

**MOSTERTON PARISH COUNCIL**

**Minutes of the Parish Council meeting held on Tuesday 10<sup>th</sup> November 2020 at 7.00pm via Zoom**

**Present;** Cllr. Neil Hickman (Chair), Cllr Angela Bullock, Cllr Rob Fry, Cllr Chris Lamb, County Cllr Rebecca Knox, and 3 members of the public.

Item No.		Action
	<p><b>PUBLIC DISCUSSION OF ITEMS ON AGENDA</b> Residents thanks the parish council for the installation of the new fitness equipment in the park area, but expressed concern at the lack of respect being shown by some users in the park who left rubbish around. This will be discussed later in the meeting.</p>	
2020/048	<p><b>APOLOGIES / DECLARATIONS OF INTEREST / GRANT OF DISPENSATIONS</b> – Apologies were received and accepted from Cllr Jim Cooper &amp; PCSO Alex Bishop. A grant of dispensation has previously been agreed by all councillors for Cllr Jim Cooper, who is unable to join virtual meetings due to the speed of internet connections in his area of the village.</p>	
2020/049	<p><b>REPORTS FROM DORSET COUNCILLOR AND LOCAL POLICE OFFICER</b></p>	
a)	<p>PCSO Alex Bishop sent his apologies for being unable to attend and the following report: Between 9<sup>th</sup> and 10<sup>th</sup> of October, there was damage done to some gates at an isolated barn in Mosterton. Just after midnight on 16<sup>th</sup> October, a vehicle with two males was reported as acting suspiciously in Mosterton. The vehicle had parked outside of the shop and two males were seen to walk round the corner and return to the vehicle with an item that they put into the vehicle. A little while later the vehicle was stopped and the two males were arrested on suspicion of theft. I have had a report of a camp being made in some woods near the village, with a fire having been lit. It has been mentioned that was made by a group of young people, so I would like to advise any parents/grandparents to speak with their children/grand children about the dangers of lighting fires and also the possibility of criminal damage on private property. You will know by know that we are going back into a lockdown period and I would like to say that during the last one, everybody was really well behaved and respectful of others when needing to go out. It is not easy for people to have to go through, but please bear in mind the reasons why. Please also be aware of those who may be vulnerable and perhaps call them every now and then to check on them and see if they need any assistance. During the last lockdown period there were some crimes committed across the Force area, so please be vigilant and report any suspicious activity to us on 101, or 999 if you believe a crime is in progress. Regards to all, Alex.</p> <p>Cllrs noted that it has been some time since PCSO Bishop has attended a meeting, and it would be good to hear from him in person, via Zoom.</p> <p>Cllr Knox noted that there is a lack of response from the police at times with regard to issues such as poaching, burglaries, fly tipping etc. Cllr Knox will send a survey on police responses through to the clerk.</p>	RK

b)	<p><b>Dorset Councillor</b> - Cllr Knox reported that Dorset is well prepared for the Tier system in response to the Covid 19 situation, and that Dorset Council is against having further national restrictions imposed on Dorset. It was noted that Dorset Council currently has roughly the same population as BCP, but spread out over a much larger rural.</p> <p>Cllr Knox reported that Dorset Council are spending large amounts of money on the Covid 19 response efforts, far more than has been provided by central government. Dorset Council are having to support local services which are currently closed, and some which may not open again after the Covid situation has ended. Dorset Council are reassessing the way that buildings are being used, and the way that people are working, as well as looking at difficulties for people who are currently working from home. The council is not making any decisions about longer term working solutions. It was noted that the switch for the majority of council staff to work from home was achieved in two months, having previously been told that that changeover would take years.</p> <p>It was agreed that a notice would be placed on Facebook to remind residents that they are welcome to attend the virtual parish council meetings, and the clerk will also post reminders about the meetings on Facebook. Cllr Knox noted that even after the Covid 19 situation is resolved, there could be a hybrid of virtual and in-person meetings.</p>	
2020/050	<p><b>APPROVAL OF THE MINUTES OF THE MEETINGS HELD ON 8<sup>th</sup> SEPTEMBER 2020</b></p> <p>The minutes were approved, proposed by Cllr Hickman, and seconded by Cllr Bullock and will be signed by Cllr Hickman.</p>	
2020/051	<p><b>MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 8<sup>th</sup> SEPTEMBER 2020</b></p> <p>Play area Fencing – Cllr Fry still to obtain a quote for replacing the fencing around the river at the play area. Clerk will contact David Landscapes for a quotation too.</p>	RF/VR
2020/052	<p><b>A3066 HIGHWAY</b></p> <p>Cllr Hickman reported that the recent road assessment has been carried out by the Highways Department, and report received by the parish council. In summary, the report states that the stretch of road from Whetley Cross towards Beaminster will have some additional improved signage installed, especially on the bends. The clerk is waiting for a timeframe for the works to be agreed upon. The parish council may be able to contribute towards the cost of the works if this will speed up the upgrading of the signs. Clerk will send the report to Cllr Knox.</p> <p>The traffic survey to assess for the suitability of a pedestrian crossing near to the entrance of Fair Oak Way was undertaken, but there was some damage to the pole which one of the traffic survey cameras was mounted on. The parish council has been told that the data captured during the survey did not support a pedestrian crossing being installed, but we are awaiting clarification if the traffic survey data was complete as a result of the damage to the pole. <i>(Subsequently confirmed the camera did capture all the necessary data, and the area does not meet the threshold for a pedestrian crossing to be installed. The parish council is now pursuing other traffic calming options at the location.)</i></p> <p>It was agreed to try to use the data from the Community Speedwatch to prove the need to additional traffic calming measures, and to use parish council funds if necessary to speed up the</p>	VR

	implementation of any agreed measures.	CLlr Knox left the meeting.
<b>2020/053</b>	<p><b>PLAYAREA</b> <b>Action Plan</b></p> <p>Clerk reported that there has been little movement on the action list jobs. The clerk is meeting with another contractor this week to discuss the outstanding actions.</p> <p>Clerk reported that Dorset Council are currently running Leisure Development Fund which can make grants of up to 20% towards play equipment. It was agreed that the parish council would investigate the installation of a wheelchair accessible roundabout, and apply for a grant towards the costs of this.</p>	
<b>2020/054</b>	<p><b>CREATION OF CARETAKER POST</b></p> <p>As noted in the public discussion here is an issue with rubbish being left in and around the teen shelter in particular, and the teen shelter seems to be used as a toilet area too. Options to deal with the issue were discussed including the possibility of an additional bin, or voluntary groups undertaking litter picks.</p> <p>It was felt that a more permanent solution is needed, and therefore the parish council have agreed to recruit a caretaker for the park. The post will initially be for 2 hours per week, and duties will include litter picking, weekly and monthly equipment maintenance checks and the reporting of any problems in the park.</p> <p>It was agreed that the new round table which has been moved to behind the teen shelter will be moved back in to the play area, and bolted to the ground, and one of the other older benches moved to the teen shelter area. It was agreed also to put notices in the teen shelter asking that litter be placed in bins, and the area treated with respect.</p> <p>It was noted that should the problems continue the teen shelter may have to be removed.</p> <p>CLlr Fry reported that the bark chippings have arrived ready for spreading under the play structure.</p> <p>CLlr Bullock reported that a number of items which were being used to build a makeshift ramp have been removed from the area. Should anyone wish to reclaim these, please contact the clerk.</p>	
<b>2020/055</b>	<p><b>VILLAGE IMPROVEMENTS</b></p> <p><b>Replacement bench</b> The replacement bench had been installed opposite the shop, and the commemorative plaque reinstated.</p> <p><b>Mosterton Stone planting</b> The job has been reallocated to a different contractor, and will be completed shortly.</p> <p><b>Additional waste bin</b> The clerk reported that he additional bin near the entrance to the allotment field is scheduled for installation in the near future.</p>	
<b>2020/056</b>	<p><b>ALLOTMENTS</b></p> <p>It was reported that a meeting is scheduled with landowner to review space for additional plots.</p>	

	<p>Should this be agreed, there may be additional costs to be met by the parish council for fencing and legal agreements.</p> <p>The split of rents has been agreed with the landowner, with the parish council retaining 1/3 of future rents for maintenance, and the remainder being donated to the PCC.</p>	
<b>2020/057</b>	<p><b>CORRESPONDENCE</b></p> <p>Report of damaged Clerks &amp; Councils Direct Newsletter  Local Council Review Newsletter  Email for resident about bonfires in Pickett Woods – reported to local PCSO  Email from resident about anti-social behaviour in park – reported to local PCSO  Email regarding forthcoming 2021 Census  Email regarding Fibre to the Building Broadband  Email for allotment holder regarding proposed rent increase  Email regarding Highways Department volunteer days – shared with village hall committee  Email regarding damaged manhole cover in Meadowside – reported to Highways Dept – temporary repair done  Email regarding new Dog Related Public Spaces Protection Order</p>	
<b>2020/058</b>	<p><b>PLANNING</b></p> <p>a) Applications handled since last meeting</p> <p>WD/D/20/001828 - DUNLOP HOUSE, MAIN ROAD, MOSTERTON, BEAMINSTER, DT8 3HJ  Change of use of double garage (C3) to create a nursery for a childminding business (D1) and erection of garage and 1.5m high boundary wall (Part retrospective) - Variation of condition 3 of planning approval WD/D/19/001634  Comments submitted to state no objections to the application - 22.09.2020</p> <p>WD/D/20/001829 CHURCHILL FARM, CHURCH ST MARYS ACCESS ROAD, MOSTERTON, BEAMINSTER, DT8 3HJ Erect rear extension and dormer windows - No comments submitted</p> <p>WD/D/20/002313 1 WHITES MEADOW, MOSTERTON, BEAMINSTER, DT8 3FJ Modification/Discharge of planning obligations on Section 106 agreement dated 5 April 2016 on application WD/D/14/002887 - No comments submitted</p> <p>WD/D/20/002117 BRANDON, MAIN ROAD, MOSTERTON, BEAMINSTER, DT8 3HN Partly demolish and rebuild stone boundary wall. Erection of single storey rear extension, porch and garage. Conversion of loft space and insertion of dormer windows. (Demolish conservatory) (amended plans)  Comments submitted expressing concerns regarding lack of privacy and appearance of proposal.</p> <p>b) Decisions notified by WDDC since last meeting</p> <p>WD/D/20/000192 LAND TO SOUTH WEST OF, WHITES MEADOW, MOSTERTON Request for confirmation of compliance with conditions 6 &amp; 9 of planning Approval WD/D/14/002887 - Partially Complied</p> <p>c) New application to be considered - None</p>	

	<p>d) Tree applications - None</p> <p>e) Other Planning Matters – None</p>																			
<b>2020/059</b>	<p><b>FINANCE</b></p> <p>Financial Status Mosterton Parish Council at 10<sup>th</sup> November 2020</p> <p>Treasurers account Payments made since last meeting</p> <table border="1"> <tr> <td>Play area &amp; Village Green maintenance</td> <td>603.29</td> </tr> <tr> <td>Gym Equipment</td> <td>2699.40</td> </tr> <tr> <td>Insurance (extra cover for new equipment)</td> <td>57.15</td> </tr> <tr> <td>PWLB Repayment</td> <td>1104.10</td> </tr> <tr> <td>ICT inc. software and Zoom subscription for meetings and website</td> <td>374.04</td> </tr> <tr> <td>Clerk salary &amp; Pension (September &amp; October)</td> <td>480.40</td> </tr> <tr> <td>Clerk's expenses (inc. mileage to attend extra meetings)</td> <td>59.90</td> </tr> </table> <p>Income Since last meeting</p> <table border="1"> <tr> <td>Precept</td> <td>5750.00</td> </tr> <tr> <td>Section 106 Funding</td> <td>581.02</td> </tr> </table> <p>Bank balance as at 3<sup>rd</sup> November statement £27,442.33</p> <p>Next PWLB payment due on 1<sup>st</sup> April 2021.</p> <p><b>Amenities account</b></p> <p>Balance as at 9<sup>th</sup> September 2020 statement £6,092.86</p> <p>Income received since last meeting</p> <p>Mosterton Preschool Donation from Clothing Bank £ 20.00</p> <p>Interest accruing at rate of approximately £0.05 per month.</p>	Play area & Village Green maintenance	603.29	Gym Equipment	2699.40	Insurance (extra cover for new equipment)	57.15	PWLB Repayment	1104.10	ICT inc. software and Zoom subscription for meetings and website	374.04	Clerk salary & Pension (September & October)	480.40	Clerk's expenses (inc. mileage to attend extra meetings)	59.90	Precept	5750.00	Section 106 Funding	581.02	
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<b>2020/060</b>	<p><b>DRAFT 2021-2022 BUDGET</b></p> <p>The draft budget was circulated prior to the meeting, with a provisional precept request of £21,000 proposed. The final approval will take place at the January 2021 meeting.</p>																			
<b>2020/061</b>	<p><b>DATES OF 2021 MEETINGS</b></p> <p>Tuesday 12<sup>th</sup> January                      Tuesday 9<sup>th</sup> March                      Tuesday 11<sup>th</sup> May</p> <p>Tuesday 13<sup>th</sup> July                              Tuesday 14<sup>th</sup> September              Tuesday 9<sup>th</sup> November</p>																			

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Signed

Date

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	<p>PUBLIC DISCUSSION TO RAISE ITEMS FOR FUTURE AGENDAS/GENERAL MATTERS</p> <p>Cllr Bullock reported that her car was vandalized over the Halloween weekend. The matter has been reported to the local police.</p> <p>It was reported that the Highways Department recently inspected the silt under the bridge. No correspondence has been received regarding this to date.</p>	
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**Meeting closed at 8.31 pm.**