|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Job Title** | **Company** | **Pay** | **Job Description** | **Job Type** | **Location** | **Closing Date** | **Where to Apply** |
| **Labourer** | Apex | £11.00 Per Hour | Labourers required in Port Glasgow, PA14 for 3-4 weeksHouse build sites, general labouring + site tidy. | Full Time | Port Glasgow | ASAP | [Indeed](https://uk.indeed.com/viewjob?cmp=Apex&t=Labourer&jk=61cc04547fb2b999&vjs=3) |
| **Housekeeping Assistant** | Belleaire House | £9.00 Per Hour | Understand the importance of keeping things clean during the current post pandemic situation? If so, our friendly hospitality team now have an opening for a HOUSEKEEPING ASSISTANT to join them. | Part Time | Greenock | ASAP | [Indeed](https://uk.indeed.com/job/housekeeping-assistant-belleaire-house-care-home-130c2355c83f76c4) |
| **Team Leader** | Brewers Fayre | Up to £11.30 Per Hour | At Brewers Fayre every department works together to deliver a great guest experience. | Permanent | Greenock | TBC | [Indeed](https://uk.indeed.com/viewjob?jk=68b899aed80ed629&tk=1flbjdg2lr7qe800&from=serp&vjs=3) |
| **Project Assistant** | PG Paper Company | £20,000 - £26,000 Per Year | As a Project Assistant, you’ll be assisting with multiple projects at each stage of their development, working with a diverse team across all departments. | Full Time | Greenock | 10.12.2021 | [Indeed](https://uk.indeed.com/viewjob?cmp=PG-Paper-Company-Ltd&t=Project+Assistant&jk=feac0d1042820e3e&vjs=3) |
| **Administrative Officer** | Action for Children | £18,300 Per Year | You will provide admin support to a team of Practitioners and Counsellors who provide effective intervention, management of cases and assessment of needs. | Part Time | Greenock | ASAP | [Indeed](https://uk.indeed.com/viewjob?jk=5468cd235935f0a4&tk=1flblfbeuttgm800&from=serp&vjs=3) |
| **HR Administrator** | B&Q | £9.45 Per Hour | Every day, we give our millions of customers the ideas, advice, tools and confidence they need to create a home they’ll love. | Part Time | Port Glasgow | ASAP | [Indeed](https://uk.indeed.com/viewjob?jk=db6cad2672dfa3e9&tk=1flbmlh0btv3n800&from=serp&vjs=3) |
| **Marketing Content Creator(Copywriting)** | PG Paper Company | £18,000 - £23,000 Per Year | You'll contribute to and develop a wide variety of duties within both the B2B and B2C industries. | Full Time | Greenock | ASAP | [Indeed](https://uk.indeed.com/viewjob?cmp=PG-Paper-Company-Ltd&t=Marketing+Content+Creator&jk=f8eba99fa53454a3&q=marketing+content+creator&vjs=3) |
| **Admin/Data Entry** | Manpower | £9.74 Per Hour | This is an administrative position, supporting with organising files currently in storage and liaising with customers. | Temp | Greenock | ASAP | [Indeed](https://uk.indeed.com/viewjob?jk=3f44301b1155d369&l=Greenock&tk=1fldp0p5d3ntd000&from=web&advn=939373569991145&adid=376636054&ad=-6NYlbfkN0ABNvL4g3Jqax2yMa28i1_ZRhGFttc89sVvrIEXwDICrSYW4-_yOuB-OasGyUBYVGAm--sTHTnCFkRgd1IQPXcXne3cUGNxZc4CG75Oao0e7YhVkN6NhiFU69dXAt0dJxz-MNXUba-FAJE3LNT9tLvu9pm8zyqxJwECu6qFUiWUiAg2XYrThA-Mg2N5Oz7VvopnMTB-dUxptFUNfTe-sf3-xE7bOQuyCwW8riAIS-f00S8JKemKa1zopW6Zw32Iu6tRxpTqX2izA6RzTsPw2XODaUIRE8zctFnTa8UFsNW_PMtPEtuO3pBCjTitBLdRoDTaBmwq7Gc_oVPBgWh0mLL-2sF7P80pv60nVmv5_ATM2A%3D%3D&sjdu=vUz3PJIdpGfygLQXVlxEDtrp31zrUKvX5DyE7UoHSnaJKz8qx8pOVB54QAFUkkbKbY_s8XlmJLq4zepEQSEWo7eS48I9CN0WMlJz-yohxLteAPs8LdQa73kOTeAAvJnX&acatk=1fldp2i9vr2bc801&pub=4a1b367933fd867b19b072952f68dceb&vjs=3) |
| **Medical Secretary** | Largs Medical Group | TBC | We are currently seeking a motivated and organised person to join our friendly administration team as a medical secretary. | Full Time,Part Time | Largs | 12.12.2021 | [Indeed](https://uk.indeed.com/viewjob?jk=57450347295f8999&l=Greenock&tk=1fldp0p5d3ntd000&from=web&advn=6884097062216587&adid=379742760&ad=-6NYlbfkN0BtpPyxfHfU7Pvcajf8IyC0QFj9V-YBCKplOI1vHJN5H1pFHNbXVzlpPHCm_3SLJ-Vc061kET-hIpeBaIDrc-3RDVTVgOZFujEglEBz-u8fae8EDyQQBgvB_JuZqkhxECwTLPTVR-duHARtsOoO6wiC5uxYOQo5vD5QA0Ft8VqWJIZY2bxD8vkV2YuonI-ZxDuZ1ipniK-SG2uPgAiBaPe5mbq0_j46aww5CH3ozFpzhL8fJprYoC6uaBSZqwpVF_Ajc8V05JzeKYgsR3cdBgQR5Wlnsm0geW7hp4Bxw8U9MrEHkBOm8snICdNflTCATWSAtp8IEpeecI49N36sCtEFUtLDGf3n0UCb5aMCq13DOH8KDeYVLOD8&pub=4a1b367933fd867b19b072952f68dceb&vjs=3) |
| **Room Attendant** | WGC | £8.91 Per Hour | You will report to Head Housekeeper and be responsible for supporting the housekeeping team in the day to day running of the department. | TBC | Greenock | ASAP | [Indeed](https://uk.indeed.com/viewjob?jk=e7305e6be0cf1056&tk=1fldpdqm9ttsn801&from=serp&vjs=3&advn=1813491493601464&adid=372770434&ad=-6NYlbfkN0DalhQmO0jgvDELc6gbcRFLlSEwEQgvUGYVcPfzcjsI8piaPACO5aCohepcmv3VW7f1cNinwqes3ezgsgZ3oOZ7PHbLL7o6U4k5dE-sJOvFuEM14QgTbzEX6hnQufb80JB2Ldq8aZP8Qu8FfVwWNS3nbdJO07twmlGQ3BOYTDtEvy4bcOjttpW2YIivqs0Kfuo6-ED7wdUW4_uC9hymuXXxO1o4vQkOoEXe04-IWNsQXvMB7JPCKAtJ5fJDWFBTmQDGI-U2Nyg4tabznDf5_XRpfvcxBNlKI2_1zD4z7ZVrgTSOuGMBIE__-LyCZZmnzQLusXx6n6FhbljIJ0q6sJ8PAICtRnyMStwGklYqMhMPfA==&sjdu=Lndy56U9OiRM6mhtsdKY91l6EHgwsbA1_2SvFCD4ItJVokVp90V3ETHWGRJv8MRI84dfq4DAgdjFk3xS6q4QdwvpMYoYE5Gx--Co9Ro0NfWnpp_Ovbqysoo7ca4WFyFBsDu7VaRvkUUIm7z-5k3aXzCFg9_6YHr7gTI32WZWUbC49l2MNzVeEgHah3-sYmQ1b8Jp3RIpEGGzQDPGOpFyE5FIfSxLuJKDAZC0QUMVRIc) |
| **Outreach officer** | Notre Dame High School | £24,809, -£27,104 Per Year | Delivering flexible, high quality support and training to meet the needs of children, families and staff who are impacted by social communication differences and Down’s Syndrome. | Full Time | Greenock | 12.12.2021 | [Myjobscotland](https://www.myjobscotland.gov.uk/councils/inverclyde-council/jobs/outreach-officer-perm-term-time-educ09123-233925) |
| **Cleaner** | The View | £18,327 Per Year | To provide a quality housekeeping service | Part Time | Greenock | 05.12.2021 | [Indeed](https://www.myjobscotland.gov.uk/councils/inverclyde-council/jobs/cleaner-perm-part-time-hscp82123-246969) |
| **Pupil Support Assistant** | St Francis Primary School | £19,947 - £20,526 Per Year | To undertake a range of activities to support theachievement, safety, care and wellbeing of identified children and young people. | Part Time | Greenock | 05.12.2021 | [Indeed](https://www.myjobscotland.gov.uk/councils/inverclyde-council/jobs/pupil-support-assistant-pef-part-time-term-time-temp-08769-246972) |
| **Early Years Support Assistant** | Rainbow Family Centre | £18,790 - £19,368 Per Year | To work as part of a school team to support children and young people who have beenidentified as requiring additional support. | Part Time | Port Glasgow | 05.12.2021 | [MyjobScotland](https://www.myjobscotland.gov.uk/councils/inverclyde-council/jobs/early-years-support-assistant-part-time-term-time-perm-08252-246970) |
| **Commercial Services Officer** | Pottery Street Depot | £24,809 - £27,104 Per Year | Generation of new customers, development of recycling services, rectification of service defects and administrative duties. | Temp, Full Time | Greenock | 05.12.2021 | [Myjobscotland](https://www.myjobscotland.gov.uk/councils/inverclyde-council/jobs/commercial-services-officer-temp-err06451-246974) |
| **Facilities Assistant** | Cornalees | £18,018 Per Year | To provide a quality cleaning service within premise, working under the direction of the Cleaning Supervisor. | Part Time, Temp | Greenock | 05.12.2021 | [Myjobscotland](https://www.myjobscotland.gov.uk/councils/inverclyde-council/jobs/facilities-assistant-cleaning-temp-part-time-educ12348-225305) |
| **Home Support Worker** | Various Locations | £19,947 - £20,526 | To perform a range of support tasks to promote independence for service users and provide assistance with personal care. | Full Time & Part Time | Inverclyde | 31.12.2021 | [Myjobscotland](https://www.myjobscotland.gov.uk/councils/inverclyde-council/jobs/home-support-worker-various-posts-178189) |
| **Home Care Assistant (Female)** | Reed Social Care | £10.00 - £10.50 per hour | -Assisting clients to get dressed-Personal Care-Meal Preparation-Assisting with bedtime routine and getting clients to bed-Medication | Full-time, Temporary | Gourock | TBC | [Reed](https://www.reed.co.uk/jobs/home-care-assistant/44618644?source=searchResults&filter=%2fjobs%2fjobs-in-greenock%3fsortby%3dDisplayDate%26pageno%3d7) |
| **Care & Support Worker** | Trust Housing Association Ltd. | £9.87 - £10.25 per hour | You’ll be working with our tenants to ensure that they receive the support and personal care identified in individual care plans. | Part-time, Permanent | Greenock | 03.12.2021 | [Reed](https://www.reed.co.uk/jobs/care-support-worker-hcw-older-people/44770444?source=searchResults&filter=%2fjobs%2fjobs-in-greenock%3fsortby%3dDisplayDate%26pageno%3d2) |
| **Store Assistant** | Aldi | £9.55 - £10.57 per hour | You'll do everything from checking off deliveries to dealing with enquiries or ensuring that the shelves are fully stocked with well-presented products. | Full-time, Permanent | Greenock | TBC | [Reed](https://www.reed.co.uk/jobs/store-assistant/42839522?source=searchResults&filter=%2fjobs%2fjobs-in-greenock%3fsortby%3dDisplayDate%26pageno%3d3) |
| **Care Assistant** | Barchester Healthcare | £10.02 per hour | As a Care Assistant at a Barchester care home, you’ll help residents enjoy each day by making sure they get the quality care and support they deserve. | Full-time, Permanent | Greenock | TBC | [Reed](https://www.reed.co.uk/jobs/care-assistant-care-home/44725189?source=searchResults&filter=%2fjobs%2fjobs-in-greenock%3fsortby%3dDisplayDate%26pageno%3d5) |
| **Retail Supervisor** | Farmfoods | £9.00 per hour | - Support the manager in leading the team- Take full responsibility for running the shop in your manager’s absence- Open and close the shop, handle cash, place orders | Full-time, Permanent | Largs | TBC | [Reed](https://www.reed.co.uk/jobs/retail-supervisor-full-time/44693456?source=searchResults&filter=%2fjobs%2fjobs-in-greenock%3fsortby%3dDisplayDate%26pageno%3d6) |
| **Customer Service Team Leader** | Paddy Power | £9.40 per hour | We want people who will exceed customer's expectations, building effective relationships with customers, creating a warm and positive environment which they love to be in. | Full-time, Permanent | Greenock | TBC | [Reed](https://www.reed.co.uk/jobs/customer-service-team-leader/44174761?source=searchResults&filter=%2fjobs%2fjobs-in-greenock%3fsortby%3dDisplayDate%26pageno%3d16) |
| **Retail Betting Assistant** | Paddy Power | £9.40 per hour | We want people who love talking and getting to know our customers. Staying calm under pressure, you must constantly look for ways to improve yourself and the shop. | Full-time, Permanent | Greenock | TBC | [Reed](https://www.reed.co.uk/jobs/retail-betting-assistant/44438170?source=searchResults&filter=%2fjobs%2fjobs-in-greenock%3fsortby%3dDisplayDate%26pageno%3d16) |
| **Care Assistant** | MyLife Homecare | £9.50 per hour | -Assisting customers with their daily living needs-Personal Care-Medication-Meal Preparation-Shopping-Cleaning and more | Full-time, Permanent | Greenock | 24.12.2021 | [MyJobScotland](https://www.myjobscotland.gov.uk/adult-care/mylife-homecare/jobs/care-assistant-247404) |
| **Home Care Assistant** | Scotia Homecare Solutions Limited | £10.25 - £11.00 per hour | - Assisting with activities of daily living - Assisting with mobility- Promote prescribed medication- Meal preparation - General cleaning duties | Full-time & Part-time, Permanent | Greenock | 03.01.2022 | [Home Care Assistant](https://www.myjobscotland.gov.uk/adult-care/scotia-homecare-solutions-limited/jobs/home-care-assistant-245062) |
| **Support Practitioner** | The Richmond Fellowship Scotland | £19,266 per year | Each person we support is unique so each support role will be different to the next, giving you the chance to really make a difference in that individuals life. | Full-time, Permanent | Greenock | 15.12.2021 | [S1Jobs](https://www.s1jobs.com/job/support-practitioner-40505368) |
| **EE Sales Advisor** | EE | £19,011 per year | This role is all about asking questions to understand what’s really important to the customer. You’ll need to get to know them in a few minutes and quickly work out what they need. | Full-time, Permanent | Greenock | TBC | [S1Jobs](https://uk.indeed.com/jobs?l=Inverclyde&radius=10&vjk=dc085465be4e563c) |
| **Home Care Assistant** | Partners that Care | £10.00 per hour | If you are a compassionate person with strong communications skills then this role may be for you. | Full-time & Part-time | Greenock | TBC | [Indeed](https://uk.indeed.com/jobs?q&l=Inverclyde&radius=10&sort=date&vjk=95656df47e9d39fa) |
| **Care Assistant** | Holmes Care Group | £10.02 per hour | Providing excellent care and support to residentsEngaging in day to day activities and providing companionship to residents | TBC | Greenock | TBC | [Indeed](https://uk.indeed.com/jobs?q&l=Inverclyde&radius=10&sort=date&start=20&vjk=6b0731509d88e32c&advn=8892033444936160) |