VOLUNTEER CODE OF CONDUCT

Liberty Hub

Purpose

Volunteers play a vital role in creating a welcoming environment where people feel valued, supported and connected.

This code outlines the standards expected of all volunteers.

Volunteers Will

Be Welcoming

Treat everyone with kindness, dignity and respect.

Create an atmosphere of inclusion and hospitality.

Welcome people from all backgrounds and beliefs.

Act Professionally

Be reliable and punctual.

Carry out agreed duties responsibly.

Follow guidance from designated leaders.

Communicate concerns respectfully.

Maintain Confidentiality

Respect private information shared by guests, volunteers and staff.

Not disclose confidential information without permission unless safeguarding concerns require action.

Promote Safety

Follow health and safety procedures.

Report accidents, hazards or incidents promptly.

Adhere to safeguarding requirements.

Represent Liberty Well

Act in a manner that reflects Liberty's values.

Avoid behaviour that could damage Liberty's reputation.

Use social media responsibly when referring to Liberty.

Maintain Appropriate Boundaries

Treat all individuals equally.

Avoid inappropriate relationships or conduct.

Respect personal boundaries and privacy.

Volunteers Must Not

Abuse their position of trust.

Discriminate against others.

Harass, intimidate or bully anyone.

Misuse Liberty property, equipment or funds.

Attend volunteering activities under the influence of alcohol or illegal drugs.

Concerns and Breaches

Concerns regarding conduct should be raised with a member of Liberty's leadership team.

Failure to comply with this Code may result in volunteering arrangements being reviewed or ended.