

MINUTES FOR
THE NACP COUNCIL MEETING 02-2019
Tuesday 4th of June 2019 13:00 – 15:00 CET (Helsinki / Skype)

Present: Marianne Leirdal Stokkan, Anders Tingberg, Asger Greval Petersen, Toni Ihalainen, Mika Teräs (14:00-).

Issue 2019-02/ 1 Minutes from Council meeting 2019-01

Minutes from the previous meeting were approved without any changes. Mika had already sent the minutes to the NMOs.

Issue 2019-02/ 2 Council matters

a. Status on council members

- a. Banking issues: The change of the location of the NACP bank account from Sweden to Denmark has been going on for a long time. Asger reported that the papers signed by the council in Copenhagen were sent by him to Reykjavik for Garðar's signature. Garðar signed them and sent them back to Asger but the bank rejected them because the signature wasn't officially witnessed. The papers were sent to Garðar again. However, Garðar was coming to Denmark already, which caused some delay.

Asger had noted that it is mentioned in the list of duties that *"The NMO in Sweden shall at all times have (...) A Swedish representative appointed to represent NACP versus the bank in performing practical actions (as long as the bank account is held in Sweden)"*. The council agreed that the account should not be moved from country to country every 3 years. Two possibilities were discussed: either the account will stay permanently in Sweden or will be transferred permanently to Denmark. The best alternative would be that the Swedish NMO would assign a person (preferably the NMO treasurer) to be a technical account holder / transaction performer. The NACP council would still have a treasurer according to the rotating list. Anders will talk with the Swedish NMO board members if they could agree with this plan. If they could, then preferably both the Swedish council member and the technical account holder could have access to the account.

- b. Other issues. Birgitte Hinge will replace Asger in the NACP council after NACP 2020 symposium.
- b. Annual report 2018: Planning the NACP CT course in Bergen should be mentioned in the activities of the Radiological Physics Committee. There were no other comments to the report.
- c. List of duties: When the webpage will be moved to one.com, responsibility of the web domain can be removed from the Finnish duties. The rotation list should be extended to 2023-2026. Committee leaders should be included in the rotating list. Final draft will be sent for discussion by email and can be approved in the next meeting.

Issue 2019-02/ 3 NACP Committee issues

- a. The plan of merging the RPC and NMPC committees to “NACP imaging committee” should be discussed with the committee members. Asger will contact the RPC group and Marianne will contact NMPC group.
- b. Members of the NACP scientific committee: Toni has not had any response about the members from Sweden or Norway. Marianne will send the names of the appointed Norwegian members to Toni, and Anders will ask Swedish NMO board about the respective Swedish members.

Issue 2019-02/ 4 NACP Symposium 2020 in Reykjavik

- a. Status organizing committee
 - a. National meetings 2020 (email from Kirsten HN Bolstad May 10th): There will be Danish and Norwegian NMO meetings in 2020 (probably 1 day). The Swedish NMO has a meeting in November. The Finnish NMO has a meeting in May 2020. There are two possible problems: the exhibitor participation, and the overall number of participants. There is not much the council can do with the colliding meetings. However, the council can assist in making the NACP symposium as attractive as possible.

Asger has received an updated program on May 10th. Five invited speakers have accepted the invitation; a few more were still pending. The Organizing committee has had two telephone meetings with the Scientific committee and it seems that the committees has taken the advice of the council from the Copenhagen meeting into account. The council welcomes the increased cooperation. The webpage has not been updated lately. The budget and the invited speakers are critical at this point. It was decided that Marianne will ask about the status of the Organizing committee in the Norwegian NMO meeting and will report back to the council. Asger will thereafter approach the Scientific committee, if needed.

b. Status scientific committee

- a. Acta Oncologica and Acta Radiologica (email from Søren Baarsgaard Hansen, May 21th): Søren is asking about practical issues relating to the agreement with Acta Oncologica. Previously the agreement has been negotiated by the local Organizing committee. The council should try to make this a long term agreement, if possible. Marianne will ask for the agreement from the Norwegian organizers who made it last time.

Issue 2019-02/ 5 Grants

- a. Varian-NACP grant: The contact person from the Silicon Valley Foundation keeps asking about the status of the bank account issue. It was discussed whether the grant should be forgotten for the present year. However, the council can still proceed if the bank account issue will be solved soon.
- b. Elekta-NACP grant: no news about this.
- c. NACP2020 Symposium travel grant: For the latest symposium, 8 x 500 € were granted. The grants should be announced rather soon, as the registration and abstract submission are starting in September. This issue needs to be negotiated with the Organizing Committee. It was decided that the council prepares granting 8 x 500€ also for the coming symposium and will decide the final number of grants later, depending on the number and the quality of applications. Marianne will ask Kirsten when the early bird fee deadline is, so that the council would get answers for the grant applicants before that. Marianne will also ask Kirsten about the registration deadline (on the webpage it seems to be 3 months before the symposium, which is clearly longer than conventionally).

Issue 2019-02/ 6

Webpages:

The bank account issue needs to be solved before the webpage can be moved.

Issue 2019-02/ 7

Survey on the physicist staffing in the Nordic countries

IAEA has published a new algorithm on how to calculate the number of medical physicists. It has become clear that the EFOMP style of calculation needs quite a lot of interpretation. Anders sent the IAEA guidance to the council and everyone should look at it.

Issue 2019-02/ 8

Other issues

None.

Issue 2019-02/ 9

Next council meeting

a. 11th of September 14:00 CET (Skype).

Marianne Leirdal Stokkan
President

Toni Ihalainen
Secretary