



ND Petroleum Marketers Association

35th Annual Convention & Trade Show

October 21 – 23, 2024

Delta Hotels by Marriott – Fargo, ND

EXHIBITOR SPACE CONTRACT

Company	_____
Contact	_____
Address	_____
City - ST - Zip	_____
Telephone	_____ E-mail _____

NDPMA Trade Show

October 22 Trade Show **Set Up** 8:00 am – 8:00 pm
 October 23 Trade Show **open** 10:00 am – 2:00 pm

Booth Rental Fees

\$500 per booth - member
 \$950 per booth - non member

Booth Space Assignment

Booth space is assigned on a first-come, first-served basis. List your first 2 location choices on the contract. NDPMA will make every effort to comply with your request. Vendors with large electrical needs will be placed first.

Hotel Information

Delta Hotels - 1635 42nd Street SW - Fargo, ND 58103
 Phone 701-277-9000

Booth Information and Inclusions

Booth dimensions - 10' wide x 8' deep

Electrical - reasonable electrical needs will be accommodated and **MUST** be listed below. Electrician will be available during set up. **Exhibitors with large electrical needs must arrive for set up before noon or no guarantee of electrician.** Exhibitors must bring their own extension cords.

Booths: pipe & drape - one 8' table and two chairs

If your business has additional needs, charges will be determined by Delta Hotels.

Exhibitors canceling after October 1 will not be eligible for a refund.

Your booth will not be guaranteed until payment is received. 1st location choice _____ 2nd location choice _____

_____ Number of booths x \$500 member = _____

Or x \$950 non member = _____

Electrical needs: _____
Required if you need power

Please return this completed contract to:

NDPMA
 PO Box 1956
 Bismarck, ND 58502-1956

Signature and payment in full are required prior to booth reservation confirmation. NDPMA is not responsible for lost, stolen or damaged equipment, supplies, etc. If you have questions, call the association office at 701-223-3370. I have read the information contained herein and agree to comply fully with its terms.

Authorized by: _____ Title: _____ Date: _____