



# TANKERSLEY PARISH COUNCIL

Clerk: Catherine Mullen

Email: [clerk@tankersleypc.org](mailto:clerk@tankersleypc.org)

Tel: 07432025488

35, Kestrel Avenue  
Thorpe Hesley  
Rotherham  
South Yorks  
S61 2TT

## Minutes of the Ordinary Meeting of Tankersley Parish Council held on Monday 21<sup>st</sup> February 2022 at 6.15pm in the Tankersley Hub

**Present:** Cllr Robert Lodge (Chair) Cllr David Laughton, Cllr David Crossley, Cllr Lindsey Greaves, Cllr John Hopkinson, Cllr Richard Horsfall, Cllr Matthew Jarvis, Cllr Dennis Simpson

**In Attendance** Catherine Mullen – Clerk,

**Also Present** Two members of the public during the public session

---

### Private Session

**1. Apologies.**

1.1 Cllr Jane Laverack had sent apologies.

1.2 The Clerk confirmed there are no concerns regarding non-attendance.

**2. Declarations of Interest and Dispensation Requests**

2.1 **To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers:**

Cllr Horsfall declared an interest in the allotments.

Cllrs Crossley and Hopkinson declared an interest in the Tankersley Community Association. Cllr Crossley also declared an interest in TPEG

2.2 **To Consider any Dispensation Requests Received by the Parish Clerk**

The Clerk advised that no dispensation requests had been received.

**3. The Role of the Parish Council**

- 3.1** A debate on the role and activities of the Parish Council and Councillors took place. Tankersley Parish Council RESOLVED that the document produced by Cllr Laughton should be used to log progress of Parish Council projects. It should be used in a similar way to the attendance record.
- 3.2** The paper produced by Cllr Laughton led to a discussion about noticeboards. Tankersley Parish Council RESOLVED that the Pilley Green noticeboard should be relocated so that it can be seen by more residents.

**4. Termination of Allotment Tenancy**

The costs of reclaiming and clearing the allotment plot including the implications for the 2022-23 Budget were discussed. The Clerk was authorised to proceed with the next steps.

## Public Session

### CORE REQUIREMENTS

*This section of the Agenda covers all issues a Parish Council is required to cover: governance administration, finance and asset management.*

**5. Public Question Time**

**5.1** Platinum Jubilee

A member of the public asked that the Parish Council do more to raise awareness about how much it was investing in the Platinum Jubilee celebrations.

**5.2** Pilley Lane – Road Safety

The situation regarding road safety on Pilley Lane as a result of speeding was discussed. It was noted that a car had overturned. Cllr Crossley pointed out that there are a limited number of lamp posts on Pilley Lane and that a telegraph pole might have to be used. Tankersley Parish Council RESOLVED to site the SID on Pilley Lane.

**5.3** Tankersley Lane

A discussion about the further delay to opening Tankersley Lane took place.

**5.3** Dog Fouling

It was agreed to cover this during the agenda item.

**6. Minutes**

Cllr Laughton asked for the wording of item 15 of the minutes to be clarified to make it clear that as yet no decision to approve the application for grant funding. The Minutes were amended accordingly. The amended Minutes of the Ordinary Meeting held on Monday 17<sup>th</sup> January 2022 were then agreed as a true and accurate record. Cllr Horsfall proposed and Cllr Jarvis seconded that Cllr Lodge was authorised to sign the Minutes as a true and correct record. Cllr Lodge signed the Minutes.

**7. Business Raised During Public Question Time**

**7.1** The Annual Parish Meeting should include the plans for the Platinum Jubilee Celebrations.

**7.2** Cllr Hopkinson and the Clerk were tasked with identifying a suitable location for siting the

SID on Pilley Lane and the Clerk was authorised to obtain the necessary consents to use a telegraph pole for this purpose.

**8. Any Matters Arising from the Minutes of the Last Meeting, not Covered by Agenda Items.**

There were no matters.

**9. Amendment to Standing Orders**

Tankersley Parish Council RESOLVED to approve the amendments.

**10. Councillor Vacancies**

The Parish Council were informed that Cllr Hall had resigned and that steps to fill the second vacancy has started. The aim is to interview applicants for the two vacancies at the meeting of 21 March. The Application form and Process Notes have been updated and are now ready to issue.

**11. Annual Parish Meeting**

The Clerk explained she was unable to attend the scheduled APM and requested the date be changed to 28 March. Ways of promoting the APM to tackle the usual low attendance were discussed. Tankersley Parish Council RESOLVED

**11.1** to reschedule the APM to 28 March.

**11.2** to invite a member of the Platinum Jubilee Working Group to be guest speaker at the APM.

**11.3** to agree the draft Agenda for the APM circulated by the Clerk

**11.4** To ask the school if they would issue a leaflet about the APM to send home with pupils

**11.5** To include a mention in the Barnsley Chronicle

**11.6** To investigate the costs of a banner and if a reasonable price (£40) for the Clerk to have a banner produced.

**12. Allotment Update**

**12.1** The Clerk informed the Parish Council that all 2022 rents had been paid.

**12.2** The request by the tenants of Plot 14 for their plot to be merged with Plot 15 was considered. It was accepted that this would mean 2 of the 3 small plots created last Spring would be merged to form 1 large plot. Tankersley Parish Council RESOLVED to authorise the tenants to take on the new large plot that would be formed. The Clerk was instructed to prepare the necessary documentation to cover the tenancy of the new single large plot. The location of the Parish Council's fencing which currently separates the two plots will be logged.

**13. Financial Matters**

**13.1 Expenditure**

i) Clerks Net Salary – for January '21 paid 15 February 2021	349.60
ii) Clerks Expenses – January-February working from home allowance	24.00
iii) HMRC tax (Clerk) paid monthly	87.20

<b>TOTAL</b>	<b>460.80</b>

**13.2 Expenditure to be Authorised**

To resolve to approve the payments for February:

Return allotment rent to Plot 4 who has vacated plot	55.00
<b>Total</b>	<b>£55.00</b>

**13.3 Income**

Payments for 2022 Allotment Rents during February 2022	36.00
Return of bonfire bond	500.00
Interest on Deposit account – January	0.11
<b>TOTAL</b>	<b>£536.11</b>

**13.4 Current and Deposit Account Statements as at 1 February 2022**

Current	£23,273.87
Deposit	£12,502.99
<b>Total</b>	<b>£35,776.86</b>

**13.5 Bank Reconciliation Statements**

Tankersley Parish Council approved the statements and RESOLVED to authorize the Chair and the Clerk to sign the January Bank Reconciliation Statement. The Bank Reconciliation Statement was signed accordingly

**13.6 Risk Assessment – February 2022**

The Risk Assessment was considered. Cllr Laughton pointed out that the bank mandate was still outstanding. A meeting between Cllrs Lodge and Laughton with the Clerk was arranged for 25 February to complete the interactive forms to update the mandate. Cllr Crossley raised concerns about the need to obtain PPE. A discussion regarding the need to obtain PPE and carry out risk assessments for all Parish Council Activities followed. Tankersley Parish Council RESOLVED to approve the Risk Assessment carried out in February 2022 and to carry out risk assessment for all Parish Council activities.

**13.7 Asset Register**

Cllr Simpson pointed out 2 Highways Benches were incorrectly included on the Asset Register. The Asset Register was amended accordingly. Cllrs Simpson and Hopkinson pointed out that Avent Homes are currently storing one of the Parish Council Benches and this should be reflected on the Asset Register. The Asset Register was amended accordingly. Tankersley Parish Council RESOLVED to approve the Asset Register.

**13.8 Accident**

The Clerk informed the Parish Council she now had 2 quotes to repair the damaged wall but only 1 quote for the kissing gate which she would be submitting to the insurer.

**13.9 Preparation for AGAR**

The Clerk requested that a Councillor should inspect the finance file in accordance with the Financial Regulations before it is submitted to the internal auditor. Cllr Simpson

agreed to inspect the file.

## **CRIME AND SAFETY**

14. Cllr Crossley informed the Parish Council that the Parish Council FB Page now provides details of useful links to report crime, nuisance and the regular updates from the Police and Crime Commissioner. Cllr Simpson provided details of crime statistics from SYP.

## **ROAD SAFETY AND SPEEDING**

- 15.1 *Plan for Placing SID Around the Parish*  
Tankersley Parish Council RESOLVED in principle that a plan should be prepared for placing the SID at various locations throughout the Parish. Cllr Hopkinson and the Clerk were authorised to prepare the plan to present at the next Parish Council Meeting
- 15.2 *Calibration of the SID*  
The costs were discussed. The Clerk was authorised to revisit the figures and provide a cost comparison of purchasing a new SID.
- 15.3 *Improved Signage on Pilley Lane*  
Tankersley Parish Council authorised the Clerk to investigate and report back at the next meeting.

## **ENVIRONMENT**

- 16.1 *Litter Picks.*  
The possibility of the Parish Council organising litter picks around the parish was discussed. Tankersley Parish Council authorised the Clerk to contact TPEG to discuss the possibility. The Clerk was instructed to check the Parish Council's insurance cover for such events.
- 16.2 *Dog Fouling*  
The Clerk informed the Parish Council that the work she and Cllr Hall had done had not fully appreciated the impact of the sponsored hanging baskets. The Clerk recommended purchasing some of the new posters produced by Keep Britain Tidy. Tankersley Parish Council RESOLVED to obtain the new Keep Britain Tidy posters.
- 16.3 *Cycle Routes*  
Cllr Lodge led a discussion on the mutual benefits of raising awareness of local cycle routes and using the Hub.
- 16.4 *Footpaths - Blacklane and Bellground Wood*  
Cllr Lodge informed the Parish Council that he had met with Wentworth Estates to discuss the state of these footpaths. Bellground Wood footpath would be closed to allow for improvements.

## **Social and Community Infrastructure**

- 17.1 *Parish Newsletter*  
The Clerk updated the Parish Council..
- 17.2 *Sponsored Hanging Baskets*  
Cllr Crossley reported that all payments have been received. The new plaques for new sponsors will be arriving soon.
- 17.3 *Non-Jubilee Benches*

CLRs Laughton and Crossley had decided to replace a bench and to install a new bench. The type of benches had been agreed and sent to the Clerk who was arranging for quotes from installers.

- 17.4** *Platinum Jubilee – Lighting the Beacon*  
The Clerk reported that she had contacted the Clerks in other parishes that had beacons. Maltby Town Council are in the process of selecting contractors to bring their beacon up to standard for the Platinum Jubilee. The details would be passed to the Clerk once this had been agreed.
- 17.5** *Platinum Jubilee Events*  
Cllr Hopkinson updated the Parish Council on the planned programme of events for the Jubilee weekend.
- 17.6** *Application for Grant Funding for Flags*  
Tankersley Parish Council RESOLVED to approve the application for funding.
- 17.7.** *Platinum Jubilee – Queens Green Canopy and the Seven Trees*  
Tankersley Parish Council RESOLVED to place the trees in separate locations throughout the parish to create a Jubilee Trail. Councillors were asked to submit suggestions. Cllr Lodge and the Clerk would then design the trail and present the recommendations to the Parish Council at the next meeting.
- 17.8** *Mural*  
Tankersley Parish Council RESOLVED to approve the quotes for 2 murals.
- 17.9** *Jubilee Benches*  
Cllr Crossley informed the Parish council that the school were in the process of issuing the design rules to pupils. The winning designs from KS 1 and KS2 would be chosen by the artist designing the murals and Rev Hale. The aim was to have the benches installed in May.
- 17.10** *Councillor Clinics*  
Tankersley Parish Council RESOLVED to run the Councillor Clinics again. After discussion it was agreed that that the subject of the discussions would be left to residents decide unless there was an obvious subject of interest to be discussed. In which case this would be covered in the notice about the specific councillor clinic.
- 17.11.** *Easter, Halloween and Harvest Festival*  
A discussion regarding the Easter and Halloween events took place. Tankersley Parish Council saw no point in duplicating events which were already going to be organised by the TCA. Cllr Jarvis volunteered to organise the Harvest Festival event. Tankersley Parish Council RESOLVED to authorise Cllr Jarvis to organise the Harvest Festival Event and report back to the Parish Council with updates.
- 17.12** *Bonfire 2022*  
Tankersley Parish Council RESOLVED to hold a traditional bonfire and fireworks event which would remain free to the public.
- 17.13.** *Suggested Camper Van parking*  
The item was carried over to the next meeting.

**18. Planning Applications**

**18.1 2022/0101**

Tankersley Parish Council RESOLVED it had no objection to the application.

**18.2 2022/0079**

Tankersley Parish Council RESOLVED it had no objection to the application.

**18.3 2021/1628**

Tankersley Parish Council RESOLVED it had no objection to the application.

**18.4 2022/0032**

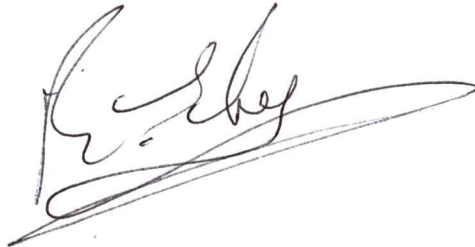
Tankersley Parish Council noted that there had previously been complaints from residents regarding the noise created by extractors. Tankersley Parish Council RESOLVED to raise this concern with BMBC

**19. Date of Next Meeting**

Tankersley Parish Council RESOLVED that the date of the next meeting would be Monday 21 March 2022 at 7pm in the Tankersley Hub

There being no other business the meeting closed at 9.00 pm

***Members of Tankersley Parish Council considered the foregoing when considering their duties: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & Safety and Human Rights***

A handwritten signature in black ink, appearing to read 'R. Kelly', with a long horizontal flourish extending to the right.