2020

# How to:

apply for and report a trace

summer session 2020



nordic summer session

traces

general criteria

* sharable and open to all during the Summer Session time-frame.
* an “Invitation” with a picture and a short description of the trace is shared with the general audience before the Summer Session starts (200-500 words),
* needs to be related to the circle's theme (to be decided by coordinators)
* fits to NSU's overall goals, aims and vision
* the main language is English or a Scandinavian or Baltic language
* the producer/maker of the Trace is a members of NSU (i.e. pays the membership fee) and that he or she participates in the democratic forums of the NSU (for example by becoming a delegate during the General Assembly)
  + traces can be produced by a single individual or group of participants.
* the producer provides a brief report of the Trace (the forms for this end is provided in the following page).

traces

|  |  |
| --- | --- |
| Name of producers: | (provide contact information) |
|  |  |
|  |  |
|  |  |
|  |  |

what is needed for a trace to be accepted

|  |  |
| --- | --- |
| Short description and invitation to the trace (max 250 words): |  |

|  |  |
| --- | --- |
| **Basic Information:** |  |
| When will it happen? |  |
| Where will it happen? |  |
| What do people need to participate? |  |
| How will you share it? |  |

|  |  |
| --- | --- |
| Honorarium amount: (in DKK) |  |

Please submit this **form** and **one image (.jpeg)** to accompany it to your circle coordinators, at least one month before the summer session (deadline: 31st of June, 2020)

traces

the final report

|  |  |
| --- | --- |
| Name of producers: | Estimate the in-kind voluntary hours you spent to prepare, produce and/or host this trace |
|  |  |
|  |  |
|  |  |
|  |  |

|  |  |
| --- | --- |
| Basic Information on participants: |  |
| **How many participants?** |  |
| Male |  |
| Female |  |
| Other |  |
| **How many from Nordic countries?** |  |
| Which countries? |  |
|  |  |
| **How many from Baltic countries?** |  |
| Which countries? |  |
|  |  |
| **How many from other countries?** |  |
| Which countries? |  |

|  |  |
| --- | --- |
| Self-evaluation: |  |
| Which methods of public dissemination were used to promote this trace? |  |
| Outcome (please provide details of any publications, events, groups or plans that emerged as a result) |  |
| Link to where one can find information on the trace |  |
|  |  |

The form should be submitted together with the honorarium form to the circle coordinators. Deadline: 31st of August, 2020.

The Honorarium Forms can be found here: