



TANKERSLEY PARISH COUNCIL

Clerk: Catherine Mullen

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To: All Members of Tankersley Parish Council

You are summoned to the Ordinary Meeting of Tankersley Parish Council on Monday 19th July 2021 at 7.00 pm. This meeting will be held in Tankersley Welfare Hall for the purpose of transacting the following business.

Catherine Mullen

**Catherine Mullen
Parish Clerk and Responsible Finance Officer
13th July 2021**

Please **do not** attend if you have any recognised Covid-19 symptoms.

The Chairman will confirm whether the meeting may be filmed, photographed or audio recorded. If any member of the public present at the meeting objects, please inform the Chair or the Parish Clerk before the start of the meeting.

Although the Meeting is open to the public, the Council is limited in terms of the capacity of the Welfare Hall. It would be helpful if members of the public could contact the Clerk by e-mail if they are planning to attend the meeting.

Members of the public may submit questions or statements in writing to the Clerk at clerk@tankersleypc.org by noon on the day of the meeting.

During the meeting and at the Chairman's discretion, the meeting will be opened to enable questions or statements to be made by members of the public for a maximum time of 15 minutes. Members of the public are asked to restrict their comments and/or questions to three minutes.

Agenda

- 1. Public Question Time**
To receive questions and statements, either verbal or written, from members of the public. [Public Bodies \(admissions to meetings\) Act 1960 s1 extended by the LG Act 1972 s100](#)
- 2. Apologies**
To receive and accept apologies from Councillors. [LGA 1972 s85 \(1\)](#)
- 3. Minutes**
To consider and resolve to approve as a true and correct record the Minutes of the Ordinary Meeting held on Monday 21st June 2021. [LGA 1972 sch 12, para 41\(1\)](#)
(Appendix A)
- 4. Declarations of Interest and Dispensation Requests**
 - 4.1** To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. [\(Disclosable Pecuniary Interests\) Regulations 2012 \(SI 2012/1464\)](#) (NB this does not preclude any later declarations).
 - 4.2** To consider any Dispensation Requests received by the Clerk and not previously considered. [Localism Act 2011 s33\(b-e\)](#)
- 5. Business Raised During Public Question Time**
To resolve to refer any business raised by the public in public discussion, and any other matters or items of information from councillors to the appropriate committee or to resolve to agree on any other action
- 6. Clerk's Report and Feedback from the Annual Parish Meeting**
To consider the on-going issues and actions resulting from the last meeting
 - 6.1 Members Registers of Interest**
All forms except one have been submitted to BMBC Governance.
Please Note – Local Government Act 2000 requires all members and co-opted members of district and parish councils to complete a Register of Interests form to register their financial and other interests.
 - 6.2 Environment – dog bags**
At the last meeting the Clerk was tasked with finding out when the last order of dog bags was made. Invoices show that the last order for 4 x 250 biodegradable dog bags was 20 October 2020. A new order for dog bags has now been submitted. [Litter Act 1983 ss 5&6](#)
 - 6.3 Dog Fouling**
The issue was raised and discussed at the Annual Parish Meeting where it was suggested.
 - 6.3.1** The We're Watching You Campaign should be relaunched.
 - 6.3.2** The Dog Warden should be invited to the Parish Meeting to discuss the problems and strategies for tackling it, including the merits of spray painting around dog poo on the streets.

6.4 GDPR and Data Protection

The annual renewal fee has been paid and steps taken to list the new Clerk as the Council's Data Controller. A new log has been set up to record any breaches of GDPR as required by the legislation.

6.5 Grant Payments and Applications.

6.5.1 Saint Peter's Primary School

The payment agreed and authorised by item 10.2 of the Minutes of the Ordinary Meeting of 20 May 2021 has been paid.

6.5.2 TPEG Grant

A chasing letter has been sent to TPEG to identify what additional information is required to make the grant application.

6.6 Carr Lane Footpath

Following communications with BMBC Public Rights of Way the path has been walked and bark chippings laid on the path. BMBC Public Rights of Way have noted the request to relist the footpath as a bridleway and to cut overhanging hedges.

6.7 Complaint by Member of Public about Named Councillors and the Clerk

As a result of previous correspondence and communications with BMBC the complaint is being dealt with formally. Terms of Reference have been agreed with the complainant and the investigation is underway.

6.8 Allotment Waiting List

Under GDPR responsibility for maintaining the allotment waiting list and keeping the data secure rests with the Council's Data Controller, the Clerk. To consider and resolve to publish a pseudonymised waiting list on the Council's web-site and on notice boards.

6.9 Publish Councillor Details on the Web-site and Notice Boards

To consider and resolve to publish the official e-mail addresses of Councillors on the web-site and notice boards.

6.10 Residents Complaints about Avant Home Contractors

Complaints have been received from residents on Lidgett Lane about dust being produced by the site, contractors vans constantly parking on Lidgett lane when it was agreed that no contractors vehicles would be parked on the roads around the site, and the noise from the contractors, of being woken at 7:30am by contractors waiting to enter the site. The complaints have been raised direct with Avant Homes. Residents also reported an accident occurring as a result of the placement of traffic lights.

6.11 Amenities in the Parish

Mixed views about amenities were expressed at the Annual Parish Meeting. It was pointed out that despite housing developments school is not being expanded to deal with the increased number of children in the parish, there is no GP's surgery to deal with the larger community, no hairdresser.

6.12 Sports and Activities

It was pointed out at the Annual Parish Meeting that there were no organised activities and limited facilities for young people to engage in sports within the parish. Tankersley Parish Council was requested to investigate what could be done to resolve this situation and if any funding for sporting activities was available.

6.13 Pilley Park Life

A pre-planning application has been submitted to BMBC and circulated to the Council by the applicant. It is the Council's position that they cannot comment on the pre-planning application and will comment on the substance of the application once it has become a

formal planning application. A number of the issues identified by the applicant are covered by items 6.11 and 6.12 of this agenda.

6.13 Council Tax Increases

The Clerk has written to BMBC requesting a breakdown of the number of houses in the parish in each band in 2020 and 2021 and how much council tax was taken from parish residents in 2020 and 2021

7. Ongoing Matters from Last Meeting

7.1 Lost Hedges from Highway at Thorncliff Way

Ongoing from last meeting

8. Any Matters Arising from the Minutes of the Last Meeting, not Covered by Agenda Items.

9. Financial Matters

9.1 Expenditure

i) Clerks Net Salary – for June 21 paid 15 July 2021	349.60
ii) Clerks Expenses – June – Jul working from home allowance	24.00
iii) HMRC tax (Clerk) will be paid quarterly	87.20

9.2 Income

Interest on Deposit account – July '21	£0.11
Payment from BMBC for benches	3000.00

9.3 Current and Deposit Account Statements as at 1 July 2021

Current	£32,425.02
Deposit	£12,502.25
Total	£44,927.27

9.4 Expenditure to be Authorised

To resolve to approve the payments for July:

Item	Cost £
Pay Faye Hazlehurst, Internal Auditor for examining accounts and preparing AGAR 2020- 2021 Paid 2 July 2021	195.00
Reimbursement to Cllr Horsfall for paying the invoice 5010-94700 from HSS for the costs of providing a generator for the Post Lockdown Celebration Paid 2 July 2021	128.16
Reimburse Catherine Mullen for paying Information Commissioners Annual Registration fee	40.00
First Impressions – Hanging baskets Paid 9 July 2021	2640.00

Signs-Xtra -Brackets for Hanging Baskets Paid 9 July	1170.00
Grant Payment made to Tankersley St Peter's School Paid 12 July 2021	1810.00
TOTAL	5983.16

9.5 **Business Stream – Allotment Water Bill**

The invoice dated 24 June 2021 shows that the Council is currently £51.62 in credit.

9.6 **AGAR 2020-21 Learnings from the Internal Auditor's Report**

The report produced by the internal auditor identified a number of areas where the Council could improve its procedures. The Clerk is preparing to carry out the first quarterly reconciliation for the 2021 -2022 financial year and has suggested that a councillor be appointed to be involved in this exercise and to work with the Clerk in reviewing procedures and addressing the issues identified by the internal auditor including updating the bank mandate .

10. **Model Code of Conduct**

in 2019 the Committee on Standards in Public Life (CSPL) recommended that there should be a National Code of Conduct adopted by all tiers of local government. The LGA accepted this recommendation and produced a model code of conduct earlier this year. The NALC and YLCA are now recommending the adoption of the new model code. To consider and resolve to introduce a new model code of conduct in line with recommendations of LGA, NALC and YLCA.

[\(Appendix B\)](#)

11. **Projects for 2021 - 2022**

11.1 **August 14th Event**

This has rolled over from the last meeting.

11.2 **Benches in Tankersely and Pilley**

This has rolled over from the last meeting

11.3 **Allotments - Proposals for Contract Amends**

This has rolled over from the last meeting

11.4 **TPC Community Led Parish Plan 2021 - 24**

[\(Appendix C\)](#)

11.5 **Offer by Avant for Community Work Projects as Supplied by James Walker of TPEG**

This has rolled over from the last meeting

11.6 **Childrens Christmas Party**

This has rolled over from the last meeting

12. Planning Applications

To consider responses to the following Planning Application: [Town and Country Planning Act, 190 sch.1 para.8](#)

12.1 Application No 2021/0659

Erection of single storey extension to rear/side of dwelling, Station House, New Road, Pilley, Barnsley, S75 3BQ

Invitation to comment on the application by 26 July 2021

[\(Appendix D\)](#)

13. Date of next meeting

To resolve to note the date of the next ordinary meeting of the Parish Council as Monday 16th August 2021 at 7.00 pm and to be held in the Welfare Hall, Tankersley.

Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & Safety and Human Rights.