#### Stone Master Marathoners (SMM) – Data Protection Statement

This statement was approved in May 2018 and outlines your rights as a data subject – and our compliance with data protection legislation (required from May 2018).

#### About us

SMM is a friendly local running club managed by a voluntary committee. SMM is the data controller under data protection legislation.

#### What data we will collect

- Your name, date of birth, gender, URN number, email address, address, telephone number, emergency contact details, names of any EA affiliated clubs that you are a member of and details of any coaching or officiating licenses you hold. (Athletics Data).
- Race results that are publicly available will be collated and re-published on the SMM website. In addition, results of club competition and inter-club competition may also be published on our website. Please be aware that when you participate in any sporting event, your results will be published on the organiser's site and numerous other race results sites. In many cases photographs are posted with runners' names and individuals are identified.
- If you run with us as a guest (a non-member) you are required to provide your name and emergency contact details. These are held as a hand-written note only, and are destroyed at regular intervals.
- Photographs are often taken at races and events. The photographs may be used by SMM on this website and in club publicity and promotion.

#### Why we will collect it

We will collect and process your Athletics Data for the purposes of registering you as a member of SMM and administering your involvement in the sport.

We monitor numbers attending so we can plan future sessions (i.e. try to ensure sufficient numbers of run leaders are available according to numbers participating).

In both cases, we will process it on the basis of legitimate interests. The legitimate interests are the interests of registering you as a member (and where requested by you, registering your details with England Athletics) and to administer our club activities.

## How long we will keep it

We will retain your Athletics Data for such time as you are a member registered with us and will then delete your information as follows:

• Athletics Data: Three years after an individual has not renewed their membership

Published race results and Club Records: Indefinitely

Note: race results are published and freely available online from many sources.

## Your rights

You have the following rights under data protection legislation:

- 1. To access a copy of the information comprised in your personal data;
- 2. To object to processing of your personal data that is likely to cause or is causing damage or distress;
- 3. To prevent processing for direct marketing;
- 4. To object to decisions being taken by automated means;
- 5. In certain circumstances, to have inaccurate personal data rectified, blocked, erased or destroyed
- 6. To claim compensation for damages caused by a breach of data protection legislation.

#### Sharing your data

We will share your Athletics Data with England Athletics and as set out in our Privacy Policy.

We will not transfer your data to any other third parties without obtaining your consent and, where possible, will anonymise your data before sharing. We will also not share any other personal data you provide to us that is not Athletics Data.

# **Privacy Policy**

All of the personal data we collect from you will be collected, stored and processed in accordance with the terms of our Privacy Policy which can be located here: <a href="http://www.stonemm.co.uk/members/membership/">http://www.stonemm.co.uk/members/membership/</a>

## **Complaints**

If you have any concerns or complaints in relation to how SMM collects and/or processes your personal data, please contact <u>secretary@stonemm.co.uk</u> in the first instance.

If you are dissatisfied with how your concern/complaint is dealt with by SMM, you have the right to report your concern/complaint to the Information Commissioners Office (<a href="www.ico.org.uk">www.ico.org.uk</a>).