# Privacy Policy D.S.B.V. "Shot"

D.S.B.V. "Shot" wants to put emphasis on the protection of your personal data. In this privacy policy document we want to give clear and transparent information about how we deal with personal data. We do everything to guarantee your privacy and will therefore treat your personal data with care. In any case, D.S.B.V. "Shot" adheres to the rules that can be applied for privacy in a legal manner, including the "Algemene Verordening Gegevensbescherming" (= General regulation of data protection), which includes:

- Processing your personal data in accordance with the purpose they were provided, these purposes and the type of personal data are described in this privacy policy;
- Limiting the processing of your personal data to only the data that is necessary for the purposes for which they are processed;
- Asking for your explicit permission if we need it for the processing of your personal data for purposes other than those for which they were initially processed;
- Having taken appropriate technical and organizational measures so that the security of your personal data is guaranteed;
- Not transferring personal data to other parties, unless this is necessary for the purposes for which they were provided and / or you have given permission for this;
- Being aware of your rights regarding your personal data, wanting to point them out to you and respecting them.

As D.S.B.V. "Shot" we are responsible for the processing of your personal data. If, after reading our privacy policy, or in a more general sense, you have questions about this or wish to contact us, you can do so via the contact details at the bottom of this document.

#### Processing of personal data of members

Personal data of members are processed by D.S.B.V. "Shot" for the following purpose(s):

- Administrative purposes;
- Communication regarding activities;
- Internal communication between members;
- Offering beach volleyball and activities.
- Use of your address when distributing physical Shot promotional material

The basis for this personal data is:

- Offering beach volleyball for members as discussed in the articles of the association;
- Offering activities for all types of members.

For the above objective(s), D.S.B.V. "Shot" is asking the following personal data from you:

#### General data:

- First name
- Infix
- Surname
- Sex
- Birth date
- Preferred language

#### Contact details:

- Street
- Number
- Zip code
- City
- Country
- Phone number
- E-mail address

### Study:

- Name of study
- Study facility
- Student number
- Study phase

#### Bank details:

- Name of account holder
- Bank account number (IBAN)
- Bank account identification (BIC)

Your personal data will be saved by D.S.B.V. "Shot" for the above-mentioned processes during the term of agreement and thereafter only in the financial administration for a maximum of 7 years.

### Distribution to third parties

We may provide the information that you provide to us to third parties if this is necessary for the purposes described above.

For example, we use third parties for:

- Taking care of the administration;
- Taking care of the financial administration;
- Making board announcements.

We never pass on personal data to other parties with whom we have not arranged a processing agreement. We naturally make the necessary arrangements with these parties (processors) to guarantee the security of your personal data. Furthermore, we will not

provide the information provided by you to other parties, unless this is legally required and permitted. An example of this is if the police requests (personal) data from us in the context of an investigation. In such a case we must cooperate and are therefore obliged to provide this information. We can also share personal data with third parties if you give us a written permission for this.

### **Retention period**

D.S.B.V. "Shot" does not store personal data longer than necessary for the purpose for which they were provided or is required by law. At the moment of deregistration, only your name and contact details will remain stored, so that you can be contacted for former member activities or if former teammates and colleagues want to email you. If you do not appreciate this, you can indicate this during your deregistration by emailing the board of D.S.B.V. "Shot".

# **Security**

We have taken appropriate technical and organizational measures to protect your personal data against unlawful processing, see below which measures have been taken;

- All persons who act on behalf of D.S.B.V. "Shot" and are able to access your data are bound to confidentiality.
- We use a username and password policy in all our systems;
- We pseudonymize and take care of the encryption of personal data if there is reason to do so;
- We make temporary backups of the personal data in order to be able to restore it in the event of physical or technical incidents;
- We regularly test and evaluate our measures.

### Rights regarding your data

You have the right to inspect or rectify the personal data that we have received from you.

During your membership you have the right to delete your optional personal data. When deregistering as a member you also have the right to delete all your personal data. You can also object to the processing of your personal data (or part of it) by us or by one of our processors. You also have the right to have the data provided by you be transferred to you by us or, if you order us to do so, directly to another party. We can ask you to identify yourself before we can respond to the aforementioned requests. If you allow us to process your personal data on the basis of your permission, you always have the right to withdraw this permission.

### Rights regarding photos

Photos describe (the atmosphere of) the association and make the website more attractive. By using photos, D.S.B.V. "Shot" can provide more information about the association. A selection of photos can be used for the website, Facebook and as promotional material. Photo albums of closed events that are published in the photo album on the website can only be viewed and downloaded by members of D.S.B.V. "Shot". Photo albums from open events can also be published openly. The photos and photo albums are not made for publications and / or multiplication by third parties.

## **Complaints**

If you have a complaint about the processing of your personal data, we ask you to contact us directly about this. If we cannot find a solution together with you, this is of course very unpleasant, for you as well as for us. You always have the right to submit a complaint to the Dutch Data Protection Authority, which is the authority in the field of privacy protection.

#### Questions

If you have any questions about or comments on our Privacy Policy, please contact us!

#### **Contact details**

D.S.B.V "Shot"
Mekelweg 8
2628 CD Delft
board@shotbeach.nl