

You have an appointment with:
.....
Date:.....
Time:.....

Community Tracks Inverclyde
C/O The Trust
48-50 Muirshiel Road
Port Glasgow
PA14 5XS
01475 553370
Email: saskia.mccracken@the-trust.org.uk

Volunteering Registration Form

1. Title: First Name: Family Name:
Known As: Date of Birth: ___/___/___
Gender: Age:.....

If you are between 12 and 25 you are eligible to register for Saltire Awards.

Address:
.....

..... Postcode:

Home Tel: Mobile:

E-mail:

Are you new to volunteering? Yes No

If not please give details of your previous volunteering

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.....
.....

Do you hold a current driving licence? Yes No

When are you likely to be available?

	M	T	W	Th	F	Sa	S
Morning							
Afternoon							
Evening							

Are you available - School holidays Term time

How many hours might you give per week or are you flexible?.....

How often e.g. weekly, fortnightly etc?
.....

Trust Volunteering provide information on volunteering opportunities currently available in Inverclyde, by letting us know what you are interested in we can provide you with information on available opportunities and also record what types of opportunities people are interested in that are currently unavailable.

Do you have any convictions to disclose? Yes No

Some organisations need to run PVG (Disclosure) checks on people who want to be volunteers because they work with children and other vulnerable people. It is the policy of the Trust Volunteering to refer all volunteers to opportunities that interest them, however, the nature of any convictions you have may exclude you from working with some client groups. All information given is treated in the strictest confidence and we will provide you with some support to try to ensure the best possible match to a volunteering opportunity for you.

Referees

Some volunteering opportunities will require references e.g. someone who knows you in a work or volunteering capacity or someone who isn't part of your family who can provide a character reference.

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.....
.....

Emergency Contact:

Name:..... Relationship:.....

Number:.....

The Data Protection Act

The Data Protection Act puts obligations on users of personal information and lays down principles for its use. One principle states that information has to be processed fairly and lawfully. This means you are entitled to know how we intend to use any information you provide. You can then decide whether you want to give it to us.

This information about you will help us to try and find you a volunteer opportunity best suited to your personal circumstances. It will also help us to monitor our service and to improve the quality of our service. Your personal details will not be given to anyone else unless it is necessary for us to do so i.e. in order to comply with the law, or with police investigations. Information about your postcode, gender, ethnicity, status, age, any disability, may be disclosed to, for example, our funders, or in our Annual Report, but only in the form of statistics and not in any way that identifies you. The information will be entered onto our database and it will be used in accordance with the principles of the Data Protection Act 1998

If you wish to view the information we hold on you, please write to our Manager.

May we pass on some of your details to volunteer involving organisations as part of our service in trying to find a volunteer opportunity for you?



Yes No

“I confirm the information is, to the best of my knowledge, correct”

Signed:

Dated:

Thank you for completing this form.

 www.facebook.com/trustvolunteering  [@trustvolunteer](https://twitter.com/trustvolunteer)