

Booth Registration

**** for Restaurant /Snack Bar /Grill ****

Thailand Festival Leipzig 19.5.2023 - 21.5.2023

Location

Str. des 18.Oktober“ 04199 Leipzig – Germany

The festival takes place opposite the „Monument to the Battle of the Nations“.

Date & Time

Friday 19.5.2023 14.00 - 22.00 | Saturday 20.05.2023 10.00 - 23.00 | Sunday 21.5.2023 10.00 -18.00

Organizer

Makrut Hair Care Co.,Ltd. 5/2 M.5 Siladan, Amphoe Manorom, Chainat 17110 – Thailand

Branch Office: An der Windmühle 71, 04158 Leipzig

Bank Account

Germany: Makrut Import e.K. , Deutsche Bank , IBAN: DE 98860 7002 4042 7086 400

Thailand: Makrut Hair Care Co.,Ltd. , Siam Commercial Bank, Account: 428-101213-3

Please fill out all required fields and send the signed form back
via email to **events@makruthaircare.com**

or

via post to **Makrut Hair Care Co.,Ltd.**
An der Windmühle 71
04158 Leipzig.

| <u>Participant Information Form</u> | |
|--|--|
| Name | |
| Company | |
| Address | |
| Phone / Email / LINE ID | |
| Product / Services | |
| <p>Please fill out the form correctly. Later changes may not be possible!</p> <p>The sale of drinks (beer, other alcoholic drinks, water, cola, Sprite, Fanta, bottled drinks, fruit juices, fruit cocktails, other drinks with fruit, fruit shakes, milkshakes, lemon soda, etc. is not permitted! Only prepared ones are permitted Tee's (bubble tea) in limited number of stalls.</p> | |

| | | Price for 3 days |
|--------------------------|---|---|
| | <u>Booth for Restaurant /Snack Bar /Grill</u> | |
| | stand size 6m x 6m | |
| <input type="checkbox"/> | <u>incl. tent (flame retardant) with flooring 6m x 4m</u> | 3600 EUR |
| <input type="checkbox"/> | <u>incl. tent (flame retardant) without flooring 6m x 4m</u> | 3200 EUR |
| <input type="checkbox"/> | <u>own, suitable tent* is used</u> | 2800 EUR |
| | stand size 9m x 6m | |
| <input type="checkbox"/> | <u>incl. tent (flame retardant) with flooring 9m x 4m</u> | 4800 EUR |
| <input type="checkbox"/> | <u>incl. tent (flame retardant) without flooring 9m x 4m</u> | 4400 EUR |
| <input type="checkbox"/> | <u>own, suitable tent* is used</u> | 3800 EUR |
| | stand size 4m x 6m (maximal 2 assortment) | |
| | <u>(Front area/sales max. 4 m to the rear as storage/preparation 6 m)</u> | |
| <input type="checkbox"/> | <u>incl. tent (flame retardant) with flooring 4m x 3m</u> | 2700 EUR |
| <input type="checkbox"/> | <u>incl. tent (flame retardant) without flooring 4m x 3m</u> | 2300 EUR |
| <input type="checkbox"/> | <u>own, suitable tent* is used</u> | 1900 EUR |
| | Prices include drinking water and waste water connection at the stand, 230V/16A power supply including consumption flat rate (distributor up to 25m from the stand), refrigerated vehicle stand area, waste flat rate, use of the gas bottle store, use of the waste oil containers for oil and grease disposal, site fence grid on the back of the stand | plus a secure deposit 500 EUR (payable 14 days before the start of the event) |
| | additional need | |
| <input type="checkbox"/> | table set (1 table 2 benches) | 25 EUR |
| <input type="checkbox"/> | power electric 400V | 200 EUR |
| <input type="checkbox"/> | place for refrigerated trailer (next to the stand) | free |

Please note!

If you want to bring your own tent, you must ensure that it has good stability and is able to withstand stronger wind. It is important in order to ensure safety.

If you sell unpackaged groceries, your own tent must have a raised floor which can be wiped clean (possibly with pallets and support plates).

The use of gas for food preparation requires a tent with "hardly inflammable" material.

Please consider that the road surface at the festival location is uneven. If your tent is not height-adjustable, you may need to put material underneath (if possible, please bring your own).

estimated electricity demand - please fill out

Electricity consumption (kWh) is a flat rate. This information is only required for smooth power distribution. Otherwise we cannot guarantee uninterrupted power supply.

| electrical equipment | power |
|----------------------|-------|
| e.g. lighting | 200W |
| 1 | |
| 2 | |
| 3 | |
| 4 | |
| 5 | |
| 6 | |
| 7 | |
| 8 | |
| 9 | |

Information about the booth:

Please consider that only the street area may be used for your booth. The storage and food preparation on green spaces is prohibited. Construction fences will be set up behind the street area. We will provide food stands with additional space for storage and food preparation. The tent front must be no more than 6 meters away from the curb.

Rent / Payment / Cancellation

Registrations for participation are now open. Please send the filled out and signed registration form via email to events@makruthaircare.com or via post to Makrut Hair Care Co.,Ltd. (address mentioned above).

After the verification and approval, we will send you an invoice. Please transfer a deposit of 50% of the total rental price to one of the above bank accounts, stating the invoice number (for payments in Thai baht, the currency exchange rate must be taken into account). The reservation is valid when the payment or payment receipt has been received. The remaining payment of the total amount is due no later than April 15, 2023. Otherwise the reservation expires.

Cancellation policy:

Cancellations can be sent via email or post (address mentioned above). After receiving the cancellation, the corresponding amount will be refunded to you within 30 days.

Cancellation costs:

free of charge within 30 days after registration

50% of the total amount from the 31st day after registration

100% of the total amount from April 15, 2023

Security deposit:

The security deposit is due no later than 14 days before the event begins.

Damages/defects must be reported to the organizer immediately.

The participant is responsible to keep the rented booth area clean. Food waste, cardboard boxes and crates must be disposed of properly by yourself. You will find waste containers near the front entrance of the festival area. Please consider that the organizer is only responsible for the disposal of the visitors' residual waste.

The security deposit will be retained with additional costs, if a chargeable cleaning of street gullies or damage by oil is caused. The same applies to unauthorized booth sublet or false information about the products/services offered.

Furthermore, damaged tents caused by the participant will also result in the retention of the security deposit.

After the end of the festival, the rented area will be handed over to the organizer. Please inform us before leaving. The security deposit will be refunded when rented area has been left in accordance to the agreement. We will refund the amount via bank transfer within 14 days after the end of the festival.

Driveway / Setup / Teardown

Booths can be set up from Thursday, May 18, 2023 at 4:00 p.m. to Friday, May 19, 2023 at 2:00 p.m.

Electricity for tents/cooling trailers can be fully used during this time. Public toilets are located within the festival area. The security is present from Friday to Sunday. If you want to set up your booth on Thursday, please make sure that your belongings and goods are kept safe.

The festival area can be accessed by car through the main entrance of the festival area opposite the „Monument to the Battle of the Nations“. After unloading, please park your vehicle outside the festival area. All vehicles must have left the festival area by 2:00 p.m. on May 19 at the latest.

Parking on the park's sidewalks and cycle paths is not permitted.

In exceptional cases, the festival area can be accessed by car from 7.00 a.m. till 9.00 a.m. on Sunday and Saturday.

The earliest possible access by car for teardown is Sunday at 6:30 p.m.

The Festival can easily be reached by the following public transport options.

S-Bahn: S1, S2, S3

Tram: Line 2, 15

Bus: 70, 74, 76, 690

Additional rental items

If required, we will provide you with tables and benches for a certain rental price. Please inform us in time. However, we are not responsible for the rental of refrigerators, cooling trailers or sinks. If those are needed, we will gladly send you contact details of the respective providers in or near Leipzig.

Fire protection / Safety

Since this is a major event, special safety precautions and regulations are implemented in cooperation with the security, the fire department and the paramedics.

- a.) **Keep rescue and escape routes clear of any obstruction!** – These routes are marked on the site plan and must be kept clear of any obstructions during the entire duration of the festival.
- b.) **Use with gas** - Only devices and connections that have been checked in advance may be used. Changing gas cylinders at the event location is prohibited. Propane gas connections must not exceed a length of 1 meter. Replacement bottles (empty/full) may not be stored inside tent or within the festival area. Please store your gas cylinders in a separate fenced area near the festival. You can use chalks to mark your gas cylinders there. Further important information from the fire protection authority can be found in the leaflet and is part of the contract terms.
- c.) **Portable fire extinguisher** - Every participant (including non-food) is obligated to bring their own fire extinguisher. Food stands need a fire extinguisher of type A, B or C. When dealing with deep fryers and hot oil, a grease fire extinguisher is required.
- d.) **Electrical connections** -The 230 V power connection for the kitchen and refrigerated truck is already available for the restaurant/snack bar included. The power consumption (in watts) of the individual devices must be filled out in the application. All other stand operators can use the common 230 V power supply if the required power does not exceed 700 W per tent. Please bring your own cable drums up to 35m. An additional demand for electricity must be requested in advance when registering. Later applications or the use of the existing community electricity, e.g. for electric grills, rice cookers are not possible. Cables, plug connections and lighting fixtures must meet German safety standards.
- e.) **Charcoal grills** (depending on the weather) are exceptionally only permitted with prior approval from the organizer (please specify in the application)
- f.) **Flammable objects** must be kept away from fire or electrical devices. Larger accumulations of empty boxes in or behind the booth/stand must be avoided.
- g.) **Cooling trailers, decorative objects, clothes racks, etc.** in front of the tent or on the tent itself must be set up or fastened in such a way that they do not pose a dangerous obstacle to the visitors.

The **drinking water supply (tested)** is provided by us at several points on the street area. Restaurants and snack bars will also have a separate drinking water connection with an outlet tap. You can use a ½" internal thread to connect wash basins, sinks, etc.

Additional equipment can be provided by the organizer for a material price and free installation, but must be communicated at least 2 weeks before the festival begins.

Please note that the water used for food preparation may only be taken directly from the tap or drinking water hoses!

The participants must comply with the regulations for delivery, handling, preparation and storage of food. Violations can lead to a closure of your booth/stand by the health department without receiving a refund.

Here are some **important notes**:

- fridge/cooling trailer for perishable food
- evidence of the required storage temperature using an existing thermometer
- Pre-cooked food must have been prepared in an approved commercial kitchen. At request of the health department, you may have to provide proof.
- Please only use clean and approved containers for storing and transporting food (No rubbish bags or similar!).

- Possibly wash basins/soap dispensers/kitchen rolls are required. Depending on your offer, you also may need hot water supply.
- Working with unpackaged food or tableware requires a health certificate from everyone working at the booth/stand.
- appropriate clothing/headgear
- Distance between customers and the food offer must be guaranteed in order to avoid touching, sneezing etc. (e.g. attachment of plexiglass plates, transparent foils).
- Please make sure your booth/stand is well lighted and can be wiped clean easily.
- Food additives that require labeling must be clearly legible for customers (preservatives, colorings, sweeteners, flavor enhancers, phosphate, sulphur, quinine, caffeine).
- Grease and oil may only be disposed of in the collection bins with the OIL/GREASE label.

Waste disposal / Sewage

Please avoid unnecessary waste and note the currently valid regulations on disposable items.

Accordingly, only plates, cups, packaging material, bags, cutlery and drinking straws made from biodegradable materials are permitted. It is also important to avoid waste-related odors in and around your booth/stand. The area must always be kept clean.

The organizers will provide visitors with enough rubbish bins on the festival area. These are emptied by the organizer at regular intervals.

Food waste, cardboard boxes and crates must be disposed of properly by the participant. You will find waste containers near the front entrance of the festival area.

It is prohibited to discharge oils, greasy and flammable liquids into the sewage system and into installed wash basins or sink outlets. Every sink must contain a strainer and

food residues must be rinsed off thoroughly!

A drain pipe with a 40mm connection is attached to food stands. Street gullies near the tent may not be blocked.

Damage / Disclaimer / Limitation of liability

The participant is liable for self-inflicted damage to the rental item provided.

Should you notice any damage or defects when taking over a rental tent or other rental items, please contact the organizer immediately before use.

Decorations, advertising signs, etc. may only be attached in such a way that parts of the stand, especially tent tarps, are not damaged. After the end of the festival, the rental area will be handed over to the organizer. Please inform us before leaving. The security deposit will be refunded when rental area has been left in accordance to the agreement. The participant is fully responsible for his own booth/stand, including the range of products and services provided.

The organizer is not liable if the participants or their staff have caused damage to other people by violations, negligent action, disregard of fire protection, false advertising promises, disregard of hygiene regulations, inedible food or similar. This also applies to any administrative offense proceedings, fines or the termination of the event due to the participant being at fault.

The organizer is responsible for the safety and the planning/implementation of the event. This applies in particular to the provision of the agreed rental items, all relevant framework conditions, permits and necessary measures that require the timely and safe implementation of the event.

The organizer's liability insurance covers any damage and claims by others for which the organizer is responsible.

If no essential contractual obligations are violated, as mentioned in the contract, the organizer is not liable.

The organizer is also not liable for the loss of goods, money or valuables on the festival area. Although the security is always present, they are not able to secure each individual booth/stand.

While setting up your booth/stand and putting up decorations, you should only use the rented area and the immediate area around. Please do not restrict the view and access to neighboring booths/stands.

Cancellation/ Postponement:

In special circumstances, the organizer is entitled to postpone the festival to a later date without paying compensation. However, this postponement must not exceed 4 weeks, unless political or epidemic circumstances do not allow it. The organizer must also inform the participant of the postponement at least 6 weeks in advance, unless those circumstances mentioned above have occurred shortly before the planned festival.

☐ I/we hereby confirm the accuracy of the information I have provided. I/we have read and accept the above contractual conditions and information on rent/payment/cancellation, driveway/setup/teardown, fire protection/safety, hygiene and food, waste disposal, damage/disclaimer/limitation of liability.

☐ I/we have read and accept the information sheet from the Leipzig Fire Department on handling liquid gas at events.

https://static.leipzig.de/fileadmin/mediendatenbank/leipzig-de/Stadt/02.3_Deiz3_Umwelt_Ordnung_Sport/37_Branddirektion/Download/BSM_15_-_Fluessiggas_bei_VA__05-2011_.pdf

☐ I/we agree to the transmission of the application and documents for the rental via email.

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Place / Date

.....

Signature / Stamp