

## TOLLESHUNT KNIGHTS PARISH COUNCIL

Dear Councillor

You are summoned to attend the Annual Meeting of the above Council to be held on Monday 20<sup>th</sup> May 2019 in the Village Hall Top Road Tolleshunt Knights.

V Banyard  
Parish clerk  
14.5.2019

### AGENDA

*Prior to the commencement of the meeting all Councillors must sign the Declaration of Acceptance of Office as a Councillor of Tolleshunt Knights Parish Council.*

To receive questions/enquiries from members of the public, to receive an answer at an appropriate time in the agenda.

1. To elect the Chair of the Parish Council for the year 2019-2020.
2. To receive the Chair's Declaration of Acceptance of Office.
3. To receive apologies for absence, other announcements and Declarations of Interest from Members on any of the agenda items set out below.
4. To elect the Vice Chair of the Parish Council for the year 2019-2020.
5. To receive the Vice Chair's Declaration of Acceptance of Office.
6. To approve the Minutes of the Ordinary Meeting held on 15.4.2019.
7. To receive items of information on the above Minutes.
8. To consider planning issues:
  - a) Decisions by Maldon District Council – none received to date.
  - b) New applications – none received to date.
  - c) To note the following Appeal which has been made to the Planning Inspectorate:

18/01163/FUL APP/X1545/W/19/3226909 <i>The Appeal will be heard by written representations – the Parish Council's response will be automatically forwarded to the Inspector</i>	Land at Oaklands Park Park Lane Tolleshunt Knights	Construction of new dwelling house
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- d) To consider any planning enforcement issues.
  - e) To consider any other planning issues.
9. To consider any report that the Clerk may make, and correspondence received.
10. To consider any Highways issues, including:  
Trucam report for April – two sessions in Tolleshunt D'Arcy Road 32 captures;  
one session in Barnhall Road 3 captures.  
Any update from the Local Highways Panel.
11. Footpaths report.
12. Road Safety report.
13. Press Officer's report.

14. Report of the Village Hall Management Committee representative.
15. To receive the financial statement and to authorise accounts for payment.
16. To consider and approve the accounts for the year ended 31.3.2019.
17. To consider and approve the Annual Return to the External Auditor:
  - a) The internal audit statement
  - b) The Annual Governance Statement (AGAR Section 1)
  - c) The Accounting Statement (AGAR Section 2)
18. To consider any issues concerning the playing field, Village Hall car park and CCTV system.
19. To consider other items of information for inclusion on a future agenda.

**The next Meeting of the Parish Council will be held on 17<sup>th</sup> June 2019**