations of Interest from Members on any of the agenda items set out below.
2. To approve the Minutes of the Ordinary Meeting held on 16.12.2019.
3. To receive items of information on the above Minutes.
4. To consider planning issues:
  - a) Decisions by Maldon District Council – none received to date.
  - b) New applications – including:

19/01295/HOUSE	Donville 13 Strawberry Lane Tolleshunt Knights	Demolition of existing single storey side and rear extensions and the construction of new single storey side and rear extensions. Construction of storm porch and front facing dormer. Erection of first floor extension with rear dormer and Juliet balcony. Conversion of garage and addition of bay window to front elevation. Change of materials.
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- c) To consider any other planning issues, including enforcement.
5. To consider any report that the Clerk may make, and correspondence received.
6. To consider any Highways issues, including:  
Trucam report – November 2019 - 32 captures over 4 x 30 minute patrols.  
Update from the Local Highways Panel.  
Updates on issues reported recently to Highways.
7. Public rights of way report.
8. Road Safety report.
9. Press Officer's report.
10. Report of the Village Hall Management Committee representative.
11. To receive the financial statement and to authorise accounts for payment.
12. To consider any issues concerning the playing field, Village Hall car park and CCTV system, including:  
Provision of a defibrillator for positioning at the Village Hall – update.  
To further consider action to be taken (ie salting) in the Village Hall car park in the event of bad weather.
13. Update on the setting up of a new Parish Council website following the closure of Essexinfo.net in 2020.
14. To consider arrangements for the updating of the Council's Freedom of Information Policy.
15. To consider other items of information for inclusion on a future agenda.

**The next Meeting of the Parish Council will be held on Monday 17<sup>th</sup> February 2020.**