

Turn

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# Event Management Company Profile

Thinking of Event!...  
We Make It Happen ... !!!

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## Company Overview

- › About Us
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*The purpose of this slide is to provide glimpse about the firm's background and overview about firm's operations and offering.*

This slide provides glimpse about the company's overview. Some pictures, texts, are used for knowledge purposes only.

- Since its inception, SAM INSPIRE is a full service event management services firm that specializes in delivering innovative concepts with high engagement.
- SAM INSPIRE has expertise in corporate events, teambuilding, meaningful CSR programs, educational trips, experiential tours, dinner galas, conferences both live and hybrid and many other destination service management.
- We endeavor to be the only and the most reliable and creative event management company in Siem Reap, Angkor, Cambodia.
- With team of experts having abundant experiences in managing travel and events over years, we are successful in maintaining level of consistency in delivering best of services at cost effective rate.

The purpose of this slide is to provide glimpse about the firm vision and mission statements and the core values that firm believes.



## Vision

To become premier Event Management Services by delivering cutting edge and one stop solution in Asia.

## Values



## Mission

Providing memorable and sustainable experience to our clients.



Creativity



Sustainability



Efficiency



Reliability



Passion

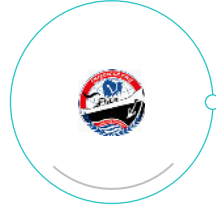
This slide provides information about firm's mission and vision statement along with core values.

# Our Legal Incorporation Documents

The purpose of this slide is to provide a glimpse of our legal incorporation and official documents



Ministry of Commerce



[Download the full document here](#)



General Department of  
Taxation



[Download the full document here](#)



Ministry of Labour  
and Vocational  
Training



[Download the full document here](#)



Siem Reap Tax Brand



[Download the full document here](#)

The purpose of this slide is to provide a glimpse of our legal incorporation and official documents

The purpose of this slide is to provide glimpse the firm's approach in delivering services to people.

This slide provides information about firm's approach. User can made alterations in this slide according to their requirement.

## One Spectacular Team, Multiple Magic Hands

### Learn



We become part of the client's team by in depth learning about their need as what they want, company profile, and how the company works

### Build



We are here to plan, develop and manage the event by looking after the details like ground and field work and heavy lifting, etc.

### Develop



We take full responsibilities in event implementation

The purpose of this slide is to provide glimpse about the key people in the organization with their designation.

## Creative and Inspiring Leadership

"Working to live, not living to work." Sam, the founder of Sam Inspire Cambodia. We at SAM INSPIRE Cambodia do every best to make the team feel home and life. With this belief, work performances always flow the best and most productive which result in happy living. For almost two decades, Sam has been a noteworthy leader in the event and travel space. A renowned travel and event industry expert, Sam started his career in tourism section from frontline runner and proudly developed to management and business ownership. Sam has been also nobly credited with contributions to the societies through his social conscious company and Non-profit organization, Angkor Kids Center. Sam is known as a truly committed social entrepreneur has been honored with recognition as the hero back to his community. He currently resides in Siem Reap, Angkor, Cambodia.



**Leat Van**  
Project Manager



**Mealea Ley**  
Office Administrator



**Tan Peng Ann**  
Board of Advisors - Singapore



**Rolf Graf**  
Beunite Founder &  
SI. Teambuilding Leader



**Sam Chhon**  
Founder & Project Director

This slide provides information about the key people of the firm. User can made alterations in this slide according to their requirement.





## Our Process

- › Service Spectrum
- › Plan of Action
- › Event Timeline

The purpose of this slide is to provide glimpse about scope of events that the firm manage by rendering their services in different areas of event industry.

This slide provides information about the scope of events that firm manage. User can made alterations in this slide according to their requirement.



## Corporate Events

- › Conferences, Seminars and Workshops
- › Product launch Event
- › Exhibitions, Fairs and Trade Shows
- › Gala Evenings
- › Team Building
- › CSR / ESG Programs



## Destination Management Services

- › Award & Incentive Trips
- › Experiential Learning Trips
- › Experiential Travel & Tours
- › Hotel and Venue Selecting
- › Restaurants & Catering Booking
- › Transportation and Logistics



## Entertainment Events

- › Club Parties
- › Fashion Shows
- › Theme Party
- › Carnivals
- › College Events
- › Celebrity/ Artist Management
- › Variety Shows and Competitions



## Social Events

- › Birthday Parties
- › Wedding Planning
- › Private Parties
- › Cultural Events
- › Sports Events
- › Get Together
- › Anniversary Events

The purpose of this slide is to provide glimpse about scope of events that the firm manage by rendering their services in different areas of event industry.

## Corporate and Private Events

- › Product launch Event
- › Award Ceremonies
- › Special Gala Evening

## Creative and Design Services

- › 3D Design
- › Videography and Photography

## Hybrid System Management

- › Virtual System
- › Visual Production
- › Graphic Design

## Print and Production

- › Meeting Props
- › Stage and free standing units

## Sound, Lights and Visual Effects

- › 3D mapping and projection
- › Avant- Garde lighting and sound equipment





## Venue Operation and Management

- › Marketing and Operations
- › Conceptualization

This slide provides information about the scope of events that firm manage. User can made alterations in this slide according to their requirement.

The purpose of this slide is to provide glimpse about plan of action with the activities that firm follow pre, onsite and post event.

This slide provides information about the key activities that firm follow pre, onsite and post event. User can made alterations in this slide according to their requirement.

 Pre Event Planning	 Event Management , Design and Marketing	 Onsite Management	 Post Event
Budget creation	Set up and management of online registration	Management of volunteers	Tear down
Detailed description of critical path and timeline as event specific	Sponsor and speaker management	Day to day operations management	Event clean – up
Social media planning	Managing every detail of event	Onsite setups	Post event summary
Floor plan layout	Extensive List*	Detailed show flows	Follow up
Décor planning		Stage Management	

## \*Extensive list of professionals



Graphic designers



Audio video specialist



Caterers



Florists



Marketing experts



Rental companies

# Event Timeline

The purpose of this slide is to provide glimpse about the timeline with major activities that will be performed in a particular event.

This slide provides information regarding key activities that will be performed in a particular event represented by timeline. User can made alterations in this slide according to their requirement.



Chief Guest Arrival



Lunch



Program closure and follow up

9:00



Program Initiation

10:00

11:30



Chief Guest Speech

01:00

2:00



Important announcement

3:00



Fee Structure



The purpose of this slide is to provide information regarding the pricing package that firm will charge in context to service package the client will take.



## On the Day Coordination



## Full Event Planning

Number of guests	Up to 150 guests	More than 150 guests	Up to 150 guests	More than 150 guests
<b>Services</b>				
Free Consultation	Yes	Yes	Yes	Yes
Free meet up	x2	x2	Yes	Yes
Free venue and vendor tour	At cost	At cost	Yes	Yes
Menu tasting	At cost	At cost	At cost	At cost
Vendor discounts			Yes	Yes
Customized event planning timeline			Yes	Yes
Vendor, budget and payment management			Yes	Yes
Event rundown creation	Yes	Yes	Yes	Yes
Event rehearsal	Yes	Yes	Yes	Yes

This slide provides information regarding price package the client will choose in context to the services rendered. User can make alterations in this slide according to their requirement.

## Staffing

On the day event director				1
On the day event manager	1	2	1	3
On the day event coordinators	4	6	5	8

## Pricing

# Fee Structure (2/3)

The purpose of this slide is to provide information regarding the pricing package that firm will charge in context to service package the client will take.

This slide provides information regarding price package the client will choose in context to the services rendered. User can made alterations in this slide according to their requirement.



## Associate

- › Bi weekly strategy call
- › 24 monthly support hours
- › Event timeline development



## Coordinator

- › Bi weekly strategy call
- › 36 monthly support hours
- › After action report
- › Event strategy
- › Event timeline development



## Manager

- › Bi weekly strategy call
- › 48 monthly support hours
- › After action report
- › Event strategy
- › Event timeline development
- › Floor plan creation



The purpose of this slide is to provide information regarding the pricing package that firm will charge in context to service package the client will take.

## 📄 Packages

Services	One day coordination	Two-day coordination	Design consultation and planning	The all-inclusive total package
Free consultation	Yes	Yes	Yes	Yes
Timeline development	Yes	Yes		Yes
Vendor confirmation	Yes	Yes		Yes
Rehearsal direction	Yes	Yes		Yes
Ceremony setup	Yes	Yes		Yes
Event coordination	Yes	Yes		Yes
Event breakdown	Yes	Yes		Yes
Event management	Yes	Yes		Yes
Event design and styling			Yes	Yes
Unlimited décor rental				Yes
Floor plan creation			Yes	Yes
Presence at vendor meetings				Yes
Out of town lodging				Yes
RSVP management				Yes
Unlimited meetings				Yes

This slide provides information regarding price package the client will choose in context to the services rendered. User can made alterations in this slide according to their requirement.

**Partial Planner** – Choose any of the mentioned services and customized package can be designed



## People we work with

- › Key Clientele
- › Partners

# Key Clientele (1/2)

The purpose of this slide is to give glimpse about the major clients of the firm.

This slide provides information about the several key clients of the firm. User can made alterations in this slide according to their requirement.



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YAG



INSTITUTE FOR  
Sustainable  
Communities



MedienKontor



SimCorp



INTERNATIONAL  
SOS



CISCO



Himel



Schneider  
Electric



Haulotte



HBK  
HOTTINGER BRÜEL & KJÆR



## Portfolio

- › Glimpse of Events
  
- › Special Appearances
  - *Local Talent*
  - *International Talent*
  - *Custom Show and Performers*

# Glimpse of Events

The purpose of this slide is to give glimpse of various events that firm has organized.

This slide provides information regarding various events firm has organized. User can made alterations in this slide according to their requirement.



*The purpose of this slide is to give glimpse of education trip or school trips with various activities..*



*The purpose of this slide is to give glimpse of education trip or school trips with various activities..*

# Custom Show and Contemporary Performers

*The purpose of this slide is to provide glimpse of customized shows and performers that firm has arranged for various events.*

This slide provides glimpse of customized shows and several performers at various events. User can made alterations in this slide according to their requirement.

## Cambodian Traditional Performances



**Circus Animation by PHARE NGO**



# Special Appearances of Local Talents at Events

The purpose of this slide is to give glimpse of local artists that the firm has arranged for special appearances in events.

This slide provides glimpse of local artists that performed at events. User can made alterations in this slide according to their requirement.





Hybrid System Setup

# Hi-Tech Hybrid Conference Setup

The purpose of this slide is to provide glimpse of Hybrid System design and setup that firm has designed for event.

This slide provides glimpse of 3D design and setup that firm has designed for event. User can made alterations in this slide according to their requirement.





Our Equipment

*The purpose of this slide is to provide glimpse of several equipment that firm use for event execution.*

We own a wide variety of equipment that provide a total control of event from concept through to completion

We have a **4000 sq.ft.** warehouse packed full of exceptionally high end quality and well maintained equipment with all safety features

THIS PROVIDES US



**Price competitiveness**



**Guarantees best possible execution**

This slide provides glimpse of various equipment that are used for event execution. User can made alterations in this slide according to their requirement.



## Lights

- › Foggers and Hazers
- › LED Color and Wash Light
- › Variety of Control – dimming, moving head intelligent light
- › Add Text Here



## Audio

- › Speakers – Full range, line arrays and amplifiers
- › Sound woofers
- › Shure microphones
- › Add Text Here

The purpose of this slide is to provide glimpse of several equipment that firm use for event execution.

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## Trusses

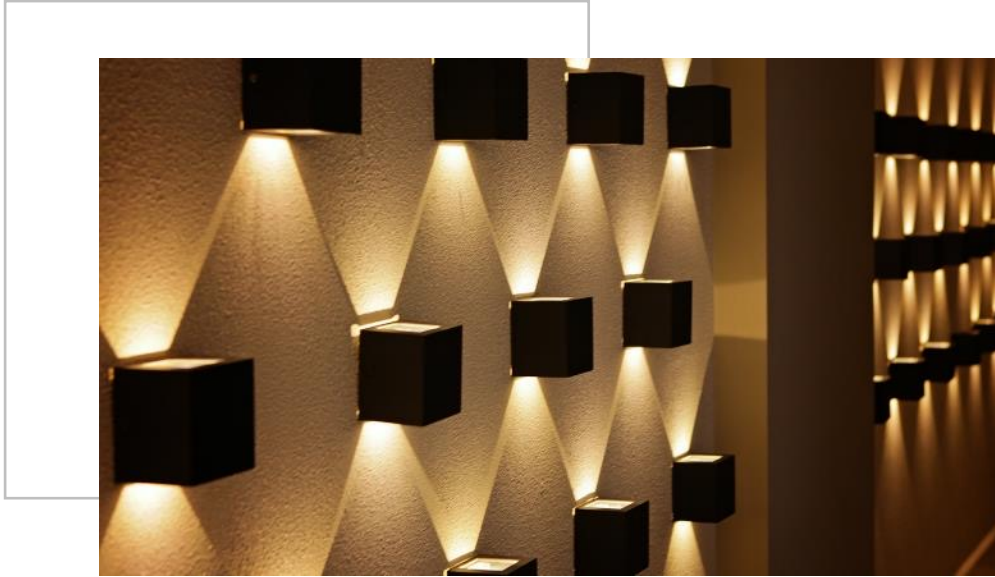
- › Complete truss solution to cater specific needs
- › Portable, constructed staging to mobile stages
- › Variety of Control – dimming, moving head intelligent light

## LED Display

- › Modular LED Display with day and night vision
- › Brilliant colors and incredible brightness LED walls
- › No limits of size of display



The purpose of this slide is to provide glimpse of several equipment that firm use for event execution.



## Building Lighting

- › Architectural lighting
- › Building illumination

This slide provides glimpse of various equipment that are used for event execution. User can made alterations in this slide according to their requirement.

## LED Dance Floor

- › Computerized LED lights built into each meter square
- › Customization of colors, patterns, and effects



# 35 Hybrid Event Management Gears (4/4)

The purpose of this slide is to give glimpse of the equipment we use during a Hybrid event.

The purpose of this slide is to give glimpse of the equipment we use during a Hybrid event.



Camera full HD

Camera PTZ with Controller

Camera Ronin

Video Mixer Full HD

Audio Mixer

Computer Zoom

Video Recorder

Zoom License





Contact Us

This slide provides the contact details of Sam Inspire.



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