



LIVING UNDER ONE SUN COMMUNITY HUB & CAFÉ HIRE CHARGES

Living Under One Sun (LUOS) is a small charity, creator of the project and responsible for the management of the site. With no core funding, we rely on bookings and hire to income generate to sustain the Community Hub and its much-needed local activities.

The Café (65msq.) fits up to 50 people. It is available for hire for all kinds of activities, classes, conferences and events. Includes access to toilet, fridge, microwave, kettle and sink.

The Green Room (45msq.) fits up to 40 people. Available for birthday parties, activity room and meetings.

Garden Area 1 (250msq.) can accommodate 200, can be hired separately for game events, urban camping or parties or in conjunction with Garden Area 2, for larger outdoor parties & events.

Garden Area 2 (250msq.) can accommodate 200, can be hired separately or in conjunction with Garden Area 1 for larger outdoor parties & events.

(Outdoor Wood fire/Grill and Stage can also be hired but additional costs will apply)

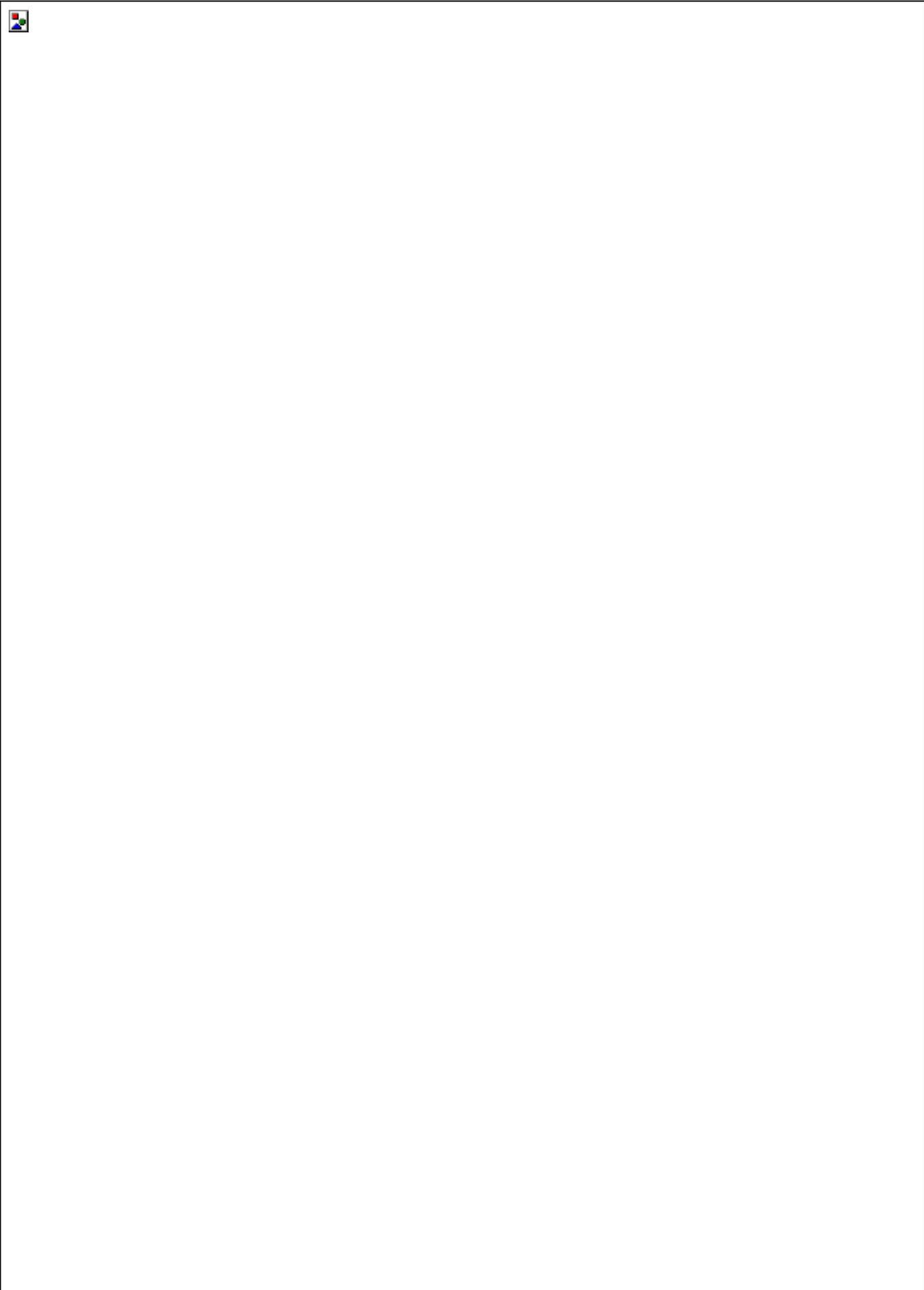
- ½ hour of setting up is allowed but closing down time must be allowed within booking times.
- Day Time: 9 am - 5 pm. Evening Time: 6 -11.30 p.m.
- If you or your group have limited resources, please contact or come and see us to discuss possible concessionary rates. (We set our hire charges based on comparable local charges).
- Special rates for local kids Birthday parties or for sole use of space or for block bookings
- BBQ required suitability assessment prior booking certificate, risk assess / liability - or book LUOS own chef. (Wood & Coal not included)

WINTER PERIOD: November-April (Special rates for winter bookings, please discuss with LUOS charity)

SCHEDULE OF RATES FOR EACH SPACE (FROM APRIL 2022)

SPACE FOR HIRE	RATE PER HOUR FOR COMMUNITY/SMALL GROUPS & CHARITIES		RATE PER HOUR FOR PRIVATE HIRE e.g. Birthday parties, Weddings, Celebrations		RATE PER HOUR FOR CORPORATE & LARGE FUNDED GROUPS	
	DAY	EVENING Weekend	DAY	EVENING Weekend	DAY	EVENING Weekend
The Café (Main room)	£30	£35	£35	£40	£45	£50
Green Room	£25	£30	£30	£35	£40	£45
Outdoor Garden Area 1	£25	£30	£35	£40	£45	£50
Outdoor Garden Area 2	£25	£30	£35	£40	£45	£50
The Stage	£10	£10	£10	£15	£15	£20
Wood fire Oven & Grills (Includes: 2 Coal Jerk Pans for BBQ & 8mx4m Tent)	£25	£25	£30	£30	£35	£40
For whole Garden, Green room, Stage & Wood fire/grill area.	£100	£120	£130	£150	£190	£220

MAP OF SEPARATE AREAS FOR HIRE



Payment: deposit/ hire charges for the event can be made by cash, card, cheque or bank transfer.

Once we have received this completed form, relevant documents, deposit and payments we will contact you with confirmation. We look forward to welcoming and working you.

Cheques should be made Payable to: Living Under One Sun Ltd, posted or hand delivered to the office address, or via bank transfer using the details below

BACS payments: Name: Living Under One Sun Ltd

Card payments: at the Café /Hub - Venue address: Friday or Saturday only

Your deposit will be returned to you a week after the event in the way it was originally made except by cards.

If you paid your deposit via bank transfer, please enter your bank details.

Name: _____

Sort code: _____ Account number: _____

Access to the building and parking

1. **Address:** Inside Down Lane Park, Park View Road, Tottenham N17 9EX.
2. There are fantastic transport links to the site, 5 minutes' walk to the building Site.
BUS ROUTES: 41 - 76 - 123 - 192 - 230 - N41 - N73 - W4
UNDERGROUND: Victoria Line
RAIL SERVICES: Greater Anglia
3. The building is inside the park, accessible by foot through nearby park entrances 3 at Park View Road and 2 at Ashley Road which are always open to pedestrians.
4. There are no parking facilities around the park until 6.30 p.m.-week days, free parking weekends and evenings.
5. Vehicle access can be arranged on request for unloading only and for disabled transport phone: 020 8885 5684 or email: info@livingunderonesun.co.uk
6. All parts of the building are wheelchair accessible.

(If you don't hear anything back from us in 3 days PLEASE email us at info@livingunderonesun.co.uk)