

## **Minutes of the Annual Parochial Church Meeting of the Church of St Luke, Victoria Docks held during the Afternoon Service on Sunday 11<sup>th</sup> October 2020 starting at 5pm**

In March, churches were given permission to delay the 2019 APCM until the end of October 2020, due to the COVID pandemic. The Revd Amy included our Annual Parochial Church Meeting as part of our outdoor service and it would reflect back over 2019 with a number of reports about various aspects and activities of the church.

### **1. Minutes of APCM held on Sunday 28<sup>th</sup> April 2019**

Revd Amy circulated the minutes of the last APCM online and the church accepted this as an accurate record.

### **2. Sunday School Report – Gill Holt**

There are 38 children on the register and an average attendance of 10 - 15 children every Sunday. In 2019, Sunday School began earlier in the service and gave the kids more time to explore the session and activity. When the children turn 10 years old, they move on to Sunday Youth Group. Gill thanked Sunday School leaders and helpers: Chris Hall, Carole Davison, Stella Jones, Geraldine Abbey, Esther Sotubo, Sarah Aggrey, Gifty Addy and Craig Knight who make Sunday School possible. Special thanks to Elizabeth Ejinkonye for her Sunday School contributions over the years.

### **3. Youth Work – Esther Sotubo**

David Holt shared this report on Esther's behalf. Youth Group met every Wednesday for bible study and every Sunday after the service. There are 18 young people, with an average Wednesday attendance of 8 people. In 2019, 4 youth won the Jack Petchey Award. The Youth also attended events provided by Newham Youth for Christ. Esther thanked all the leaders and helpers.

### **4. Safeguarding Report – Carole Davison**

Carole took over this role from Nicky Wade when she left in March 2019. This role requires working with the priest, the wardens, the P.C.C. and all church members to ensure we are safeguarding the wellbeing of church members and keeping the risk of harm as low as possible. It also involves addressing any suspicion of poor practice or deliberate harm.

During 2019, it became a requirement for P.C.C. members to be checked by the Disclosure and Barring service as trustees of the church and that process is ongoing. P.C.C. members, Sunday school and Youth group leaders are checked using an online service called ThirtyOne:Eight and are required to take the diocesan training modules.

There are pocket guides and an up-to-date poster in the church building detailing who to contact if you believe a vulnerable person of any age is at risk. Carole thanked everyone for their cooperation and asks that they continue to show care for everyone.

### **5. Active Church Report – Carole Davison**

The team consisted of Sarah Aggrey, Gill Holt and Craig Knight. And during 2019, 3 active services were held. Carole thanks the team for their enthusiasm and input to the services and thanked Stella for managing the food after the Active Church.

### **6. PCC Report – Geraldine Abbey**

Carole Davison shared this report on Geraldine's behalf. Geraldine took over this role from Nicky Wade when she left in March 2019. St Luke's P.C.C. has the responsibility of co-operating with the incumbent in promoting in the ecclesiastical parish, the whole mission of the Church: pastoral, evangelistic, social and liaising with the school. The incumbent of St Luke's, Revd Cannon Dave Wade stepped down on 31<sup>st</sup> March 2019.

The P.C.C. met 6 times in 2019 with an average attendance of 85%. It also met twice more for unofficial business surrounding the church and navigating the process of finding a new incumbent. After several months, Revd Amy Stott became St Luke's new incumbent as a "curate in charge" and was licensed to the church in February 2020.

In the absence of an incumbent in 2019 Revd Emeka Ejinkonye, Susan Cox, Carole Davison, Manford Koya, Liz Farrell and Geofery Addy shared pastoral care responsibilities with the support of the P.C.C. Also, in 2019 Geofery Addy and Sharon Ejinkonye attended their selection conference and were accepted for ordained ministry.

Lastly, the role of the P.C.C. is to discuss issues and make decisions affecting the life of the church. Martins Lawal was co-opted as a P.C.C. member in May 2019. The method of appointment of P.C.C. members is set out in the Church Representation Rules.

Our P.C.C. is made up of fantastic men and women and if you feel God is calling you to serve on the P.C.C., please speak to Revd. Amy for further details. Carole thanked Geraldine for her work as PCC Secretary.

## **7. Treasurer's Report - Susan Cox**

The detailed report is available on the church website. The church accounts are required to be reviewed by an Independent Examiner and Mr Martin Charlesworth has again performed this role for 2019. Mr Charlesworth has signed the accounts to confirm that he has undertaken the necessary examination of the church records and is happy with them. The accounts for the year ended 31 December 2019, show total receipts from collections and online giving of £22,515 together with fees of £108 and interest of £827. The total income shows an increase of just over £3,900 compared to 2018.

£33,006 was spent to provide the Christian ministry during 2019 and the increase of £4,350 over 2018 is primarily due to the catching up of contributions to the School for our use of the premises and additional costs arising from the interregnum. There was also an increase of £468 in our contribution to the diocesan parish share, which meets the costs of the clergy.

The net result for the year was a deficit of receipts over payments of £8,925. However, the Gift Aid reclaims relating to this period have been made since the year end and amounted to £5,543,

The balances carried forward at 31<sup>st</sup> December for unrestricted funds totalled £29,496.

The Chelmsford Diocesan Board of Finance Trust Funds included within the restricted funds are administered by the Diocese. The Diocese holds these endowment funds as Custodian Trustee on behalf of the Parish and the capital values for 2018 and 2019 are included within the accounts. The Parish has access to the income from these endowment funds but not to the capital.

If you have any question please let Susan or Revd Amy know. The use of Mr Charlesworth as Independent Examiner for the next year was proposed by Carole Davison and seconded by Gill Holt.

## **8. Evangelism Report – Geofery Addy**

Geofery said that the evangelism team was very active. They did door to door, having meetings and texting each other. In 2020, the team will be evangelising online and they hope to continue this way through the pandemic.

## **9. Electoral Roll Report – Revd Amy Stott**

The electoral roll is changed every 6 years and was refreshed last year. The church has 69 people on the electoral roll: 42 living outside the parish and 27 living within.

## 10. Annual Vestry Meeting/Churchwarden's Reports

Liz Farrell and Manford Koya thanked everyone for their prayers and support. Revd Amy thanked them for their strength and wisdom.

The church agreed for Liz and Manford to continue as churchwardens.

## 11. Appointment of P.C.C. Councillors

Revd Amy advised that the following church members had agreed to serve on the P.C.C. for the following year and the roles would be confirmed at the next P.C.C. meeting:

Revd Amy Stott (Electoral Roll), and Carole Davison (Safeguarding Officer) are ex-officio members of the PCC, together with the Churchwardens, Liz Farrell and Manford Koya, and the Deanery Synod Representatives - Gill Holt and Geofery Addy (Parish Evangelist).

In addition, the following had agreed to act as P.C.C. councillors:

Susan Cox	- Treasurer
Geraldine Abbey	- P.C.C. Secretary
Joe Farrell	- Sidesman
Marvis Cudjoe	- Webmaster
Stella Jones	
Ann-Marie Kargbo	
Theresa Lartey	
Martins Lawal	
Aderenle Oloafe	
Esther Sotubo	

After many years of faithful service, Chris Hall has decided to step down from the P.C.C. She will continue to offer her wisdom and prayers for the church.

The meeting portion of the service closed at 6.09 p.m.