Brief guide for "Pia dementia" (Blue text not implemented yet)

1) Click on the link: Forum for user representatives - https://www.pia-dementia.digital/

2) Click on "log in/register" and fill in the form that comes to you and complete registration

3) Click the menu at the top of the screen "About pia" here you will find guidance and guidelines. You can also click profile and register there.

4) In the menu at the top of the page, some possibilities for activities are indicated "Forum – Webinar" or go to my profiles. Test out the menus and see what possibilities there are.

5) Click on the "Forum" menu and topic. Then you will see topics displayed. Try writing an answer. If you weigh in or create a topic, click on "subscribe" on the right of the page to receive replies/responses to posts about the topic.

6) Click on the menu "Webinar" and select "meetings" and then "Continue in this browser" and then "Join on teams" to participate in the webinar with teams or "New meetings" start a new meeting. You must then choose which country you want to attend a meeting with. Click on enter county and select and click "Enter" and then select "Continue in this" browser and join now.

7) Click on the "My profiles" menu to send invitations to persons you want to invite to the forum.

8) the portal gives possibility to create groups, but it is the forum administrator who enrolls you in a group You can send a message to the others in the group if you have their usernames such as; "@karl"

9) When you are registered in a group, you can enter the group and invite others in the group to a meeting/webinar. You can also go inside the group and select the forum and send a "New post" to the others in the group via the forum. See: https://www.pia-dementia.digital/

10) Click on "Contact" at the top of the menu and send feedback to us who are working on developing the forum

11) If you want to keep up to date with what is happening in the forum, you must go to the "My profiles" menu. Select "Notification/Message" and select the option for the type of notification desired.