



Return to Rugby

Covid-19 Safety Co-ordinator

Role Profile

It is recommended that each club appoints a Covid-19 Safety Co-ordinator during the Covid-19 pandemic. The purpose of this role is to oversee public health and safety measures across the club, ensuring that the club is operating in a safe manner and adheres to Scottish Government and Scotland Rugby League guidelines.

Clubs can nominate a Covid-19 Safety Co-ordinator by emailing info@scotlandrl.com. The email must be completed by the club President or Secretary and must be done before any rugby activity takes place.

KEY RESPONSIBILITIES

- Keep up to date with ongoing Scottish Government and Scotland Rugby League advice and guidance throughout the Covid-19. Update club procedures and policies accordingly and ensure effective communication with members of the club
- Completion of a COVID-19 Club Risk Assessment before the club facility opens to members
- Develop and implement procedures for club members to return to rugby, in line with guidance from Scotland Rugby League and the Scottish Government
- Develop and ensure check in, check out processes are in place to assist contact tracing
- Notify Scotland Rugby League when the clubs indoor or outdoor facilities open for any club activity involving members or general public
- Attend Scotland Rugby League online briefings and relevant online training
- Attend committee meetings and ensure an update is provided to committee
- Set up and chair a COVID-19 Club Safety Sub-Committee and nominate participants to act as Team Leads for each team, age or training group
- Receive and review updates from active team leads on all team activities
- Ensure the club facility always complies with COVID-19 requirements and has all the appropriate equipment, including but not limited to signage, hand sanitising stations, PPE etc
- Develop appropriate procedures for responding and reporting suspected Covid-19 cases
- Oversee, support and keep a live log of active team lead personnel for each team, age or training group within the club, keeping the Committee updated with any changes to the list
- Support the lead representatives from each team, age or training group to undertake day to day risk assessments in line with the clubs overall risk assessment
- Covid-19 Safety Coordinators should complete the sportscotland COVID e-learning module

Please note that clubs must nominate a Covid-19 Safety Co-ordinator before any on or off field club activities can take place.

This role would be ideally suited to a club volunteer who is medically trained, but not essential. This can also be a new volunteer role or added to a current role within the club.