

## Scotland Rugby League Job Description

<b>Job Title:</b>	Chairperson
<b>Reporting to:</b>	Board and SRL Members
<b>Department:</b>	Board

### Job Purpose

Lead Scotland Rugby League to deliver its strategic ambition and grow the sport both domestically and internationally. Ensure that Scotland Rugby League has a clear vision and purpose and an effective strategic plan that is then translated into achievable annual objectives.

Ensures that the Board functions properly, that there is full participation at meetings, all relevant matters are discussed, that effective decisions are made and carried out and matters are dealt with in an efficient and orderly manner.

### Key Accountabilities

- Oversee the running of the sport in Scotland.
- Plans and runs Board meetings.
- Brings impartiality and objectivity to meetings and decision-making.
- Facilitate change and addresses conflict within the SRL Board.
- Reviews governance performance and skills.
- Plans for recruitment and renewal of the Board.
- Ensures the organisation is managed effectively .
- Looks to upskill and support key roles and activities within the organization.
- Disseminate knowledge and lessons learned to board and wider stakeholders.
- Co-ordinates the work of the Board to ensure responsibilities for particular aspects of management (e.g. personnel matters, financial control etc) are met and specialist expertise is employed as required.
- Ensures that Scotland Rugby League has positive relationships with all it's stakeholders including clubs, members, match officials and other volunteers, the Rugby Football League, **sportscotland**, IRL and ERL.
- Advocates for and represents the organization at external meetings and events.

## Person Specification

- Experience as a Senior Director, Trustee or Committee Member in either sports governance, commercial, voluntary or public sector context.
- Significant experience of operating at a senior level in a strategic and operational capacity.
- Strong leadership and people management skills.
- Good working knowledge of sport and the public and/or private sectors.
- Good commercial experience.
- Ability to build and maintain strong, transparent relationships with key stakeholders.
- Experience of governance, compliance and risk management and reporting to stakeholders.
- Ability to support, challenge and manage a relationship with other Board Members and key external stakeholders.

## Time Commitment

A minimum of three to four days per month. There are usually 6 board meetings in a year, these meetings will be both in person and virtual. Attend Scotland Rugby League fixtures and training throughout the season.

## Expenses/Remuneration

The position is non-remunerated however, all reasonable out-of-pocket expense incurred on SRL business will be reimbursed.

## Equal Opportunities

Scotland Rugby League is fully committed to the principles of the equality of opportunity. It is responsible for ensuring that no applicant receives less favourable treatment, on the grounds of age, race, disability, parental or marital status, religious belief, sex, gender, social status or sexual orientation, than any other.