**MOSTERTON PARISH COUNCIL**

**Minutes of the Council meeting held on Tuesday 10th May 2022 following on from the AGM**

**at the Village Hall**

**Present**; Cllr. Rob Fry (Chair), Cllr. Chris Lamb (Vice Chair), Cllr. Angela Bullock, and Cllr. Andrew House, with five members of the public in attendance.

The meeting commenced at 7.59 pm after the AGM

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| Item No. |  | Action |
|  | **PUBLIC DISCUSSION OF ITEMS ON AGENDA**A question was raised regarding the state of the Play Area. Cllr. Fry outlined the background: the Play Area is now 20 years old and some of the equipment and furniture is wearing. A grant from Dorset County is expected and an inspection is due this month. There is an issue of the behaviour of teenagers on the next-door field and the need to keep the younger children and the teenagers in separate areas. Reports have been received of vandalism and litter. The question of whether a CCTV could be installed arose, however, it was explained that this would not be appropriate nor legal as an area in which children are usually present. It is hoped that organisations will work together to make improvements to both sides of the Play Area. |  |
| **2022/14** | **APOLOGIES** **/ DECLARATIONS OF INTEREST / GRANT OF DISPENSATIONS –** Apologies were received and accepted from Dorset Cllr Rebecca Knox.  |  |
| **2022/15** | **REPORTS FROM DORSET WARD COUNCILLOR AND LOCAL POLICE OFFICER** |  |
| **a)** | Dorset Councillor Rebecca Knox had sent apologies.  |  |
| **b)** | PCSO Alex Bishop was not in attendance. The Clerk was asked to maintain contact with PCSO Bishop as his contribution was very important, to hear and respond to issues raised by residents of the village, and particularly now, when there had been a few potentially criminal incidents in the village such as burglary, theft of farm equipment, vandalism and speeding.  | Clerk |
| **2022/16** | **APPROVAL OF THE MINUTES OF THE MEETING HELD ON 24th January 2022**Note: this had been the only meeting since July 2021 due to the lack of a regular Clerk since August 2021 and council members resigning. The minutes had been taken by a locum Clerk.The minutes were approved, proposed by Cllr Fry, and seconded by Cllrs Lamb and Bullock and signed by Cllr Fry. |  |
| **2022/17** | **MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 24th January 2022**The Clerk reported that the-then locum clerk had actioned (a) the Council’s response to the planning application P/FUL/2021/05649 and (b) the precept submission to Dorset Council |  |
| **2022/18** | **UPDATE ON RECRUITMENT OF NEW PARISH COUNCILLORS TO FILL THE CURRENT VACANCIES**The Council noted the co-option of Andrew House to the position of Member of the Council in the earlier Annual General Meeting following due notice of the two councillor vacancies. The formalities of Cllr. House’s appointment will be completed following the meeting. One councillor vacancy remains to be filled. | Clerk |
| **2022/19** | **APPOINTMENT OF A NEW CLERK TO THE PARISH COUNCIL** The new Clerk had been appointed with effect from 19 April 2022 and was here present. |  |
| **2022/20** | **BANKING: UPDATE ON NEW BANKING ARRANGEMENTS** The application to make changes to the online access, signatory and address of the Council’s bank account, despite being posted on 24th April, had still not been dealt with by the bank. This was making it difficult to make payments online and to review income. The Clerk was asked to pursue this with the bank |  |
| **2022/21** | **ALLOTMENTS**One of the 17 plots had been vacant for most of the year. The Clerk had contacted all the existing 16 2021-22 plot holders. 13 wished to continue and were able to do so. One existing plot holder had not responded but later was found to have paid already. Two plot holders wished to give up their plots, so three vacant plots were now up for reallocation. There were five applicants on the Waiting List. Allocation was made according to listed earliest notification of interest in becoming a plot holder, leaving two applicants still on the list and all 17 plots now occupied.The Council was informed of concerns raised that some plots had been left untended and in an untidy state for lengthy periods. The Clerk was asked to ensure that plot holders were made aware of their responsibility to maintain their plots in a proper manner.A new plot holder raised the issue of earlier notification and allocation to plots so that a start could be made in preparing the plots more adequately for the spring and summer seasons. It was agreed to begin the process in January each year from 2023 onwards. The Clerk was asked to notify the 2022-2023 plot holders. | Clerk |
| **2022/22** | **PLANNING***(Please see the report at end of the minutes).* |  |
| **2022/23** | **FINANCE** **Financial Status Mosterton Parish Council** **Treasurers account** Payments since 13th July 2021 (last meeting where finance was an agenda item)

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| **Header** | **£** |
| Village Hall Hire | 37.00 |
| Caretaking | 800.00 |
| Grass cutting – Play Area and Field | 838.50 |
| DAPTC - Clerking services (January 2022) | 88.90 |
| Clerk Salary (VR – July & August 2021; FM – Feb to March 2022) | 841.92 |
| Clerk’s expenses (including new printer & cable, £59.98 in April 2022)  | 109.98 |
| Website & ICT | 344.34 |
| Dorset Council: Play Area – new Equipment (roundabout) | 12,849.66 |
| Dorset Council Bin Emptying Service | 70.72 |
| DAPTC – Training  | 30.00 |
| Dog waste bin dispenser | 4.99 |
| Newsletter printing | 92.00 |
| Play area - Maintenance | 555.00 |
| Play area – Fence repairs | 245.00 |
| Total | 16,908.01 |

 Receipts Since 13th July 2021

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| Dorset Council | 13,618.59 |
| Preschool loan repayment | 1,104.10 |
| Preschool loan repayment admin fee | 10.00 |
| Total | 14,732.69 |

 Balance 4th April 2022\* **£26,349.57***\*Latest bank statement – see note below***Amenities account** Balance 12th January 2022\* **£12,194.11***\*Latest bank statement – see note below*This includes two donations of £20.00 each from Mosterton Preschool from the funds raised by the clothing bank, and account interest.Interest accruing at rate of approximately £0.10 per month.**Note:** Request to make changes to the Lloyds Bank account arrangements submitted on 28 April 2022; still awaiting response as at 10 May 2022, so it has not been possible to check the status of the bank account online. The Clerk was asked to write to the Dorset Council Highways department regarding the tree at the Triangle – Mosterton Cross, which appears to be rotting from the inside and needs removing.  | Clerk |
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| **2022/24** | **CORRESPONDENCE**The following items were noted. The Clerk was asked to only record correspondence which directly pertained to the village for future meetings. (*The report submitted has been here adjusted accordingly*).***(Correspondence from 01/01/22 to 09/05/2022)*** **Correspondence In** 1. Email from Denise Hunt, Dorset Council Democratic Services; reminder to submit any comment on the planning application for Land East of The Paddocks
2. Email from Dorset Highways regarding an urgent temporary road closure
3. Email from Brimble Lea, Chartered Planning Consultants & Architects, regarding the planning application for Land off Orchard Way
4. Emails from Neil Wedge, DAPTC, who acted as locum Clerk for MPC at the January council meeting, regarding submission of the Precept and response from Dorset Council
5. Email from Neil Wedge, DAPTC, acting as locum Clerk for MPC at the January council meeting, submitting the council’s comments to Dorset Council on the planning application for Land off Orchard Way
6. Email from Beaminster Area Eco Group, regarding their planting 12 Alder trees along the riverbank by the Mosterton Village Green to replace those planted in 2001 but damaged
7. Emails from ROSPA Play Safety, Notification of play area inspection in May 2022 for Mosterton Parish Council – Mosterton Amenity Play Area; cost £70 + VAT (latest email 16.04.2022)
8. Email from a resident, requesting whether she could hold a small table- top sale on the Village Green opposite the shop; she sells Body Shop products and would like residents to know that that can buy such products from her rather than having to travel (14.03.2022)
9. Email from an Axe Valley Close resident regarding overgrowth and brambles on the Play Area border affecting her property; initial response by Cllr Angela Bullock; (*see Public Discussion item 3, below)*
10. Emails with updates from Wessex Flood Resilience Team
11. Letter from a resident regarding vandalism to a Village Hall window and litter in the grounds. Responded to by Cllr. Angela Bullock, referring the resident to the Village Hall Committee

**Correspondence Out**None | Clerk |
|  | **PUBLIC DISCUSSION TO RAISE ITEMS FOR FUTURE AGENDAS/GENERAL MATTERS**1. A resident raised the issue of whether the Council’s insurance policy - public liability section – included cover for a specific event to be held on the Village Green. The Clerk had looked into this and reported that the policy’s public liability cover was for general use only and not for specific events held on the Village Green. Cllr. Fry stated that the precept allowed payment for items for the benefit of all residents so the Council could not pay for the insurance premium for one event without a charge. Graham Fry will investigate obtaining individual public liability insurance for the event in question.2. The Mosterton Parochial Church Council was organising an event on 3rd June 2022 to celebrate the Queen’s Platinum Jubilee in early June on the Village Green and seeking sponsorship to help cover the costs. Cllr. Fry stated that as the event was of benefit to all in the village a donation from the Parish Council would represent a good use of the Parish precept. The Council agreed that a £400 donation would be appropriate in the first instance. Sharyn Brown, representing the PCC will liaise with the clerk regarding this.3. An Axe Valley Close resident raised the issue of the brambles in the Play Area that runs alongside his boundary. These grow over the fence, take over the space between the fence and hedge and grow through and over the hedge. Attempts made to cut these back have been difficult and costly. As the problem stemmed from the Play Area, the resident felt that it would be of great help if the Council could arrange to deal with the problem from that side of the path. Cllr Fry said that this could be arranged and that Nick David could be asked to clear the Play Area side of the path. 4. Some further discussion on the issue of vandalism and litter took place. |  |

**Meeting closed at 8.34 pm**

Date of next meeting: Extraordinary Mosterton Parish Council Meeting Tuesday 14th June 2022 at 7pm at the Village Hall

**Planning report July 2022**

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| **Planning App Number** | **Address** | **Works** | **Action/outcome** |
| **Applications 01/08/2021 to 30/04/2022** |
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|  P/HOU/2021/05649  |

 Valid date: 20/12/21 | Land off Orchard Way Access Road to Church St Marys Mosterton DT8 3HJ | Erect three dwellings and garaging and provide parking for church | Comments closed; “*Under officer consideration*”  |
| **Decisions notified by Dorset Council**  |
|  P/PABA/2021/02900Valid date: 10/08/2021 | Long Leys, Chedington Lane, Mosterton,DT8 3HL | Prior application – erection of agricultural storage building for  agricultural/forestry use | “*Prior approval not required*”; 01/09/21  |
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| P/FUL/2021/01696 |

Valid date: 20/08/2021 | Broadoak Farm, Watery Lane, Mosterton DT8 3HG | Formation of slurry lagoon | Granted 15/10/21 |
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| P/FUL/2021/01999  |

Valid date: 31/08/2021 | West Farm, West Lane, Mosterton DT8 3HP | Extension of existing agricultural storage building | Granted 28/01/22  |
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| P/NMA/2021/04781 |

Valid date: 16/11/2021 | Land to South-West of Whites Meadow, Mosterton DT8 3FJ | Amendment to planning approved WD/D/18/000881: install rear paths to plots 4,5 & 6, revised fence positions on plots 1 & 6 and revised parking to plot 10. Adjustment to landscaping | Granted 10/01/22 |
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|  P/HOU/2021/04951  |

 Valid date: 22/11/21 | 2 Chedington Lane, Mosterton, DT8 3HL | Erect single storey glazed garden room | Granted 20/12/21 |
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|  P/HOU/2021/05137  |

 Valid date: 30/11/21 | Churchill Farm Access Road to Church, St Marys, Mosterton, DT8 3HJ | Erect rear extension and dormer windows | Granted 28/01/22 |
| **Tree Applications** |
| None |  |  |  |