



ABCD INFO PACK



Index

P2.	Which Community Partnerships are taking part in ABCD Round 2.
P3.	Health Priorities – What are they?
Pgs. 4,5.	Community Partnership 5 application information
P6.	Community Partnership 6 application information.
P7.	Wharfedale Community Partnership application information.
P8.	Important application dates for ABCD R2
P9.	Understanding Community Partnerships.
P10.	Wider Social Determinants
P11.	Which Community Partnership are you in?
Pgs. 12,13.	Reporting.
P14.	Test and See/ Pilot Projects.
P15.	Banking
Pgs. 16,17.	Some common questions answered.

Which Community Partnerships are taking part in ABCD Round 2.

3 Community Partnerships are taking part in this round they are:

- Community Partnership 5 (Central 5 CP)
- Community Partnership 6 (Horton and City Health Collaboration)
- Wharfedale Community Partnership

Health Priorities

Each Community Partnership has sets it own health priorities/ or areas of work that applications must address. Health priorities can be established in several ways but the most robust is through a **Health Needs Assessment/** audit.

- HNA is a recommended public health tool to provide evidence about a population on which to plan services and address health inequalities.
- HNA provides an opportunity to engage with specific populations and enable them to contribute to targeted service planning and resource allocation.
- HNA provides an opportunity for cross-sectoral partnership working and developing creative and effective interventions.

HNA's can also be conducted on a smaller scale by voluntary sector organisations to understand how social determinants are impacting their communities.

- Benefits from undertaking HNAs can include:
- Strengthened community involvement in decision making.
- Improved team and partnership working.
- Professional development of skills and experience.
- Improved communication with other agencies and the public.
- Better use of resources.

Community Partnership 5 (Central 5 CP)

Health Priority 1: Access to Health Care, & Routine Screening Take Up.

For various reasons people may not be attending screening invites from their GP. Routine screening forms the basis or early diagnosis of many illnesses and disease.

Applications should describe how the proposal would address one or more of the following:

1. Support people to attend routine screening.
2. Deliver events and activities that raise awareness of the range of screening and the importance of take up.
3. Working with *Inclusion groups* to improve access to health care. Inclusion groups struggle to access health care for a number of reasons such as, lack of permanent address, isolation, language barriers, uncertain immigration status.

Health Priority 2: Health checks and severe mental illness (SMI).

People with a severe mental illness are at risk of poor physical outcomes and on average die 15-20 years younger than the rest of the population. They are at increased risk of such diseases as asthma, obesity, COPD and cardiovascular disease. In an attempt to improve physical outcomes in this group patients over 18 and registered as having a SMI are eligible to undergo an annual health check.

Applications should describe how the proposal would address one or more of the following:

1. Support those diagnoses with a SMI to attend annual physical health checks.
2. Deliver events and activities that raise awareness of the availability of annual health checks and their importance for those with SMI.

Health Priority 3. Childhood Obesity

Childhood obesity is a growing issue nationally with Bradford having some of the highest levels. NHS Digital figures show 27.1 per cent of Year 6 pupils measured in the city's schools were obese in 2021-22 - including 7.4 per cent who were severely obese. A further 14.6 per cent of children were overweight, meaning 41.7 per cent of Bradford's youngsters are unhealthily overweight when they finish primary school.

Applications should describe how the proposal would address one or more of the following:

1. Support children and or parents to tackle childhood obesity in their families.
2. Deliver events and activities that raise awareness of childhood obesity and where people can go for help.

Awards can fund:

- A one-off event

- A series of events
- Health messaging
- Project delivery work

Delivery duration

Projects should be completed within **12 months** from the date of the award.

Awards:**£50 - £500**

The Community Partnership will consider higher awards for exceptional ideas.

Community Partnership 6 (Horton and City Health Collaboration)

Horton and City Health Collaboration (CP6) are particularly keen to see applications which meet the following Health Priorities:

Health Priority 1. Working with Children/Young people

Health Priority 2. Reducing Chronic Diseases

Health Priority 3. Improving mental health

These priorities have been given equal weighting.

Application amount:

The Community Partnership would welcome grant applications of between £250 and £1000.

Delivery duration:

Up to 12 months

Wharfedale Community Partnership

The Wharfedale and Silsden Community Partnership are seeking to support organisations that provide products or services that support people to be healthier. We are hoping to support a broad range of projects / organisations to increase their impact on the health of our local population. To give an idea of how broad the coverage of our funding and support will be, here are some examples:

- Debt Cafes
- IT Training
- Singing groups
- Talking therapy
- One-off events or a series of one-off events
- Match funding
- Pilot projects

The community partnership is also happy to consider applications to support groups and organisations with:

- Staff costs
- Core costs
- Capital items such as Laptops etc
- Staff training
- Other areas that support the capacity and resilience of organisations

If your work has a positive impact on the health and wellbeing of people in the Wharfedale and Silsden Community Partnership area, they would welcome your application.

Collaboration and Partnership working

The Community Partnership is especially keen to see applications that involve partnership and collaboration with other groups and organisations in your Community Partnership.

Delivery duration

Projects should be completed within 12 months from the date of the award.

How much can I apply for:

Grants between £100 - £4,000

Application and Payment dates

Central 5 Community Partnership CP5

- Final date for applications: 23 Oct 2023. 5pm
- Decision Making Panels: Week beginning 30 Oct 2023
- Projects notified: Week beginning 6th Oct 2023
- Payments: Made by electronic transfer – Week beginning 6th Oct 2023

Horton and City Health Collaboration CP 6

- Final date for applications: 23 Oct 2023. 5pm
- Decision Making Panels: Week beginning 30 Oct 2023
- Projects notified: Week beginning 6th Oct 2023
- Payments: Made by electronic transfer – Week beginning 6th Oct 2023

Wharfedale and Silsden Community Partnership

- Final date for applications: 05 Jan 2024. 5pm
- Decision Making Panels: Week beginning 29th Jan 2024
- Projects notified: Week beginning 5th Feb 2024
- Payments: Made by electronic transfer – Week beginning 12th Feb 2024

Understanding Community Partnerships

We have 13 Community Partnerships across the Bradford District and Craven;

- 10 Community Partnerships in Bradford (CPs 1–10)
- 3 in AWC (Airedale, Wharfedale and Craven).

These cover approximate geographical areas and are based on GP clusters. Within these Community Partnerships, a range of different agencies work together. Their aim is to improve community health by supporting people around the *wider social determinants of health*.

Each Community Partnership is co-ordinated by a Leadership Team, which comprises representatives from different agencies, including a GP's, GP Practice Managers, Secondary health representation such as Community Matrons, Community Pharmacists, ICS/ ICB reps, Care Home/Domiciliary Care Providers, local Authority representation and VCS representation.

These CPs have identified local priorities, where they can add value, complement existing provision, provide specialist provision based on CP need, and target responses towards Inclusion groups.

Wider Social Determinants of Health

All work delivered through ABCD grant funding generally aims to tackle health and wellbeing issues by supporting people around the impact of the wider social determinants of health. These are a diverse range of social, economic, and environmental factors which impact on people's health.



It is recommended that you think about how these wider social determinants impact the health and wellbeing of people in your community when writing your application.

Which Community Partnership are you in?

The Community Partnership geographical area closely matches Primary Care Networks and you should be able to identify your Community Partnership by knowing which PCN you are in, though there are some differences. The main one being that there are 13 Community Partnerships and only 12 PCN's.

As well as having a number each Community Partnership has a name, the tables in **Appendix 1** shows you the Community Partnership number, its name, Community Anchor Organisation and the corresponding PCN.

You can get further information about your PCN and the GP surgeries in your PCN by visiting this link: <https://openprescribing.net/sicbl/36J/>

Reporting

All grant funding is subject to reporting, the grant funding The VCS Alliance distributes on behalf of our partners is no different. Unless otherwise stated, all recipients of grant funding are expected to submit both Progress Updates and Final Evaluations.

The only time this would change is if your project will run for less than 3 months, in this case you would only be asked to submit a final evaluation, but The VCS Alliance Grants Manager may arrange to visit your project to assess activity and offer any support needed.

If The Grants Manager asks to visit the project, you will be expected to agree. If this is refused it may impact the existing and/ or future grant applications.

The VCS Alliance keeps reporting proportionate with the size of grant, and as light touch as possible. In saying this we are distributing public money and need to evidence where and how that money has been used, this is the purpose of these reports.

Both Progress Updates and Final Evaluations must be completed and submitted on the set dates unless you have an agreement that you can submit your reports on a different date. You must have this agreement in writing from the Grants Manager.

If reports are submitted late without prior agreement they will not be accepted, and the project will be marked down as failing to report.

- **Progress Updates** are due at the midpoint of your project delivery.
- **Final Evaluations** are due 4 weeks after the final delivery date of your project.

Consequences of late/ missing reports without permission

- In all situations a late report (without prior permission) or a failure to submit will result in that project being permanently banned from applying for grant funding with The VCS Alliance.
- A late or missing report may result in part, or all of the grant funding being returned to The VCS Alliance. This is at the discretion of The VCS Alliance.

Why are The VCS Alliance taking this direction?

Staff at The VCS Alliance spend a large amount of time chasing a small amount of projects for their reports, there are times when despite our best efforts some projects have ignored emails and messages to discuss the situation.

The failure by a few to complete and submit reporting reflects badly on the sector as a whole and could damage the sectors reputation with our commissioning and contracting partners in other sectors. Ultimately this could result in fewer grant opportunities for all projects.

If you need help with reporting

The VCS Alliance understands that reporting is not an easy undertaking for some people that may have little experience of writing reports, or may have language barriers,

etc that make reporting difficult. If you struggle with reporting please contact The VCS Alliance to look at how we can support you with this.

In all enquiries about grants please contact the Grants Manager at david@thevcsalliance.org.uk

Test and See/ Pilot Projects

You may hear the term Pilot Project or Test and See, meaning a small scale trial project that tests new services and innovations in delivery.

A Pilot Project is a fact finding mission and their purpose is simply to allow a project team to assess the implementation of an idea to see if a perceived need is real, or to test the viability of a project idea.

Community Partnerships are happy to consider Pilot Projects but this should be clearly indicated when completing the application form.

Banking

Please be aware ABCD grant award payments can only be paid into a business bank account. We appreciate that not all groups or individual delivery providers have access to a business bank account. In this situation applicants have 2 options:

1. Community Action Bradford and District (CAB&D), our sister infrastructure organisation, will bank amounts up to £10,000.00 without cost to you. They have a quick and simple process by which you can access your award.
2. You may approach a known and trusted VCSE organisation within your Community Partnership area. If this is your preferred option we would request you first approach your Community Anchor organisation and if they are unwilling you may then approach other VCSE organisations.
 - Your chosen organisation must be known and trusted by us, The Voluntary and Community Sector Alliance.
 - You must have a letter of agreement from them stating they are willing to bank the award on your behalf.
 - It must still be a business bank account.

Information that must accompany your application.

You will be asked on the application form to provide:

- The name and address of your bank
- Account Number
- Sort Code
- *Please ensure you include any zero's at the start of your account number*

Proof of Business Bank account

You are required to upload proof of a business bank account in the application form. This must be one of the following:

- **A recent letter from your bank showing (within 3 months),**
 1. the name of the organisation
 2. Account number
 3. Sort code
- **A current cheque book showing,**
 1. the name of the organisation
 2. Account number
 3. Sort code
- **Bank statement showing,**
 1. the name of the organisation
 2. Account number
 3. Sort code

NB: We do not need or wish to see any transaction information, please redact from your statements etc.

Further information

Question: Why are the grant awards and delivery duration not the same across Community Partnerships?

Answer: Each Community Partnership decides how much money each award is worth and the length of time they expect projects to run.

Question: How are the Health Priorities decided?

Answer: Each Community Partnership has a Leadership Team that looks at health issues and concerns in their partnership area. All Community Partnership Leadership Teams have a number of health professionals that are members of the Leadership Teams as well as voluntary sector and community representatives. The Leadership Teams combine their sector expertise and knowledge to try and understand the kind of health problems people are experiencing and build responses to that called health priorities.

The health priorities take a wider view of health that just clinical issues such as disease and illness and also take into account the underlying causes that can lead to clinical health problems such as loneliness and isolation, poor diet caused by financial pressures, etc.

Question: Can I apply more than once to a Community Partnership?

Answer: The short answer is yes. A project may feel they have the expertise to deliver meaningful work around a number of health priorities and apply for funding under 1 or all of them. The project, if successful, would be awarded under each of the priorities. As funding is limited, the Community Partnership Leadership Team and the Decision Making Panel may decide that awarding a project under a number of priorities is not desirable and limit awards to a single project, this is at their discretion.

Question: Can I apply to more than one Community Partnership?

You can apply to as many Community Partnerships as you like as long as you deliver work in the Community Partnership that funded you. It should also be understood that each Community Partnership will require separate Progress Updates and Final Evaluations.

If you apply for an award in a Community Partnership that you are not based in, the CP may insist on a history of delivery with that community.

Question: Who decides who and what is funded?

Answer: Each Community Partnership taking part in ABCD is asked to put together a Decision Making Panel. This panel is made up of a member of staff from the Community Anchor organisation, volunteers and community members from the area, and sometimes members of the Leadership Team. This panel is fully independent.

Question: What role does The VCS Alliance play in delivery of ABCD funding?

Answer: The CCG (*what was*) now called the ICB (Integrated Care Board) releases money to each Community Partnership to support ABCD work across their partnership area, and The VCS Alliance was engaged to administer the grant making process, reporting, to support the Community Partnerships to run the Decision Making panels, and to ensure all applications meet the principles of Asset Based Community Development.

If requested the Grants Manager attends the Decision Making Panel to offer support and advice if required.

Question: Can I download a copy of my application form?

Answer: Unfortunately, that is not possible through the online software we use (Survey Monkey). The software does allow us to download copies of submitted forms, we therefore suggest you request this from the Grants Manager as soon as you submit your application.

Appendix 1

PCN's	GP Practices'	CP Name	CP Anchor
Modality (Keighley) PCN Population – 67,968	Cross Hills Group Practice Farfield Group Practice Fisher Medical Centre Haworth Medical Practice Holycroft Surgery Kilmeny Group Medical Practice Long Lee Surgery Oakworth Medical Practice Silsden Surgery Steeton Surgery	Airedale	Keighley Healthy Living
WACA PCN Population 56,073 combined	Addingham Surgery Dyneley House Surgery Grange Park Medical IG Medical Ilkley and Wharfedale Practice Ling House Practice Townhead Surgery and Branch North Street Medical Practice	Craven Wharfedale	Craven - SELFA Wharfedale - Ilkley Good Neighbours
<p>Summary - Airedale 106,618 people are registered with GP practices in Airedale CP which forms part of the Airedale, Wharfedale & Craven locality. 97.1% of the population resides in the Keighley Central, Keighley West, Keighley East, Worth Valley and Craven wards which are part of the Keighley area committee</p>			
<p>Summary-Wharfe 32,937 people are registered with GP practices in Wharfedale CP which forms part of the AWC Locality. 85% of the population reside in Ilkley, Craven and Wharfedale wards which form part of the Keighley and Shipley area committees.</p>			
<p>Summary-Craven 23,136 people are registered with GP practices in Craven CP which forms part of the Airedale Wharfedale & Craven Locality. The population of Craven CP is spread across a large number of wards, with about a quarter of the population residing in the wards of Skipton West, Skipton South and Skipton North</p>			

PCN's	GP Practices'	CP Name	CP Number	CP Anchor
Bradford City 4 PCN Population – 45,220	Bilton Medical Practice Kensington Partnership Picton Medical Practice The City Medical Practice The Lister Surgery	Together 4 Health	4	Girlington Community Centre
Bradford City 5 PCN Population – 52,149	Bevan Healthcare Bradford Moor Practice Eccleshill Village Surgery Moor Park Medical Practice New Otley Road Medical Practice Peel Park Surgery Primrose Surgery The Avicenna Medical Practice Thornbury Medical Practice Valley View Surgery	Central 5	5	Karmand Centre (Acting)
Bradford City 6 PCN Population – 57,747	Bradford Student Health Service Clarendon Medical Centre DR A Azam and Partners DR I.A. Gilkar and Partners DR Gilkar Frizinghall Medical Centre Grange Medical Centre Little Horton Lane Medical Centre Park Grange Medical Centre	Bradford City and Horton Collaboration	6	Bradford Trident
<p>67% of the population reside in Manningham, Toller, Little Horton and City wards which form part of the Bfd West and Bfd East area committees.</p> <p>80% of the population resides in Bfd Moor, Bowling & Barkerend, Bolton & Undercliffe and City wards</p> <p>77% of the population resides in City, Little Horton, Manningham, Toller, and Heaton wards which are part of the Bfd West and Bfd East area committees.</p>				

PCN's	GP Practices'	CP Name	CP Number	CP Anchor
North Bradford PCN Population - 36,460	Idle Medical Centre The Saltaire and Windhill Medical Partnership	WISSH	1	HALE
Five Lane Ends PCN Population – 33,968	Ashcroft Surgery Farrow Medical Centre Moorside Surgery The Rockwell and Rose Practice	Five Lane Ends Network	2A	Inspired Neighbourhoods
Bingley Bubble PCN Population – 43,737	Baildon Medical Practice Bingley Medical Practice Oak Glen Surgery The Springfield Surgery The Wilsden Medical Practice	Bingley Bubble	3	Community Action Bfd & District (CAB&D)
<p>78% of the population reside in Idle & Thackley, Shipley, Bingley Rural and Eccleshill wards which form part of the Bradford East and Shipley area committees.</p> <p>82% of the population of Five Lane Ends Network Community Partnership reside in Eccleshill, Bolton & Undercliffe, Idle & Thackley and Bowling and Barkerend wards which form part of the Bradford East area committee.</p> <p>89% of the population resides in the Bingley, Bingley Rural and Baildon wards which are part of the Shipley area committee</p>				