

MOSTERTON PARISH COUNCIL

Minutes of the Parish Council meeting held on Tuesday 12th January 2021 at 7.00pm via Zoom

Present; Cllr. Neil Hickman (Chair), Cllr Angela Bullock, Cllr Chris Lamb, County Cllr Rebecca Knox, and 5 members of the public.

| Item No. | | Action |
|----------|--|--------------------------|
| | <p>PUBLIC DISCUSSION OF ITEMS ON AGENDA A resident asked about the plans for planting some trees on the village green area. The Eco group in Beaminster are keen to find sites for tree planting. Councillors agreed to speak with the Eco group in Beaminster. Cllr Knox will send the contact details to Cllr Lamb via the clerk.</p> | <p align="center">RK</p> |
| 2021/001 | <p>APOLOGIES / DECLARATIONS OF INTEREST / GRANT OF DISPENSATIONS – Apologies were received and accepted from Cllr Jim Cooper & PCSO Alex Bishop. A grant of dispensation has previously been agreed by all councillors for Cllr Jim Cooper, who is unable to join virtual meetings due to the speed of internet connections in his area of the village.</p> <p>No apologies received from Cllr Rob Fry.</p> | |
| 2021/002 | <p>REPORTS FROM DORSET COUNCILLOR AND LOCAL POLICE OFFICER</p> | |
| a) | <p>PCSO Alex Bishop sent his apologies for being unable to attend and sent a report. See end of minutes.</p> | |
| b) | <p>Dorset Councillor - Cllr Knox reported that there is a lot of activity on Common Water Lane, which is being addressed by Beaminster Town Council and Broadwindsor Parish Council. Cllr Knox reported that some residents are hearing that BT Open Reach are unable to quickly sort necessary repairs due to delays with road closure notices. Cllr Knox reported that Dorset Council are fast tracking any such road closure requests, and should residents have any concerns please let her know via the Clerk.</p> <p>Covid cases in Dorset are currently very high and increasing. A number of people are not local residents are visiting the area during the lockdown against the regulations. Cllr Knox asked that is anyone aware of these issues they report the matters to the police, who are keen to hear about these issues. Vaccinations in Bridport is underway, and Cllr Knox reminder people to wait until they are contacted by the NHS to arrange an appointment.</p> <p>Cllr Knox reported that the Highways Team are reacting to calls, and are dealing with issues as they are raised.</p> <p>Cllr Knox reported that Dorset Council can help local schools with devices for remote learning, and will send more information to the clerk.</p> | |
| 2021/003 | <p>APPROVAL OF THE MINUTES OF THE MEETINGS HELD ON 10th NOVEMBER 2020 The minutes were approved, proposed by Cllr Hickman, and seconded by Cllr Lamb and will be signed by Cllr Hickman.</p> | |

.....
 Mosterton Parish Council Meeting held on Tuesday 12th January 2021

Signed

Date

Page 1 of 5

| | | |
|----------|--|----|
| 2021/004 | <p>MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 10th NOVEMBER 2020</p> <p>Play area Fencing – See Item 2021/006</p> <p>Police Survey – Cllr Know reported that this is not yet ready for distribution yet but will be sent to the clerk when it is.</p> | |
| 2021/005 | <p>A3066 HIGHWAY</p> <p>Clerk reported that a meeting with Highways Department has been postponed due to the current lockdown, which means that fewer children travelling to school. Clerk reported that the Highways Department seem confident that some additional measures can be arranged to help with traffic calming near the school.</p> | |
| 2021/006 | <p>PLAYAREA</p> <p>Purchase of new wheelchair accessible roundabout</p> <p>Quotations have been received in the amounts of £10,509 and £9,165. The 2 quotations were reviewed and discussed, and the parish council unanimously agreed to proceed with the quotation from Dorset Council. The new roundabout will be sited behind the small slide, with the exact location to be agreed.</p> <p>Clerk reported that the application to the Leisure Development Fund has been submitted.</p> <p>Replacement Fencing at rear of play area</p> <p>Clerk has obtained a quotation for £3595.00. Cllr Fry was also going to arrange a quotation, but is not present this evening. It was agreed to wait until a further quotation has been obtained, and discuss the matter at the next meeting.</p> <p>Caretaker Role</p> <p>Clerk reported that there have been 3 applications for the role, and that the details have been passed to Cllr Hickman for the parish council to shortlist, interview and appoint. It is hoped that by the next meeting and appointment will have been made.</p> <p>Any other matters</p> <p>It was agreed that the parish council needs to focus on raising the funds in order to replace the large play structure in the near future. The parish council may need to remove the existing structure before we are able to replace it. The matter will be an item on future agendas.</p> <p>It was reported that some screws are prone on the structure currently. Cllr Bullock agreed to look at this, <i>(subsequently dealt with by Cllr Lamb)</i></p> <p>Clerk noted that a lot of items on the Action list have been dealt with. The brake on zip wire and hand cover for the chain remain outstanding. Cllr Fry has been asked to address these.</p> | RF |
| 2021/007 | <p>ALLOTMENTS</p> <p>Clerk reported that the landowner has agreed to the creation of 4 new plots, subject to the parish council covering the cost of the additional fencing. It was agreed to proceed with a quotation for this at a cost of £1,325.00 to include the rotavating and preparation of the plots.</p> | |
| 2021/008 | <p>CORRESPONDENCE</p> <p>Email from resident about lorry overtaking on wrong side of the road – referred to Police &</p> | |

| | | | | | | | | | | | | | | | | | | | | |
|--|---|---------------------------------------|--------|--|--------|-------------------|------|--|--------|-----------------------|-------|--|--------|--|-------|---|-------|------|--|--|
| | <p>Highways Clerks & Councils Direct Newsletter Local Council Review Newsletter Email from Village Hall committee enquiring about potential financial support</p> | | | | | | | | | | | | | | | | | | | |
| 2021/009 | <p>PLANNING</p> <p>a) Applications handled since last meeting</p> <p>b) Decisions notified by WDDC since last meeting</p> <p>c) New application to be considered - None</p> <p>d) Tree applications - None</p> <p>e) Other Planning Matters – None</p> | | | | | | | | | | | | | | | | | | | |
| 2021/010 | <p>FINANCE</p> <p>Financial Status Mosterton Parish Council at 12th January 2021</p> <p>Treasurers account - Payments made since last meeting</p> <table border="1"> <tr> <td>Play area & Village Green maintenance</td> <td>603.29</td> </tr> <tr> <td>ICT inc. software &, Zoom subscriptions for meetings & website</td> <td>144.63</td> </tr> <tr> <td>Advertising costs</td> <td>2.54</td> </tr> <tr> <td>Village improvements inc. around Stone and play area</td> <td>646.26</td> </tr> <tr> <td>New Dog Fouling signs</td> <td>52.80</td> </tr> <tr> <td>Clerk salary & Pension (November & December)</td> <td>530.40</td> </tr> <tr> <td>Clerk's expenses (inc. mileage to attend extra meetings)</td> <td>75.00</td> </tr> <tr> <td>Dorset Council – Emptying of litter bin</td> <td>15.30</td> </tr> </table> <p>Income Since last meeting</p> <table border="1"> <tr> <td>None</td> <td></td> </tr> </table> <p>Balance as at 12th January 2021 £25,976.44</p> <p>Next PWLB payment due on 1st April 2021.</p> | Play area & Village Green maintenance | 603.29 | ICT inc. software &, Zoom subscriptions for meetings & website | 144.63 | Advertising costs | 2.54 | Village improvements inc. around Stone and play area | 646.26 | New Dog Fouling signs | 52.80 | Clerk salary & Pension (November & December) | 530.40 | Clerk's expenses (inc. mileage to attend extra meetings) | 75.00 | Dorset Council – Emptying of litter bin | 15.30 | None | | |
| Play area & Village Green maintenance | 603.29 | | | | | | | | | | | | | | | | | | | |
| ICT inc. software &, Zoom subscriptions for meetings & website | 144.63 | | | | | | | | | | | | | | | | | | | |
| Advertising costs | 2.54 | | | | | | | | | | | | | | | | | | | |
| Village improvements inc. around Stone and play area | 646.26 | | | | | | | | | | | | | | | | | | | |
| New Dog Fouling signs | 52.80 | | | | | | | | | | | | | | | | | | | |
| Clerk salary & Pension (November & December) | 530.40 | | | | | | | | | | | | | | | | | | | |
| Clerk's expenses (inc. mileage to attend extra meetings) | 75.00 | | | | | | | | | | | | | | | | | | | |
| Dorset Council – Emptying of litter bin | 15.30 | | | | | | | | | | | | | | | | | | | |
| None | | | | | | | | | | | | | | | | | | | | |

| | | |
|-----------------|---|--|
| | <p>Amenities account Balance as at 7th January 2021 £6,0113.01 Interest accruing at rate of approximately £0.05 per month.</p> <p>Further to the correspondence from the Mosterton Village Hall committee, it was noted that lots of village halls are owned and run by parish or town councils, but that is not the case in Mosterton, as the Village Hall is a separate entity. However the Parish Council agreed to make a donation of £70 to the Village Hall towards general costs, in light of the loss of income due to the current Covid situation.</p> | |
| 2021/011 | <p>FINAL 2021-2022 BUDGET The draft budget was circulated prior to the meeting, with a suggestion of a proposed precept of £17,295. The budget was discussed in detail, and it was agreed to increase the budget to £18,295 to allow for £6,000 to be ring-fenced towards the future replacement of the large play structure.</p> <p>All councillors present agreed to a precept request of £18,295.00</p> | |
| 2021/012 | <p>ANNUAL REVIEW AND ADOPTION OF STATUTORY DOCUMENTS The following documents were circulated to all councillors ahead of the meeting for review. Code of Conduct Data Protection Policy Data Breach Policy Records Retention policy Subject Access Request Procedure Standing Orders Financial Regulations Financial Risk Assessment Child Protection Policy</p> <p>All above documents were approved as circulated.</p> | |
| | <p>PUBLIC DISCUSSION TO RAISE ITEMS FOR FUTURE AGENDAS/GENERAL MATTERS</p> <p>No items raised.</p> | |

Meeting closed at 8.23 pm.

Date of next meeting Tuesday 9th March 2021 at 7.00pm

.....
Mosterton Parish Council Meeting held on Tuesday 12th January 2021

Signed

Date

Page 4 of 5

PC Alex Bishop Report

Happy New Year to everyone. Please accept my apologies and find the following report for the Council:

Fortunately I have no crime or incidents of note to report. Of note, I would like to mention that during the last lockdown period, we saw a rise in people using the countryside for exercise, which is nice to see, but a few minor concerns were raised by land owners and other members of public, such as gates being left open (allowing livestock to wander off, or potentially get onto the highway), dogs worrying livestock (which is an offence, so please put dogs on leads around other animals. If you are not sure whether a field is empty of livestock, do not let you dogs just run off the lead) and issues such as trespassing and straying from footpaths. Most of these incidents are easily avoidable, but please bear in mind.

Whilst on the subject of advice, I would also like to take the opportunity to remind people to be safe on the roads. This is fairly common sense, but at this time of year we do generally see a rise in traffic collisions, many stemming from a lack of consideration to the conditions. Paying extra attention to breaking distances is important at this time of year due to potential of ice and slippery conditions. The breaking distance needed doubles when going from good, dry conditions to wet conditions. Also generally being more attentive and considerate to other traffic can prevent incidents occurring.

I would like to advise residents to continue to be vigilant around unsolicited and cold calls. Most people are by now aware of scams that take place, but these are ever changing and some are very convincing. I advise that should you receive an unsolicited call from someone, to just ignore it and hang up (the most common calls at the moment are from people purporting to be from Amazon or automated calls regarding Amazon purchases/orders, or from people purporting to be from BT). I remind all to remember **not to confirm or provide** any details to callers. It is also a good idea to look into call screening (via your phone provider) as a means of reducing communication with scammers (it will not stop all the calls being made, but it will advise you of who the caller is before choosing to accept it). If anyone would like further advice, please contact me and if anyone is in contact with someone they feel is vulnerable to these calls, please provide them with this advice.

Best regards to everyone and remember to stay safe, **Alex Bishop**