



## Trustees' Annual Report for the period

From July 1<sup>st</sup> 2022 To June 30<sup>th</sup> 2023

Charity name: TOADS Theatre Company

Charity registration number: 286490

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To educate the public in the art of drama and to further the development and public appreciation and taste in the said art and to assist and further such charitable institutions and charitable purposes as the Committee of the Society shall from time to time determine
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	To promote plays, dramas, comedies and other dramatic works of educative value. To provide and maintain a Theatre and Society premises and plant, machinery, furniture, fixings, fittings scenery and all other necessary effects.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees confirm that they have had regard to the guidance issued by the Charity Commission on public benefit and to that end: attempt to present a programme appealing to the widest audience population, make appropriate concessions on ticket prices, make no charge for the use of the theatre by Devon Young Peoples Theatre and encourage other charities to fund-raise through our productions.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	The Charity could not function without the interest and involvement of its volunteer members and this report seeks to mark the valuable contribution made by all members volunteering in costume, props, set building

		and stage management behind the scenes, front of house stewarding, box office, on the bar and coffee bar, on the maintenance team, on stage as both actors and directors and the Trustees on the Committee.
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Whilst the charity has still been recovering from the impact of the Covid restrictions, there have been positive improvements including a return to 10 productions with youth provision during the year. Regular meetings of the Wednesday Club, Poets' Friday and the introduction of a community film club, Cinemundi, in The Little theatre Café, are all open to the public at large. Eight local charities were supported through free first night ticket offers. The young people's programme through an arrangement with Devon Young People's Theatre was extended to under 12s.

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<p>Our prime objective for this year, has been to recover financially from the losses made over the pandemic period. In attempting to achieve this, we:</p> <ul style="list-style-type: none"> <li>- returned to our normal production rate.</li> <li>- have attended to a number of outstanding maintenance issues concerning the assets of the charity.</li> <li>- have increased our audience levels, through pursuing a more 'popular' programme with extra one-off shows, but we are still working on an upward trajectory to get back to pre-pandemic audience levels.</li> <li>- increased the number of external hires of the facilities</li> <li>-introduced invitation to other local companies to showcase their work</li> <li>- introduced a second community opportunity (film club) to complement Wednesday club</li> <li>- changed auditors</li> </ul>
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		- introduced a new accounting system and moved to BACS payments alongside a more rigorous approach to purchasing
Performance of fundraising activities against objectives set	Para 1.41	“Fund raising” in our context is through ticket sales, less production costs and hiring of our resources and assets. This has increased, due in part to the encouragement of wider use of the theatre and its spaces.
Investment performance against objectives	Para 1.41	Through the Charities Aid Foundation the Charity has been able to disperse some of its funds into a fixed-term deposit account that not only has a favourable interest rate, but also mitigates the financial risk of accumulating funds over the FSCS protection limit in only one bank.
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Charity made a smaller loss this year of £?k, as a result of reduced audience numbers and an extended range of overdue maintenance requirements.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held primarily to ensure that the company can keep the theatre building and demesne in an appropriate condition. The contingency sum was increased this year from £40k-£75k
Amount of reserves held	Para 1.22	£75,000
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The charity's principal source of funds is Ticket sales for the company's productions and any other productions the company decides to promote.
Investment policy and objectives including any social investment policy adopted	Para 1.46	Beyond the fixed-term deposit accounts referred to above, the Trust has no further investments.
A description of the principal risks facing the charity	Para 1.46	The principal risks are related to the maintenance of the theatre, both the building and its equipment, mitigated by our insurance cover. However, cancellation because of illness or other issues remains a concern. We plan to maintain and increase audience numbers through the design of an attractive and popular season of drama productions.
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated Association The Charity plans, through resolution at the next AGM in October 2023, to update the current Constitution to bring it into line with current practice.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The Committee are drawn from and elected by Membership of the Theatre Company annually with Chair, Secretary and Treasurer posts held for a number of years for continuity.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Committee members are kept abreast of their role and responsibilities and all communications from the Charity Commission are distributed. The Charity does not have a complex structure or objective, so induction is straightforward.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The Committee meets once a month and is operated by volunteers. The Committee has overall responsibility for all aspects of the running of the theatre. There are some sub-committees that look after specific aspects.  The Theatre is a member of The Little Theatre Guild and there are a number of complementary links to other amateur theatre organisations across the immediate area.
Relationship with any related parties	Para 1.51	Committee members have a commitment to working with other charities that share the same educational interests and principles as this one. This year saw the introduction of one night showcases of productions from other local amateur companies.  TOADS Theatre Company offers different local charities the opportunity to raise funds from them selling tickets for first night performances. A new policy of 50 first night seats per charity is to be introduced for the 23-24 season. This allows more general public access.

Other		
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## Reference and Administrative details

Charity name	TOADS Theatre Company
Other name the charity uses	-
Registered charity number	286490
Charity's principal address	The Little Theatre, St Mark's Road, Meadfoot, Torquay TQ1 2EL

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Anna Reynolds	Chair		TOADS Members
2	Jill Pettigrew	Secretary		Ditto
3	Nicola Margetts	Treasurer		Ditto
4	Alan Tanner	Retiring Treasurer	? date please	Ditto
5	Charmaine Dudley	Membership Secretary		Ditto
6	Andrew Kenyon	Archivist		Ditto
7	John Miles			Ditto
8	Alistair Conquer			Ditto
9	Julie Hancocks			Ditto
10				
11				
12				
13				
14				
15				
16				

Director name		

Corporate trustees – names of the directors at the date the report was approved

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Alec Stokes		Custodian Trustee
Anna Reynolds		Custodian Trustee
Jean Roberts		Custodian Trustee
Rob Newman		Custodian Trustee

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this	

falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

**Additional information (optional)**

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
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**Name of chief executive or names of senior staff members (Optional information)**

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**Exemptions from disclosure**

Reason for non-disclosure of key personnel details

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**Other optional information**

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Anna Reynolds	Jill Pettigrew
<b>Position (eg Secretary, Chair, etc)</b>	CHAIR of TOADS	Secretary of TOADS
<b>Date</b>	30 <sup>th</sup> October 2023	