

St Caolan's Primary School
7 Darragh Cross
Saintfield
Ballynahinch
BT24 7EQ

Maintained Primary School

Enrolment No. 90
Admissions No. 17

Telephone: 028 9751 0757

Website: www.stcaolansprimaryschool.co.uk

Principal: Mrs M Cassidy B.Ed Hons. Dip Hons PQH (N.I.)

Chair of Board of Governors: Mr Val McMurray

RESPECTIVE FUNCTIONS OF THE BOARD OF GOVERNORS AND PRINCIPAL IN RELATION TO ADMISSIONS

The Board of Governors draws up the admissions criteria and delegates to an Admissions Sub-Committee, which includes the Principal, the responsibility for applying these criteria.

Parents of children starting Primary One in September 2022 are warmly invited to contact the Principal Mrs Cassidy to arrange an appointment to discuss and to view the school during a school day.

ADMISSIONS CRITERIA

During the admissions procedure when applying the criteria punctual applications will be considered before late applications are considered. The application procedure opens on 10 January 2022 at 12noon (GMT) and an application submitted by the closing date of 28 January 2022 at 12noon (GMT) will be treated as a punctual application. An application received after 12noon (GMT) on 28 January 2022 will be treated as a late application.

The Board of Governors of St Caolan's Primary School in selecting children of compulsory age will follow the criteria as per Open Enrolment in Primary Schools Circular No 2016/17 in the order set down,

- 1 Children who have a sibling currently attending the school.
This criterion to be defined as 'Children who, at the date of their application, have a child of the family currently enrolled at the school'.
- 2 Children residing within the Parish of Saintfield and Carrickmannon and children for whom St Caolan's Primary School is the nearest suitable school' (for the categories by which suitable school is defined – please see Dept. of Education notes on the 'Nearest Suitable School Criterion').
- 3 Children who reside within a ten-mile radius (as measured by Google Maps) outside the Parish of Saintfield and Carrickmannon and children for whom St Caolan's Primary School is the nearest suitable school' (for the categories by which suitable school is defined – please see Dept. of Education notes on the 'Nearest Suitable School Criterion').
- 4 Children for whom St Caolan's Primary School a Catholic Maintained School is the most suitable school.
- 5 Children who are Looked After Children (LAC) defined by the Children (NI) Order 1995 as children 'who are in the care of a Trust or who are provided with accommodation by a Trust.

In the event of over-subscription in any one of the above criteria, taken in order, final selection will be on the basis of a tie breaker criterion:

This criterion prioritises applicants by where the letters of their name (as entered on a Birth Certificate) places them on a rank established by any order of all of the letters within the alphabet. Children will be selected for admission on the basis of initial letter(s) of surname (as entered on Birth Certificate) in the order set out below:

This order was determined by random selection.

GISHDFWMXAMCPNVEMACZCTQRUJBYOKL

Year 1 Intake

DUTY TO VERIFY

The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any application.

If the requested evidence is not provided to the Board of Governors by the deadline given, this will result in the withdrawal of an offer of a place. Similarly, if information is supplied which appears to be false or misleading in any material way, the offer of a place will be withdrawn.

WAITING LIST POLICY

This Policy is available from the school.

Application for admission to Y1 after the beginning of the school year.

Criteria as above.

Y2-Y7 Intake

Children will be admitted up to the maximum enrolment number, provided that no class exceeds the agreed maximum enrolment number for the class as set down by the Board of Governors. In the event of over-subscription to these classes the criteria, as stated for Y1 admission in September 2021, will be applied in the order set down.

APPLICATIONS AND ADMISSIONS TO PRIMARY 1		
Year	Total Applications	Total Admissions
2019/2020	8	8
2020/2021	14	14
2021/2022	11	11