

**Save our Stute Open Meeting**  
**Wednesday 13<sup>th</sup> November 2019 - 7pm**  
**AGENDA**

Welcome, apologies and any new introductions	5 mins
Review Minutes and Actions from last meeting	5 mins
Financial matters / Trustees/ legal updates - Fred	5 mins
Spruce up <ul style="list-style-type: none"> <li>• Inside - next steps and actions</li> <li>• Outside - next steps and actions</li> </ul>	15 mins
Events - After Action Review What went well, any improvements? <ul style="list-style-type: none"> <li>• October Quiz</li> <li>• Transylvanian Ball</li> <li>• Remembrance Gathering</li> </ul>	5 mins 5 mins 5 mins
Events to plan/ promote: <ul style="list-style-type: none"> <li>• Hitsville at 60 - 15<sup>th</sup> Nov</li> <li>• Wreath Making Workshop - 23<sup>rd</sup> Nov</li> <li>• Kids Disco - 29<sup>th</sup> Nov</li> <li>• Christmas Craft Market - 30<sup>th</sup> Nov</li> <li>• Share The Darkness - 7<sup>th</sup> Dec</li> <li>• Future event ideas</li> </ul>	20 mins
Meeting Updates <ul style="list-style-type: none"> <li>• Institute Committee Meeting(s) - Dave, Kelly, Fred</li> <li>• Any other associated meetings</li> </ul>	10 mins
AOB <ol style="list-style-type: none"> <li>1. The SHA - Directors and Membership - updates/ next steps</li> <li>2. PR matters - review of Mike Amos article, possible future PR policy plan</li> </ol>	10 mins