

Role Profile



Job Role:	Team Manager (Volunteer)
Group:	Scotland Physical Disability Rugby League
Location:	Various. Home based.
Job Purpose	
Responsible for logistical arrangements for Scotland Rugby League PDRL squad including coordination with players and their support, organisation of practice sessions, coordinating squad selection, and ensuring that all is in place on match day.	
<u>Within Scotland Rugby League</u> PDRL Head Coach and Assistant Coach PDRL Physio SRL Operations Director SRL Chair SRL Development Manager SRL Welfare and Admin Manager SRL Media Manager Squad members and potential members	<u>Outside Scotland Rugby League</u> Opposition PDRL Team Managers
Accountabilities	
<p>Agree with Head Coach who is responsible for what</p> <p>Liaise with Head Coach and Development Manager to arrange training sessions in Scotland. Organise all elements required to run successful sessions.</p> <p>Coordinate selection of representative squads with head coach and assistant coach and confirm selection and costs with all squad representatives in liaison with SRL Operations Director.</p> <p>With the coaching team and the SRL Welfare Manager ensure that a code of conduct is in place.</p> <p>With the SRL Operations Director ensure that all kit is ordered in time and to budget.</p> <p>Coordinate with the support of the SRL Operations Director and the SRL Chair, all elements of the squad being on tour/ in camp, including transport, accommodation, training facilities, dietary requirements, media, social events, flights (if required), check ins, visas (if required), insurance, passports, match day arrangements, kit, liaison with game officials, liaison with opposition management, financial management, discipline, coordination of team meetings.</p> <p>Prepare an annual report.</p>	

Role Profile (cont)

Knowledge, Skills and Experience	
<p>High level of leadership Team player Highly motivated Leads by example Sets and demands high standards Gets to know players and staff An understanding of the logistical challenges involved with managing a PDRL sports team</p>	
<p>Identifies exactly what the problem is Able to handle all aspects of the job with care and understanding Takes on board information from all involved Assesses the problem and tries to offer resolutions Isn't afraid to make decisions If unsure, is not afraid to seek advice Keeps calm and dignified at all times</p>	
Personal Characteristics	
<p>Has a passion for disabled sport Professional at all times Displays high levels of honesty and integrity Confident in manner Able to delegate Approachable Flexible Good communicator Good Work ethic Sound business skills Accountable for their actions Player, team and squad centred</p>	
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