

MOSTERTON PARISH COUNCIL

Minutes of the Parish Council meeting held on Tuesday 14th July 2020 at 7.00pm via Zoom

Present; Cllr. Neil Hickman (Chair), Cllr Rob Fry, Cllr Angela Bullock, Cllr Chris Lamb and 0 members of the public.

Item No.		Action
	<p>PUBLIC DISCUSSION OF ITEMS ON AGENDA Clerk will make the recording of the meeting available.</p>	
2020/022	<p>APOLOGIES / DECLARATIONS OF INTEREST / GRANT OF DISPENSATIONS – Apologies were received and accepted from Cllr Jim Cooper & PCSO Alex Bishop.</p>	
2020/023	<p>REPORTS FROM DORSET COUNCILLOR AND LOCAL POLICE OFFICER</p>	
a)	<p>PCSO Alex Bishop sent his apologies for being unable to attend and the following report: “Please accept my apologies and a report for tomorrow’s meeting. We had a report from a resident of Mosterton, reporting the amount of speeding traffic. As this was during the lockdown phase, this was at a time when the Community Speed Watch team were not operating. If you have noticed that there has been an increase in speed, the CSW team will be able to start operating again today (Monday 13th July). On 25th June, we had a report of a cold caller, selling household cleaning products from a hold all. This is likely what is known as a ‘Nottingham Knocker’, a male recently released from Prison, travelling the Country to sell these products door to door. Some people are concerned about the validity of the males, but so long as they have a Peddlers License and they are professional (as any salesperson should be), they are not committing any offences. I advise anyone that has any cold callers to not get into any discussions with them and ask them to leave (unless you particularly wish to purchase anything they are selling of course). If the person becomes pushy or aggressive, they will then likely be committing an offence. This can be reported to us on 101 (999 if you are vulnerable and feel threatened) or Trading Standards through the Dorset Council (however, Trading Standards are unlikely to be able to attend in real time to locate the individual, but we can refer any trading offences to them). I would also advise that where possible, residents use door chains when answering to anyone unexpected. This allows you to be able to see the caller, without them being able to see to far into your home, or push through the door with ease. At this time, face to face engagements, such as me attending the Post Office are still cancelled. I will the PC and Emma House updated as to when this will be. They will be phased back in at some point, but in the meantime, if anyone has any pressing need to contact Police, please call 101 or use the online reporting form at www.dorset.police.uk. If there is an emergency or you believe a crime is in progress, please call 999. Regards to all, Alex.”</p>	
b)	<p>Dorset Councillor - Cllr Knox reported regarding the planning application at The Paddocks, she has made it known that the application should go to committee, and should not delegated to a planning officer as it is a significant application for the village. Should the planning committee meeting be held virtually, the parish council can submit comments to a maximum of 450 words at virtual planning committee and Cllr Knox may speak for 3 minutes.</p> <p>Cllr Knox spoke about a potential planning application in respect of 20 Fair oak Way as a result of a</p>	

Mosterton Parish Council Meeting held on Tuesday 14th July 2020

Signed

Date

Page 1 of 8

	<p>Planning Enforcement investigation. There has been an alleged erection of a large summer house in the rear garden. Clerk noted that the parish council have not received any notification regarding this so far. The parish councillors voiced concerns that little regard is given to comments submitted by the parish council in response to planning application comments. The clerk raised a concern that when the parish council does submit comments, these are sometimes not published in the Consultee Comments section of the planning portal but in the general documents section which makes them harder to identify. Cllr Knox reported that the planning process is moving to a county wide single system with a consistent approach from March 2021.</p> <p>Cllr Knox reported that she is the Local Outbreak Management Plan lead for Dorset Council, and stressed the importance of local knowledge. The council is hoping to use a common sense approach alongside Public Health England to deal with any localised outbreaks. With the tourism season upon us now, this brings benefits for local businesses but also brings an additional vulnerability. Cllr Knox explained that school pupils will be contained within bubbles, and that should a child or parent test positive, bubbles will be notified and monitored. Cllr Knox confirmed that some finance is available for tracing in the event of a positive test result. It was noted that The Admiral Hood pub has reopened and the Covid secure measures are working well.</p> <p>Cllr Knox reported that the county council has made some funds available to support the Number 6 bus route through Mosterton so this route will continue.</p>	
2020/024	<p>APPROVAL OF THE MINUTES OF THE MEETINGS HELD ON 10th MARCH 2020</p> <p>The minutes were approved, proposed by Cllr Hickman, and seconded by Cllr Fry and will be signed by Cllr Hickman.</p>	
2020/025	<p>MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 10th MARCH 2020</p> <p>Defibrillator – The clerk reported that currently no training can be scheduled due to the ongoing Covid 19 situation, but it will be booked once it becomes available again.</p> <p>SID Battery – Clerk reported that Mr Bengel is still awaiting a new battery.</p> <p>Village Green Trees – Cllr Lamb was looking into the matter and reported that he can obtain small saplings which come in packs. It was suggested that the planting follows the line of the pavement to provide a natural barrier to the road.</p>	
2020/026	<p>COVID 19 UPDATE</p> <p>Cllr Hickman expressed his thanks to Rev Fiona Beale and all those involved with setting up the voluntary support system in Mosterton, which has been supporting residents with shopping, collecting prescriptions etc during the lockdown period. The parish council is happy to support the voluntary scheme if needed. The Fred Young Trust is also available to support eligible vulnerable residents.</p>	

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Mosterton Parish Council Meeting held on Tuesday 14th July 2020

Signed

Date

Page 2 of 8

2020/027	<p>PLAYAREA UPDATE INCLUDING INSPECTION REPORT</p> <p>Cllr Fry confirmed that he has made some minors repairs to the play structure which were reported to the clerk. Some missing sections aof wood will be replaced this week. ly was noted that the large play structure is coming towards the end of its life.</p> <p>The annual inspection report has highlighted a minor of low and medium risks in the play area. It was agreed that the clerk would liaise with 2 local contractors to have as many repairs and improvements carried out as possible, including spraying the weeds on the tarmac football l area, spraying the weeds over the new mound prior to Cllr Fry strimming them back. A site visit was arranged to create an action list.</p> <p>Clerk reported that the Section 106 funds allocated to the parish council need to be claimed soon. It was agreed to proceed with the purchase of outdoor gym equipment to a total cost to the parish council of £4000, plus the available Section 106 funds.</p>	
2020/028	<p>POSSIBLE PURCHASE AND INSTALLATION OF ADDITIONAL BIN AND SIGNAGE</p> <p>Following concerns raised by a number of residents about the issue of dog waste, the Parish Council has purchased some extra signs about dog fouling. Cllr Bullock and Cllr Hickman agreed to meet to put up signs and decide on the location of a additional bin near to Naomi Close. The cost of the bin is £372.48 plus £50.00 installation. It was agreed to request fortnightly collections initially of the bin, to be reviewed at a later date.</p> <p>It was agreed to then monitor the situation and review the need for a second bin at a later date.</p>	
2020/029	<p>FIELD AROUND ALLOTMENT AREA – REQUEST FOR SIGNAGE</p> <p>A local landowner has asked that in addition to signage regarding dog waste, (see item 2020/028) that signs be placed to advice walkers to remain in the public footpath and to not allow children to lay in the field next to the allotments. It was agreed that the parish council would not fund these additional signs as the land remains the landowner’s responsibility. Cllr Bullock did report that some new signs indicating the public footpath have been installed recently.</p>	
2020/030	<p>CORRESPONDENCE</p> <p>Clerks & Councils Direct x 2 2 x Emails with concerns about nails on play equipment - actioned by Cllr Fry Email from resident about dog waste Email for landowner about dog waste, children playing on field near allotments and people straying from public footpath in field near allotment. Play area inspection report Email from resident regarding lack of mobile phone signal in village and subsequent emails regarding booster provision – Cllr Knox will add us in the list of villages will poor signal. Correspondence regarding the verge being long at the end of Down Lane. Clerk to log.</p>	 RK VR
2020/031	<p>MAINTENANCE OF VILLAGE STONE PLANTING</p> <p>Two quotes regarding the planting around the Mosterton Village Stone were reviewed. It was agreed to go ahead with the work through Able Alex, but to ask him to visit the site for ongoing maintenance on an hourly rate basis.</p>	

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Mosterton Parish Council Meeting held on Tuesday 14th July 2020

Signed

Date

Page 3 of 8

2020/032	PLANNING Due to the 4 month period since the last meeting, there has been a lot of planning activity. Please see Appendix 1, Planning report.																															
2020/033	FINANCE a) Financial Status Mosterton Parish Council as at 14 th July 2020 Treasurer's Account Payments made since last meeting <table border="1" data-bbox="258 562 1386 1503"> <tr> <td>Clerk salary & Pension (March - June)</td> <td style="text-align: right;">676.48</td> </tr> <tr> <td>Employer Pension (annual contribution)</td> <td style="text-align: right;">99.54</td> </tr> <tr> <td>Dog fouling signs</td> <td style="text-align: right;">85.80</td> </tr> <tr> <td>SID Post installation</td> <td style="text-align: right;">882.00</td> </tr> <tr> <td>Website maintenance</td> <td style="text-align: right;">216.00</td> </tr> <tr> <td>Play area maintenance</td> <td style="text-align: right;">1228.50</td> </tr> <tr> <td>Play area improvements</td> <td style="text-align: right;">618.00</td> </tr> <tr> <td>Defibrillator annual service contract</td> <td style="text-align: right;">126.00</td> </tr> <tr> <td>Annual Insurance</td> <td style="text-align: right;">720.32</td> </tr> <tr> <td>Mosterton PCC Donation of allotment rents</td> <td style="text-align: right;">130.00</td> </tr> <tr> <td>Play area annual inspection</td> <td style="text-align: right;">135.002</td> </tr> <tr> <td>DAPTC subscription</td> <td style="text-align: right;">227.75</td> </tr> <tr> <td>Clerk's expenses</td> <td style="text-align: right;">50.00</td> </tr> </table> Income Since last meeting <table border="1" data-bbox="258 1612 1386 1795"> <tr> <td>Mosterton Preschool Donation to Amenity fund</td> <td style="text-align: right;">20.00</td> </tr> <tr> <td>Greenslade Taylor Hunt – advertising fee</td> <td style="text-align: right;">450.00</td> </tr> </table>		Clerk salary & Pension (March - June)	676.48	Employer Pension (annual contribution)	99.54	Dog fouling signs	85.80	SID Post installation	882.00	Website maintenance	216.00	Play area maintenance	1228.50	Play area improvements	618.00	Defibrillator annual service contract	126.00	Annual Insurance	720.32	Mosterton PCC Donation of allotment rents	130.00	Play area annual inspection	135.002	DAPTC subscription	227.75	Clerk's expenses	50.00	Mosterton Preschool Donation to Amenity fund	20.00	Greenslade Taylor Hunt – advertising fee	450.00
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.....
 Mosterton Parish Council Meeting held on Tuesday 14th July 2020

Signed

Date

	VAT Refund	1074.13
	Precept	5750.00
	Allotment rents	130.00
New cheques/payments for consideration		
	Bidair website	221.66
	Zoom subscription for meetings	14.39
	David Landscapes	276.50
The above payments were approved.		
	Bank balance as at 3 rd July statement	£31,064.08
	Balance after above items approved	£30,653.17
Next PWLB payment due on 1 st October 2020.		
Amenities account		
	Balance as at 9 th June 2020 statement	£6,072.35
Interest accruing at rate of approximately £0.25 per month.		
It was agreed to start the budget review process in September this year, and that the parish council will build in an amount to look to replace the play structure in the future.		
It was agreed to also review allotment rents from 1 st April 2021, and to discuss the agreement that all rents raised by the allotment will go to the PCC, but instead some be retained for repairs and improvements to the allotments.		
It was agreed at the September meeting that the clerk's current terms and Conditions would also be reviewed		
2020/034	APPROVAL OF ANNUAL ACCOUNTS FOR THE YEAR 01/04/2019 TO 31/03/2020	
	a) The clerk, having previously circulated the documents presented the Accounting Governance Statement to the parish council. These were considered and approved by the parish council.	
	b) The Annual Accounting statements were accepted and approved by the parish council.	
	The annual accounts for the year 2019-2020 were reported as follows:	
	Total income for the year was	£ 22,691.45
	Total payments for the year was	£ 15,102.97

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Mosterton Parish Council Meeting held on Tuesday 14th July 2020

Signed

Date

Page 5 of 8

Appendix One

Planning action since March 2020

Planning App Number	Address	Works	Action/outcome
Application received since last meeting			
WD/D/20/000347	ADMIRAL HOOD, MAIN ROAD, MOSTERTON, BEAMINSTER, DT8 3HJ	Alterations to extension roof (retrospective) and replacement windows to the rear	Mosterton Parish Council had no objections - submitted 03/04/2020
WD/D/20/000898	4 CHEDINGTON LANE, MOSTERTON, BEAMINSTER, DT8 3HL	Erection of Rear Extension	Mosterton Parish Council had no objections - submitted 11/05/2020
WD/D/20/000784	12 MANOR VALE, MOSTERTON, BEAMINSTER, DT8 3LF	Erection of Two story side extension	Mosterton Parish Council had no objections - submitted 11/05/2020
WD/D/20/000876	THE MILL HOUSE, MAIN ROAD, MOSTERTON, BEAMINSTER, DT8 3HG	Erection of two dwellings	Mosterton Parish Council had no objections - submitted 11/05/2020 Awaiting outcome
WD/D/20/001222	WEST FARM, WEST LANE, MOSTERTON, BEAMINSTER, DT8 3HP	Erection of agricultural storage barn to house wood drying kiln and wood fired biomass boiler	No comments submitted Awaiting outcome
WD/D/20/001190	AXBRIDGE, MAIN ROAD, MOSTERTON, BEAMINSTER, DT8 3HG	Erection of a single story rear extension	No comments submitted Awaiting outcome
WD/D/20/000690	CHURCHILL FARM, CHURCH ST MARYS ACCESS ROAD, MOSTERTON, BEAMINSTER, DT8 3HJ	Erection of 3 Bedroom Dwelling replacing plot 3	Objection comments submitted 02/07/2020
WD/D/19/001931	CHURCHILL FARM,	Demolish part of existing bungalow	Objection comments

.....
Mosterton Parish Council Meeting held on Tuesday 14th July 2020

Signed

Date

Page 7 of 8

AMENDED PLAN – PART RETROSPECTIVE	MOSTERTON, BEAMINSTER, DT8 3HJ	and adjacent outbuildings. Erect 3 no dwellings and associated car ports (without compliance with condition 2 of planning permission WD/D/17/002697 to allow change to upper floor windows on rear elevations of plots 1 and 2 and without compliance with condition 3 of planning permission WD/D/17/002697 to allow the use of a suitable alternative roof tile for the garage buildings and render on the rear elevation of plots 1 and 2) - retrospective	submitted 03/07/2020
Decisions notified by Dorset Council since last meeting			
WD/D/19/001634	DUNLOP HOUSE, MAIN ROAD, MOSTERTON, BEAMINSTER, DT8 3HJ	Change of use of double garage (C3) to create a nursery for a childminding business (D1) and erection of garage and 1.5m high boundary wall (Part retrospective).	Approved subject to conditions
WD/D/20/000898	4 CHEDINGTON LANE, MOSTERTON, BEAMINSTER, DT8 3HL	Erection of Rear Extension	Application approved on 16/06/2020
WD/D/20/000784	12 MANOR VALE, MOSTERTON, BEAMINSTER, DT8 3LF	Erection of Two story side extension	Application approved on 12/06/2020

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Mosterton Parish Council Meeting held on Tuesday 14th July 2020

Signed

Date

Page 8 of 8