

Registered Charity Number

1155788

Safer Living Foundation

(Charitable Incorporated Organisation)

Report and Financial Statements

31 January 2016

Safer Living Foundation
Report and Financial Statements for the Year Ended 31 January 2016
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Safer Living Foundation

Report of the Trustees for the Year Ended 31 January 2016

Introduction

The Trustees present their annual report and the independently examined financial statements for the year ended 31st January 2016.

The financial statements comply with current statutory requirements, the Constitution, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities.

The Board of Trustees are satisfied with the performance of the Charity during the year and the position at 31st January 2016 and consider that the Charity is in a strong position to continue its activities during the coming year, and that the Charity's assets are adequate to fulfil its obligations.

Administrative Details and Trustees

The full name of the Charity is Safer Living Foundation and is also known as SLF.

The legal registration details are:

Date of formation	13/02/2014
The Principal Office is	The Visits Centre, HMP Whatton, New Lane, Whatton, NG13 9FQ
Charity Registration Number	1155788

The Trustees who served during the year and up to the date of this report were as follows:

Dr Lynn Saunders (Chair)
Dr Belinda Winder (Vice Chair)
Ann Snowden (resigned 07/07/2015)
Jane Hilton
Dr Kerensa Hocken (Clinical Lead)
Stephen Turner
Karen Thorne
Dr Nicholas Blagden
Ian Waterfield
Dr David Rowson (Treasurer)
Rebecca Lievesley (appointed 08/06/2015)

Safer Living Foundation

Report of the Trustees for the Year Ended 31 January 2016

Structure, Governance and Management

The organisation is a Charitable Incorporated Organisation (CIO), registered on 13th February 2014. The Charity was established under a constitution which established the objects and powers of the CIO. In the event of the Charity being wound up, members have no liability to contribute to its assets and no personal responsibility for settling its debts and liabilities.

There is a Chair (Dr Lynn Saunders), Vice Chair (Professor Belinda Winder) and Clinical Lead (Dr Kerensa Hocken) of the Trustee Board. The Trustees and Members form the Steering Group, which meets monthly. The Chair of the Members (Helen Elliott) works alongside the Chair, Vice Chair and Clinical Lead to make decisions when action is required outside the monthly Steering Group meetings. In addition, each project has a paid coordinator (Prison Circles of Support and Accountability: Karin Spenser; Community Circles of Support and Accountability: David Potter; Young People's Circles and Prevention: Claire Good), and these answer to the Chair, Vice Chair and Clinical Lead of the Trustees, and to the Steering Group more generally.

The more traditional business, financial and specialist skills are represented on the Trustee Board. However, in the event of particular skills being lost due to retirements, individuals will be approached to offer themselves for election to the Charity.

Under the requirements of the Constitution, the Trustees of the Charity are retired by resignation, death, financial ineligibility, or through removal by the other Trustees. However, each year, at the Steering Group meeting when the accounts are presented, each Trustee will be asked to consider their position (and e.g. skills, availability and contribution) and either recommit to or resign from the Charity.

All Trustees give their time voluntarily and receive no benefits from the Charity. Any expenses reclaimed from the Charity are set out in note 4 to the financial statements.

The SLF is a member of Circles UK; the Charity is also keen to strengthen links with the Dunkelfeld Prevention Project and other organisations, nationally and internationally, working in associated arenas.

The major risks, to which the Charity is exposed, as identified by the Trustees, have been reviewed and systems have been established to mitigate those risks.

Objectives, Aims and Activities of the Charity

The Trustees will review the objectives, aims and activities of the Charity each year.

The main objectives of the Charity are:

To promote, for the benefit of the public, the protection of people from, and the prevention of, sexual crime.

and;

To promote, for the public benefit, the rehabilitation of persons who have committed or are likely to commit offences, particularly sexual offences against others.

Safer Living Foundation is a charitable organisation and is a joint venture between HMP Whatton, Nottingham Trent University, National Probation Service (Nottinghamshire), and Nottinghamshire Police.

Safer Living Foundation

Report of the Trustees for the Year Ended 31 January 2016

The Safer Living Foundation's aims are to:

- Prevent further victims of sexual abuse;
- Protect the public and address the needs of communities by reducing risk of sexual crime;
- Address the needs and promote the rehabilitation, treatment, education and care of persons who have committed or are likely to commit offences, particularly sexual offences against others.

Providing safer living is at the heart of our organisation's initiative and we aim to promote wellbeing within communities through reducing reoffending. Sexual offending, in particular, causes significant public concern and the release of a sexual offender is often accompanied by adverse media coverage, forcing many into new communities or into hiding. This can isolate offenders and studies have shown that isolation is linked to sexual reoffending, thus doing nothing to increase community safety or offender accountability. The Safer Living Foundation's objectives this year have been to continue to run Circles of Support and Accountability from within HMP Whatton (and to extend this project by providing Community Circles of Support and Accountability). Further objectives were to explore the potential for a prevention project, similar to the Dunkelfeld Prevention Project that is running in Germany, and additionally to scope out a project running Young People's Circles of Support and Accountability.

SLF Circles of Support and Accountability:

To achieve our charitable objectives, we are running the first ever prison-based Circles of Support and Accountability (CoSA) for high risk, elderly (55+) and intellectually disabled male prisoners at HMP Whatton. Circles are a proven social action initiative. Managed by a Project Co-ordinator (qualified ex-probation/criminal justice professional), a Circle is a group of four to six volunteers from the community who meet regularly with an individual who has been serving a prison sentence for a sexual offence after release (known as the Core Member) to offer social, practical and emotional support to the ex-prisoner, in addition to monitoring and supervision. However, our project is unique in that we work with the prisoner for up to six months whilst they are still in prison in order to help see them through a particularly vulnerable stage of their rehabilitative journey – release into the community.

This year we have also received funding from the Big Lottery (through Circles UK) to run 25 Community Circles of Support and Accountability. These Circles may start either just before the prisoner is released, or shortly after the prisoner has been released. They work in the same way as the prison-based model outlined above.

SLF Prevention Project:

The Charity continues to develop another significant charitable activity, the SLF Prevention Project. This project will provide a signposting, support and treatment service for individuals in the UK with a sexual interest in children (or other unhelpful paraphilic interests) and who are concerned that they will sexually offend but are not within the controls of the Criminal Justice System. The main objectives of the project will be: (1) to provide a support and treatment service for individuals in the UK who are concerned that they may sexually offend; (2) to provide free consultations, support, signposting and/or therapy for such individuals through approved and accredited treatment providers and/or through the development of a treatment centre; (3) to use evidence-based best practice and service user involvement to underpin all aspects of the prevention project; (4) to research and evaluate the project in an ongoing basis to improve effectiveness and monitor outcomes. The charity is currently in talks with the NSPCC and the Lucy Faithfull Foundation and is applying for funding for this project.

Safer Living Foundation

Report of the Trustees for the Year Ended 31 January 2016

Young People's Circles of Support and Accountability

The need for Circles for young people demonstrating sexually harmful behaviours became apparent to the Trustees, who have progressed this project in the last year, receiving funding from The Worshipful Weavers. A half day workshop took place at HMP Whatton In December 2015, followed by a Young Persons' Awareness day at Circles UK, and these have helped to progress this project forward. This project will commence with a paid coordinator in 2016 and will be reported on in the following year's accounts.

The Trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Charity's aims and objectives and in planning its future activities. In particular, the Trustees consider how planned activities will contribute to the aims and objectives that have been set.

Achievements and Performance of the Charity

The majority of our funds this year have been raised from applications to Trusts and other Grant giving bodies. We have also attracted key funding from the Police and Crime Commission, Nottingham Trent University and the Department of Health. In addition, we have organised several smaller fund raising events, including two running / cycling events (in which both Trustees and prisoners participated).

We are extremely proud and grateful to be sponsored by the following funders:

Department of Health (NHS England)

The Allen Foundation

Lottery Awards for All

Eleanor Rathbone Charitable Trust

The Nottinghamshire Police and Crime Commissioner

The Robin Corbett Award for Prisoner Rehabilitation

Nottingham Trent University

The Co-Operative Bank

The Big Lottery

The Worshipful Company of Weavers

In its second year, the SLF has managed a number of achievements: two key activities (prison and community based Circles of Support and Accountability) are up and running, and two further projects (Young People's Circles and the SLF Prevention Project) are in a development phase. The work of the SLF has already received recognition, both financially (see income) but also as having won the prestigious Robin Corbett Award for Prisoner Rehabilitation in 2015, and submitted a bid for The Guardian University Awards for Social and Community Impact (which the SLF charity and Nottingham Trent University were awarded subsequent to the year end).

Safer Living Foundation

Report of the Trustees for the Year Ended 31 January 2016

Financial Review

The financial statements are set out on pages 10 to 15. The financial review covers the year from 1 February 2015 to 31 January 2016. It has been a strong financial period for the organisation due to the success of fundraising, grant applications and focus on controlling expenditure, resulting in funds available to carry forward at the year end. The carried forward funds will be used to continue to fund our projects in 2016/2017.

The Statement of Financial Activities show net incoming resources for the year of a revenue nature of £12,929.

The total reserves at the year end stand at £83,542.

Free unrestricted liquid reserves amounted to £30,483.

The Board of Trustees is satisfied that the Charity's assets in each fund are available and adequate to fulfil its obligations in respect of each fund.

Reserves Policy

The Trustees have examined the Charity's requirement for reserves in the light of the main risks to the organisation. It has established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the charity should be 6 months of expenditure. The present reserves of the charity are just below this target. The strategy will be to continue to build reserves through planned operating surpluses.

Plans for the Future

The principal objectives and activities for the following year have been identified as:

- To continue to run Prison-based Circles of Support and Accountability (CoSA) for high risk, elderly (55+) and intellectually disabled male prisoners at HMP Whatton.
- To widen our remit to provide Prison-based CoSA for those that are high risk but do not meet the elderly or intellectually disabled threshold at HMP Whatton, for whom there is a need.
- To continue to provide Community based CoSA for those for whom prison based engagement is not possible.
- To complete the scoping and establish how the SLF Prevention Project (SLFPP) will run and be financed; to conduct a regional pilot of the SLFPP in preparation for the national service.
- To scope out a project helping sex offenders make the transition from prison to release, with a view to reducing the likelihood of reoffending in the vulnerable period just after release.
- To explore the need for, and opportunities to provide, supported housing accommodation for high risk and vulnerable sex offenders on release.
- To run CoSA for young people who demonstrate sexually challenging behaviours.
- To continue to explore potential new areas of need which fit the aims of the charity, such as child sexual exploitation, the potential for a peer buddy scheme for sex offenders released from prison and for whom emotional and social isolation is a problem, and to consider how the charity may bring its expertise to help with such contemporary challenges.

Safer Living Foundation

Report of the Trustees for the Year Ended 31 January 2016

The Contribution of Volunteers

Trustees (who are also Members) and Members (who are not all Trustees) play a vital role in the day-to-day running of the Charity and the delivery of the Charity's projects. In particular, input from key personnel (such as senior Police staff and members of the Probation Service and MAPPA Coordinator) facilitate the running of our projects.

In addition, the main Charity project (Circles of Support and Accountability) utilises volunteers as a key part of the initiative; currently we have 70 trained Circles of Support and Accountability volunteers, with another 20 attending the requisite training shortly. Volunteers therefore make a huge contribution to the SLF Charity.

Independent Examiner

Fiona Shaw was re-appointed as the Charity's Independent Examiner.

The Trustees would like to thank all the staff, advisers, funders and volunteers for their hard work and contribution to the continued success of the charity.

Approved by the Board of Trustees on 13th October 2016.

Lynn Saunders

Dr Lynn Saunders

Chair

Independent Examiner's Report to the Trustees of Safer Living Foundation

For the Year Ended 31 January 2016

I report on the financial statements of Safer Living Foundation for the year ended 31st January 2016, which are set out on pages 10 to 15.

This report is made solely to the Trustees as a body, in accordance with the Charities Act 2011. My examination has been undertaken so that I might state to the Trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Trustees as a body, for my examination, for this report, or for the opinions I have formed.

Respective Responsibilities of Trustees and Examiner

The Charity's Trustees are responsible for the preparation of the financial statements. The Trustees are satisfied that the audit requirement of Section 144(1) of the Charities Act 2011 (the Act) does not apply, and that there is no requirement in the governing document or constitution of the Charity for the conducting of an audit. As a consequence, the Trustees have elected that the financial statements be subject to independent examination.

Having satisfied myself that the charity is not subject to audit, and is eligible for independent examination, it is my responsibility to:-

- Examine the accounts under section 145 of the Act;
- To follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Act; and;
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An independent examination includes a review of the accounting records kept by the Charity and of the accounting systems employed by the Charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as Trustees concerning such matters. The purpose of the examination is to establish as far as possible that there have been no breaches of charity legislation and that the financial statements comply with the SORP, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements.

The procedures undertaken do not provide all the evidence that would be required in an audit, and information supplied by the Trustees in the course of the examination is not subjected to audit tests or enquiries, and consequently I do not express an audit opinion on the view given by the financial statements, and in particular, I express no opinion as to whether the financial statements give a true and fair view of the affairs of the Charity, and my report is limited to the matters set out in the statement below.

Independent Examiner's Report to the Trustees of Safer Living Foundation

For the Year Ended 31 January 2016

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- Which gives me reasonable cause to believe that in any material respect the requirements:
 - To keep accounting records in accordance with section 130 of the 2011 Act; and
 - To prepare financial statements which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- To which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Fiona Shaw

Fiona Shaw

43a Park Road, London N15 3HR

Date 15th October 2016

Safer Living Foundation
Statement of Financial Activities
(Incorporating an Income and Expenditure Account)
For the Year Ended 31 January 2016

	Notes	Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
		£	£	2016 £	2015 £
Incoming resources					
<i>Incoming resources from generated funds</i>					
Voluntary income	2	18,000	55,129	73,129	86,500
Fundraising activities		692	-	692	2,968
Donations		119	-	119	-
Fees		34	-	34	-
Investment income		69	-	69	43
Total incoming resources		18,914	55,129	74,043	89,511
Resources expended					
<i>Costs of generating funds</i>					
Fundraising costs		12	-	12	71
<i>Costs of charitable activities</i>					
Prison Circles		615	54,672	55,287	18,827
Community Circles		-	4,824	4,824	-
<i>Governance Costs</i>		918	73	991	-
Total resources expended	3	1,545	59,569	61,114	18,898
Net movement in funds		17,369	(4,440)	12,929	70,613
Reconciliation of funds:					
Total funds brought forward		13,114	57,499	70,613	-
Total funds carried forward		30,483	53,059	83,542	70,613

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above. Movement in funds are disclosed in Note 7 to the financial statements.

Safer Living Foundation

Balance Sheet

31 January 2016

	Notes	2016 £	2015 £
Current assets			
Cash at bank and in hand		85,062	70,775
Liabilities			
Creditors: amounts due within one year	5	<u>(1,520)</u>	<u>(162)</u>
Net current assets			
		83,542	70,613
Net assets			
	6	<u>83,542</u>	<u>70,613</u>
The funds of the charity			
Unrestricted funds	7	30,483	13,114
Restricted funds	7	53,059	57,499
Total charity funds			
		<u>83,542</u>	<u>70,613</u>

Approved by the Trustees on 13th October 2016 and signed on their behalf by

David Rowson

Dr David Rowson

Treasurer

Safer Living Foundation
Notes to the Financial Statements
For the Year Ended 31 January 2016

1. Accounting policies

- a) The financial statements have been prepared under the historical cost convention and in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published on 16/7/2014.
- b) Incoming resources are accounted for on a receivable basis.
- c) Bank Interest received is included on an actual receipts basis.
- d) Liabilities are recognised on the accruals basis in accordance with normal accounting principles, modified where necessary in accordance with the guidance given in the SORP.
- e) Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes VAT which cannot be fully recovered and is reported as part of the expenditure to which it relates.

Costs of generating funds comprise the costs associated with attracting voluntary income.

Charitable expenditure comprises those costs incurred by the Charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the Charity and include costs linked to the strategic management of the Charity.

All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis.

- f) As a registered Charity, the organisation is exempt from income and corporation tax to the extent that its income and gains are applicable to charitable purposes only. Value Added Tax is not recoverable by the charity, and is therefore included in the relevant costs in the Statement of Financial Activities.
- g) The Charity maintains a general unrestricted fund which represents funds which are expendable at the discretion of the Trustees in furtherance of the objects of the Charity. Such funds may be held in order to finance both working capital and capital investment.

Restricted funds have been provided to the Charity for particular purposes, and it is the policy of the Board of Trustees to carefully monitor the application of those funds in accordance with the restrictions placed upon them.

There is no formal policy of transfer between funds or on the allocation of funds to designated funds, other than that described above.

Any other proposed transfer between funds would be considered on the particular circumstances.

Safer Living Foundation
Notes to the Financial Statements
For the Year Ended 31 January 2016

2. Voluntary Income

	Unrestricted	Restricted	Total 2016	Total 2015
	£	£	£	£
NHS England	-	31,000	31,000	30,000
The Allen Lane Foundation	-	-	-	15,000
Big Lottery Fund	-	-	-	10,000
Eleanor Rathbone Charitable Trust	-	-	-	6,000
NTU Research Funding	-	-	-	3,500
NTU Enterprise Grant	-	-	-	1,000
The Co-operative Membership Community Fund	-	-	-	1,000
Hive UnLtd Scale & Grow Grant	15,000	-	15,000	10,000
PCC Community Safety Fund	-	-	-	10,000
The Worshipful Company of Weavers	-	15,000	15,000	-
Big Lottery	-	9,129	9,129	-
The Robin Corbett Award	3,000	-	3,000	-
Total voluntary income	18,000	55,129	73,129	86,500

3. Total Resources Expended

	Fund-raising Costs	Prison Circles	Com- munity Circles	Govern- ance Costs	Sup- port Costs	Total 2016	Total 2015
	£	£	£	£	£	£	£
Staff Costs	-	19,543	2,630	-	6,728	28,901	12,979
Travel Expenses	-	2,195	423	73	-	2,691	1,751
Volunteers Costs	-	5,456	288	-	-	5,744	217
Consultancy fees	-	-	-	-	-	-	1,500
Subscriptions	-	175	-	-	-	175	295
Insurance	-	415	-	-	-	415	265
Office Costs and Stationery	-	567	34	-	354	955	18
Advertising & Marketing	-	492	-	-	556	1,048	1,802
Fundraising Costs	12	-	-	-	-	12	71
Room hire	-	1,290	-	-	-	1,290	-
Research funding costs	-	18,225	-	-	-	18,225	-
Training	-	671	10	918	-	1,599	-
Sundry	-	-	-	-	59	59	-
	12	49,029	3,385	991	7,697	61,114	18,898
Support costs (apportioned on the basis of staff time)	-	6,258	1,439	-	(7,697)	-	-
Total resources expended	12	55,287	4,824	991	-	61,114	18,898

Safer Living Foundation
Notes to the Financial Statements
For the Year Ended 31 January 2016

4. Staff Costs and Numbers	2016	2015
	£	£
Gross Salaries	28,901	12,979
Employers NI	-	-
Numbers of full time employees or full time equivalents	No.	No.
Engaged on charitable activities	3	1

There were no fees or other remuneration paid to the Trustees.

Travel costs amounting to £404 (2015 - £160) were reimbursed to 3 (2015 – 2) Trustees for costs incurred in relation to delivery of the Prisons Circles Project and £73 (2015 – nil) to 1 (2015 – nil) Trustee in relation to governance costs.

5. Creditors: amounts falling due within one year	2016	2015
	£	£
Taxation and Social Security	1,025	162
Accruals	495	-
	<u>1,520</u>	<u>162</u>

6. Analysis of Net Assets Between Funds

	Unrestricted	Restricted	2016	Total
	£	£	£	2015
			£	£
Current Assets	30,483	54,579	85,062	70,775
Creditors: Amounts falling due within one year	-	(1,520)	(1,520)	(162)
	<u>30,483</u>	<u>53,059</u>	<u>83,542</u>	<u>70,613</u>

Safer Living Foundation
Notes to the Financial Statements
For the Year Ended 31 January 2016

7. Movement in Funds

	At 1 February 2015 £	Incoming Resources £	Outgoing Resources £	At 31 January 2016 £
Restricted Funds:				
NHS England	19,716	31,000	(27,335)	23,381
The Allen Lane Foundation	14,783	-	(4,620)	10,163
Big Lottery Fund	10,000	-	(10,000)	-
Eleanor Rathbone Charitable Trust	3,000	-	(3,000)	-
PCC Community Safety Fund	10,000	-	(10,000)	-
The Worshipful Company of Weavers	-	15,000	-	15,000
Big Lottery	-	9,129	(4,614)	4,515
Total Restricted Funds	57,499	55,129	(59,569)	53,059
Unrestricted Funds	13,114	18,914	(1,545)	30,483
Total Funds	70,613	74,043	(61,114)	83,542

Purposes of Restricted Funds

Restricted funds in respect of NHS England, The Allen Lane Foundation, Big Lottery Fund, Eleanor Rathbone Charitable Trust and PCC Community Safety Fund are for the purpose of Prison Circles of Support and Accountability. Restricted funds in respect of The Worshipful Company of Weavers are for the purposes of the Young Persons Project. The restricted funds in respect of Big Lottery are for the purpose of Community Circles of Support and Accountability.