



Annual Report 2020

**St Luke's Church,
Ruscoe Road, E16 1JB.
www.stlukese16.co.uk**

ST LUKE'S CHURCH, VICTORIA DOCKS

ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL

FOR THE YEAR ENDED 31ST DECEMBER 2020

Administrative information

St. Luke's Church is situated in Ruscoe Road, Canning Town. It is part of the Diocese of Chelmsford within the Church of England. The correspondence address is: The Vicarage, 16^a Ruscoe Road, Canning Town, London. E16 1JB.

The Parochial Church Council (PCC) is a charity excepted from registration with the Charity Commission.

PCC members who have served from 1st January 2020 until the date this report was approved are:

EX-OFFICIO MEMBERS (3)

Rev'd. Amy Stott	- INCUMBENT & CHAIRMAN (FROM 1 FEBRUARY 2020) AND ELECTORAL ROLL OFFICER (FROM 24 SEPTEMBER 2020).
Rev'd. Emeka Ejinkonye	- ASSOCIATE MINISTER (TO 31 JANUARY 2020)
Carole Davison	- LAY READER, ACTIVE CHURCH AND SAFEGUARDING OFFICER

CHURCHWARDEN MEMBERS (2)

Liz Farrell	- JOINT VICE CHAIRMAN
Manford Koya	- JOINT VICE CHAIRMAN

DEANERY SYNOD REPRESENTATIVES (2)

Geofery Addy	- PARISH EVANGELIST/DEPUTY WARDEN
Gill Holt	- SUNDAY SCHOOL COORDINATOR AND ELECTORAL ROLL OFFICER (TO 24 SEPTEMBER 2020).

ELECTED MEMBERS (11)

Geraldine Abbey	- PCC SECRETARY
Susan Cox	- TREASURER
Marvis Cudjoe	- WEB MASTER
Joe Farrell	- SIDESMAN
Esther Sotubo	- YOUTH COORDINATOR
Chris Hall	- (TO 24 SEPTEMBER 2020)
Stella Jones	
Ann-Marie Kargbo	
Theresa Lartey	
Martins Lawal	
Aderenle Olaofe	

A TOTAL OF 18 PEOPLE SERVED ST. LUKE'S CHURCH ON ITS PAROCHIAL CHURCH COUNCIL

Structure, governance and management

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

Objectives and Activities

St Luke's PCC has the responsibility of co-operating with the incumbent, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance and running costs responsibilities for the Church Centre complex of St Luke's, Canning Town, London. Following the incumbent vacancy, the Rev'd. Amy Stott was appointed as Curate in Charge from February 2020.

Since March 15th, the church has not gathered given government guidelines relating to the COVID-19 pandemic. The following week social gatherings were disbanded and over the course of the year, regulations have encouraged church buildings to remain closed to prevent the spread of the virus. Rev'd. Amy has since held online services from within the Church Chapel and the Vicarage with occasional outdoor services from the School playground.

The Church PCC are required to complete good legal work and update members and representatives with church matters during this crisis and the Church remains focused on its mission and work within the community throughout the ongoing pandemic.

Achievements and Performance

Church attendance:

Following the recent revision of the Electoral Roll we now have 81 people on the Electoral Roll, 41 living outside the parish and 40 living within.

Review of the year:

The full PCC met online four times during the year with an average level of attendance of 87%. All business was conducted and agreed by the full PCC.

Financial Review

The accounts for the year ended 31 December 2020 form part of this Report and show total receipts from collections and online giving of £24,652 together with fees of £352, interest of £502 and Gift Aid tax reclaims of £14,763 relating to the period from 6 April 2018 to 5 April 2020. The total income shows an increase of just over £16,554 compared

to 2019. The majority of this increase arises from the tax reclaims but the income from collections increased by just over £2,000 compared with 2019.

£27,309 was spent to provide the Christian ministry during 2020 and the decrease of £5,697 compared to 2020 is primarily due to the timing of payment of contributions to the School for our use of the premises.

The net result for the year is a surplus of receipts over payments of £13,305.

The balances carried forward at 31st December 2020 for unrestricted funds totalled £33,855.

Reserves policy

It is PCC policy to maintain a balance on unrestricted funds (if possible), which equates to approximately six months unrestricted payments, to cover emergency situations that may arise from time to time. The balance of £33,855 on unrestricted funds at the year-end exceeds this target but the trustees consider this situation to be acceptable because of the uncertain future impact on both income and costs of the covid- pandemic and the changes in church attendance over the past year.

It is our policy to invest our funds balances with the CBF Church of England Deposit Fund which is managed by CCLA Investment Management Ltd.

The Chelmsford Diocesan Board of Finance Trust Funds included within the restricted funds are administered by the Diocese. The Diocese holds these endowment funds as Custodian Trustee on behalf of the Parish and the capital values for 2019 and 2020 are included within the accounts. The Parish has access to the income from these endowment funds but not to the capital.

Approved by the PCC on 25 March 2021 and signed on their behalf by Rev'd. Amy Stott.

St Luke, Victoria Dock, London, E16

Receipts and Payments

1 January 2020 to 31 December 2020

Incumbent:

Rev'd Amy Stott
The Vicarage
16a Ruscoe Road
Canning Town
London, E16 1JB

Bank:

Santander
Bridle Road
Bootle
Merseyside
L30 4GB

Independent examiner:

Mr M Charlesworth
65 Rous Road
Buckhurst Hill
Essex
IG9 6BU

Independent examiner's report to the PCC of St. Luke, Victoria Dock

I report on the accounts of the PCC for the year ended 31 December 2020, which are set out on pages 2 and 3.

Respective responsibilities of the PCC and the examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an Independent examination is needed.

It is my responsibility to

- Examine the accounts under section 145 of the 2011 Act;
- Follow procedures laid down in the general directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- State whether particulars matters have come to my attention

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission . An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes considering any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an opinion on the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention :

- (1) which gives me reasonable cause to believe in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; or
 - to prepare accounts which accord with these accounting records have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

M Charlesworth

Mr Martin Charlesworth
Retired Bank Manager
65 Rous Road
Buckhurst Hill
Essex
IG9 6BU

Victoria Dock, St Luke
Receipts and payments
1 January 2020 to 31 December 2020

	2020	2019
General Fund (Unrestricted)		
Receipts		
Voluntary income		
Planned giving	16,323.35	12,250.36
Collections and other giving	8,328.23	10,264.89
Gift Day	0.00	
Tax recoverable on Gift Aid	14,763.72	
Total Voluntary income	<u>39,415.30</u>	<u>22,515.25</u>
Other voluntary income		
Donations and fees	352.00	108.00
Total other voluntary income	<u>352.00</u>	<u>108.00</u>
Other income		
Gifts for Rev Emeka/ D Wade	260.00	610.00
Amy licensing service	85.00	
Bank interest	502.40	827.12
	<u>847.40</u>	<u>1,437.12</u>
Total receipts	<u>40,614.70</u>	<u>24,060.37</u>
Payments		
Grants		
Parish Share	20,720.76	20,159.40
St Lukes School	493.84	5,592.00
St Luke's School Governors	0.00	
Donations	220.00	
Total Grants	<u>21,434.60</u>	<u>25,751.40</u>
Parish expenses	5,333.83	6,600.33
	<u>5,333.83</u>	<u>6,600.33</u>
Incumbents expenses	540.58	655.16
	<u>540.58</u>	<u>655.16</u>
Total payments	<u>27,309.01</u>	<u>33,006.89</u>
Excess of Receipts over Payments	<u>13,305.69</u>	<u>(8,946.52)</u>
Brought forward balance	20,550.30	29,496.82
Total carried forward	<u>33,855.99</u>	<u>20,550.30</u>

Victoria Dock, St Luke
Receipts and payments
1 January 2020 to 31 December 2020

		2020	2019
Jack Petchey Fund (Restricted)			
Receipts			
	Jack Petchey	500.00	1,500.00
Total receipts		500.00	1,500.00
Payments			
	Esther	0.00	1,500.00
Total payments		0.00	1,500.00
	Excess of Receipts over Payments	500.00	0.00
	Brought forward balance		0.00
Total carried forward		500.00	
Youth Work			
Receipts			
Total receipts		0.00	0.00
Payments			
	Youth expenses	502.18	1,343.49
Total payments		502.18	1,343.49
	Excess of Receipts over Payments	(502.18)	(1,343.49)
	Brought forward balance	23,351.77	24,695.26
Total carried forward		22,849.59	23,351.77
Sale of Clergy House (Endowment)			
	Brought forward balance	333,858.44	272,960.72
	Revaluation	33,549.54	60,897.72
Total carried forward		367,407.98	333,858.44
Insurance Payment Fund (Endowment)			
	Brought forward balance	75,000.00	75,000.00
	Revaluation		
Total carried forward		75,000.00	75,000.00

Victoria Dock, St Luke
Fund Totals - Details
1 January 2020 to 31 December 2020

	Opening Balance 01/01/2020	Closing Balance 31/12/2020
General Fund		
Unrestricted	20,550.30	33,855.99
Jack Petchey		
Restricted	-	500.00
Youth	23,351.77	22,849.59
Sale of Clergy House Fund		
Endowment	333,858.44	367,407.98
Insurance Proceeds Fund		
Endowment	75,000.00	75,000.00
	<u>452,760.51</u>	<u>499,613.56</u>

Statement of Assets and Liabilities (by fund)

Santander			
Current account			
General Fund	9,591.86	22,064.02	
Jack Petchey Fund		500.00	
Deposit account			
General Fund	3,586.34	3,599.71	
CBF			
General Fund	7,372.10	8,192.26	
Youth Fund	23,351.77	22,849.59	
CDBF			
Sale of Clergy House Fund	333,858.44	367,407.98	
Insurance Proceeds Fund	75,000.00	75,000.00	
Cash in hand			
General fund		-	
	<u>452,760.51</u>	<u>499,613.56</u>	