

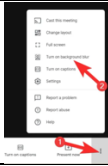



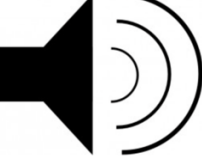






Expectations for live lessons using Google Meet

As part of your remote learning, some of your lessons will be delivered 'live' by your teacher. During these lessons you must meet the following expectations:

	<p>Remote Learning 'live' lessons begin at 9am every school day. Ensure to join it at the right time. If you are unable to join the live lessons, they will be available in your Google Classroom to complete later in the day.</p>
	<p>Be prepared for your lessons: have an appropriate workspace such as a table or desk, or some floor space. Has your teacher let you know if you need anything else, like a pen or paper to participate?</p>
	<p>If you can, it is best to carry out your lesson in a lounge, dining room or kitchen where possible. You can use the 'change background' or 'blur background' function when the camera is on if you wish.</p>
	<p>Dress appropriately – you do not need to wear school uniform however.</p>
	<p>To make the most out of your lesson time, make sure everything is set up and working before the lesson begins. If it is your first time using Google Classroom or Google Meet at home, try logging in the evening before to make sure you can navigate around the platform.</p>
	<p>Use your GSuite guide that your teacher gave you to help with using Google Classroom and Google Meet. This has all of the information you need in it. If you have misplaced it, you can download it from the school website on the Remote Learning page.</p>
	<p>Follow any instructions of your teacher. Make sure your speakers are on so that you can hear them.</p>
	<p>Mute your microphone unless your teacher has called your name or asked you to unmute.</p>
	<p>You can use the Chat function on Google Meet to ask a question. Remember that everyone can see your question, so make sure you use this function sensibly.</p>
	<p>It's best to turn off mobile phones or other devices so that there are no distractions during your lessons</p>
	<p>Work hard and behave appropriately, just as you would in the classroom.</p>