



BD Creation

28, 29, Maijgao, Pubail, Gazipur Sadar, Gazipur, Gazipur, Dhaka, Bangladesh 1721 8801714130276

SCAN Security Audit (Onsite)

Report #	EA-2021-11-0030
Audit Submitted	Nov 2, 2021
Compliance Score	86%
Audit Type	EXTERNAL AUDIT



This Report Applies Solely for SCAN - Supplier Compliance Audit Network

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LOCATION INFORMATION

BD Creation

28, 29, Maijgao, Pubail, Gazipur Sadar, Gazipur
Gazipur, Dhaka, Bangladesh
1721
8801714130276

SCAN ID: BD892I5M17BD

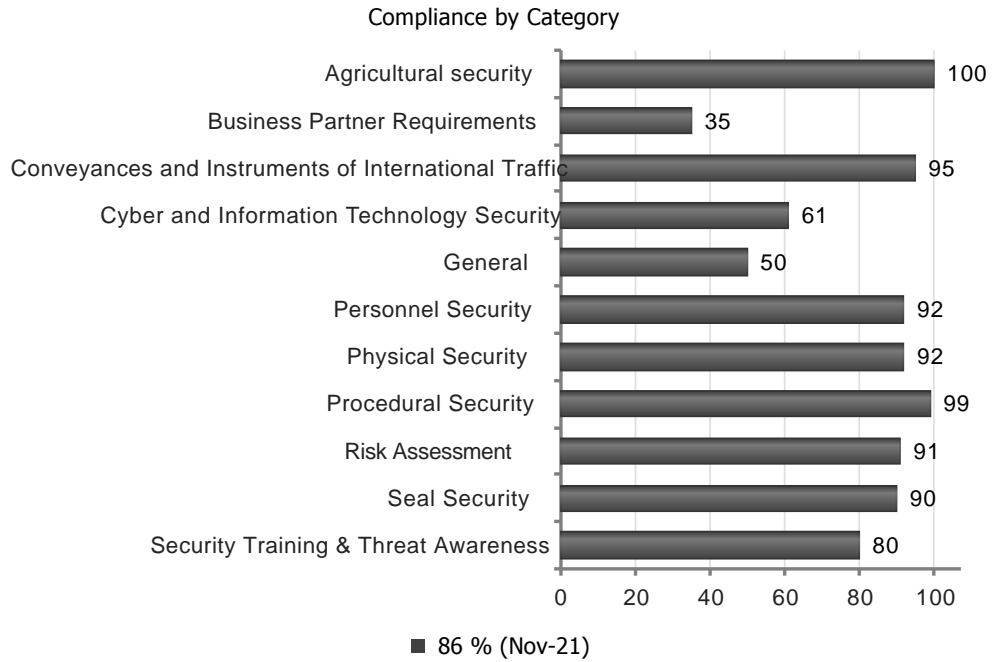
Point of Contact Name: Mr. Md. Anower_Manager_HR & Compliance
Point of Contact Email: hr@thebdcreation.com
Target Month: 10/20/2021

Contact Name	Phone	Email
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Location: BD Creation
Primary Location: Yes
Critical Location: No
Assigned Auditor: Bureau Veritas
Schedule Date: 10/28/2021

SCAN - SCAN Security Audit (Onsite)

86% Compliance Score



BUSINESS PROFILE INFORMATION

Profile Question	Response
Does the facility participate in any government, local customs, or World Customs Organization (WCO) accredited facility security program?	<i>No</i>
Do you hold a Government Supply Chain Security Certification?	<i>No</i>
Has the facility been reviewed or audited by this program?	<i>No</i>
Primary Industry of Operations	<i>Handicraft</i>
Product Type / Commodity	<i>Basket, floor mat, rugs</i>
Year Established	<i>2011</i>
Grounds Size (Square Meters)	<i>1031</i>
Number of Buildings	<i>8</i>
Facility Size (Square Meters)	<i>5163</i>
Number of access points? (i.e. gates, exterior doors)	<i>1</i>
Hours of Operation	<i>The facility's general shift started from 8:00 am to 5:00 pm with 1 hour lunch break except finishing and packing section. Finishing and packing section had 2 shifts started from 8:00 am to 5:00 pm and another shift started from 8:00 pm to 5:00 am with 1 hour lunch break.</i>
Number of Employees	<i>101 - 500</i>
Number of Contract Employees	<i>0</i>
Number of Security Guards	<i>10</i>
Number of Migrant Workers	<i>0</i>
Annual Revenue	<i>5 - 10 Million</i>
Does the facility outsource any manufacturing services?	<i>No</i>
What countries does this facility export to?	<i>USA, Germany, Italy, Netherland, Spain etc.</i>
Does this facility have affiliate locations where any work is conducted or	<i>No</i>

product stored?

No

Does the facility outsource any transportation services?

No

Does this facility partner with any sales agent or vendor representatives?

28, 29, Maijgao, Pubail, Gazipur Sadar, Gazipur

Enter location address as it appears on the business license for this location.

SK. Rezowan-Ul-Islam

Name of Auditor Completing this Audit (First and Last Name)

206143-215081

Auditor Certification #

Mr. Md. Anower_Manager_HR & Compliance

Name of onsite Factory Representative (First and Last Name) and email address *Email: hr@thebdcreation.com*

EXECUTIVE SUMMARY

Executive overview of the effectiveness of the security practices in place at the facility audited

Facility has effective security practices in place at the facility audited. It was observed that facility premises was secured through concrete wall, fencing, CCTV camera and security guard. It was found that the premises and inside the facility building was monitored 24 x 7 by CCTV camera and regular patrolling was done in day and night.

Any security short comings or weaknesses identified during the audit (not called out directly within the audit questions provided)

During the audit process and review of records no such short comings was identified which was not included in the questions provided.

Best practices identified, as applicable

Business Partner Requirements	Security criteria had shared with the business partners and contractors. But had no written policy and procedure on business partner requirements and selection of business partner.
Personnel Security	The facility has detailed personnel security policy and procedures which allow personnel to work with compliance according to policy.
Procedural Security	It was noted that the facility has policy and procedure on procedural security and it has been effectively implement the procedures in the facility to comply with the requirement.
Physical Security	It was noted that the facility has policy and procedure on physical security. Moreover, CCTV records were kept for up to 27 days and facility's management team conduct random documented reviews of CCTV footage periodically to ensure security processes and procedures are being followed.
Security Training & Threat Awareness	The facility has threat and awareness program. Moreover, the facility management provided substantial training and awareness to the employees of all sections. But the Contraband, Human Smuggling and Terrorism and pest contamination sections were not included in the training.

Risk Assessment	It was noted that the facility was aware of the risk assessment. Moreover, facility had shared their risk assesment with business partners and contractors.
Cyber and Information Technology Security	The facility has IT and cyber security policy, procedures through which the information security is controlled. However, data back up files were not encrypted and had no cloud system. However, facility did not used any VPN or similar softwares for remote access.
Conveyances and Instruments of International Traffic	All international traffics are controlled by the client only.
Agricultural security	The facility is not dealing with any kind of agricultural activities. However, facility had pest control policy and procedures.
Seal Security	Facility has seal security policy, procedures through which the facility maintain seal in a controlled manner. However, facility did not conduct audits on seal.
Misc	None
General	Facility has vision to export safe and secured goods to the clients for which facility has implemented the CTPAT policies and procedures and trying their best to comply with all the requirements.

AUDIT RESPONSES

Overall Compliance Score: 86 % Audit Sent: 11/2/2021 Due Date: 11/11/2021

General

50%

Question

1. Does the business license match the current location name and address as listed on the audit sheet?

Actual	Expected	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Yes
<input type="checkbox"/>	<input type="checkbox"/>	No



[Business license.jpg](#)

Comments: Business License is matched with the current location.

2. *Must* Is there a primary point of contact (POC) identified regarding security matters?

Actual	Expected	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Yes
<input type="checkbox"/>	<input type="checkbox"/>	No

Comments: Mr. Md. Anower_Manager_HR & Compliance
Email: hr@thebdcreation.com
Mobile: 8801714130276

3. Did the facility provide previous SCAN audit CAPAs to the auditor in preparation of this audit?

Actual	Expected	
<input type="checkbox"/>	<input type="checkbox"/>	Yes
<input type="checkbox"/>	<input type="checkbox"/>	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>	NA

Comments: N/A as this was the initial audit of SCAN at this facility

5. *Must* Has the audited location recently (within the last 60 days) participated in the free SCAN Security and Threat Awareness Training provided in advance of this Audit?

Actual	Expected	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Yes
<input checked="" type="checkbox"/>	<input type="checkbox"/>	No

Comments: Facility did not participate in any free SCAN Threat Awareness training within the last 60 days in advance of this audit.

Question

6. *Must* Does the facility have a risk assessment that identifies vulnerabilities in the business plan?

Actual	Expected	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Yes
<input type="checkbox"/>	<input type="checkbox"/>	No

Comments: Facility have a risk assessment that identifies vulnerabilities in the business plan.

7. *Must* Is the facility risk assessment shared with business partners and contractors?

Actual	Expected	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Yes
<input type="checkbox"/>	<input type="checkbox"/>	No

Comments: Facility had shared risk assesment with business partners and contractors.

8. *Material* Does the facility risk assessment include vulnerabilities specific to contracted service providers such as contractors, seasonal employees etc.?

Actual	Expected	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Yes
<input checked="" type="checkbox"/>	<input type="checkbox"/>	No



[Risk assessment.jpg](#)

Comments: Risk assessment did not included vulnerabilities specific to contracted service providers such as contractors, seasonal employess etc.

9. *Must* Is the facility risk assessment updated periodically?

Actual	Expected	
<input type="checkbox"/>	<input type="checkbox"/>	No updates noted or last update greater than 24 months ago
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Last update within the past 12 months
<input type="checkbox"/>	<input type="checkbox"/>	Last update between 12 months and 18 months
<input type="checkbox"/>	<input type="checkbox"/>	Last update between 18 months and 24 months

Comments: Last update within the past 12 months

10. *Must* Define the facility's cargo mapping process. (Select all that apply)

Actual	Expected	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	A written cargo process map is available
<input type="checkbox"/>	<input type="checkbox"/>	No written cargo process map is available

- | | | |
|-------------------------------------|-------------------------------------|----------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | The cargo process map includes transit times from origin to final container yard |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | The cargo process map includes locations where freight may be at rest |
| <input type="checkbox"/> | <input type="checkbox"/> | NA |

Comments: Facility just only made the cargo process map. The cargo map had included transit times from origin to final container yard and rest point but no written cargo process map was available.

11. *Material* Define the facility's crisis plan. (Select all that apply)

Actual Expected

- | | | |
|-------------------------------------|-------------------------------------|----------------------------------------------------------------------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | No documented crisis plan available |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Crisis plan includes reporting crisis-related issues to business partners as necessary |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Crisis plan includes alternative locations if facility is rendered unusable |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Documented crisis plan available |



[Crisis plan.jpg](#)

Comments: Facility has a documented crisis plan which includes communication to business partners of crisis related issues and potential alternative locations if facility is rendered unusable.

Business Partner Requirements

35%

Question

12. Does the facility contract services such as security, transportation or manufacturing labor?

Actual Expected

- | | | |
|-------------------------------------|-------------------------------------|-----|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Yes |
| <input type="checkbox"/> | <input type="checkbox"/> | No |

Comments: The factory had their own security and transport system in the facility.

13. *Must* Does the facility review and provide copies of security criteria to business partners, particularly those that support international supply chain activities?

Actual Expected

- | | | |
|-------------------------------------|-------------------------------------|---------------------------------------------------------------------------|
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Yes - Security criteria reviewed and provided in local language |
| <input type="checkbox"/> | <input type="checkbox"/> | Yes - Security criteria is reviewed but not provided to business partners |
| <input type="checkbox"/> | <input type="checkbox"/> | No - Security criteria is not reviewed at all |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Yes - Security criteria reviewed and provided in English only. |



[Security criteria.jpg](#)

Comments: Security criteria was reviewed and provided copies of security criteria to business partners in local language

14. *Must* Does the facility have written procedures used in the selection of business partners

including: material suppliers, manufacturers, and logistics service providers? (Select all that apply)

Actual Expected

- | | | |
|-------------------------------------|-------------------------------------|-------------------------------------------------------------------------------------------|
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Documented screening process is available |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Screening process is done on an annual basis |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Screening process includes looking for evidence of money laundering and terrorism funding |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | No screening process takes place |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Screening process includes monitoring for financial stability |

Comments: No written procedure on selection of business partners and no screening process take place

15. *Must* Are the facility's contracted business partners required to conduct an annual security risk assessment of their operation?

Actual Expected

- | | | |
|-------------------------------------|-------------------------------------|-------------------------------------------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | No |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Yes - Annually |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Yes - every 2 years |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Yes - At time of contract initiation only |

Comments: No annual security risk assessment is conducted for business partners

16. *Must* Does the facility require business partners to provide a statement of compliance or complete a questionnaire highlighting CTPAT Minimum Security Requirements that are in place? Is the statement or questionnaire renewed annually? (Select all that apply)

Actual Expected

- | | | |
|-------------------------------------|-------------------------------------|-------------------------------------------------------------|
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Compliance Statement and/or Security Questionnaire required |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | No |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Renewed annually |

Comments: Minimum security criteria or requirement was not required and reviewed annually

Cyber and Information Technology Security

61%

Question

18. *Must* Does the facility have a comprehensive written cyber security policy to protect information technology systems? Is the policy reviewed and updated annually?

Actual Expected

- | | | |
|-------------------------------------|-------------------------------------|------------------------------------------------------------------|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Policy is written and was updated within the past 12 months |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Policy is written and was updated within the past 12-18 months |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Policy is written but last update was greater than 18 months ago |

- | | | |
|--------------------------|--------------------------|--------------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | No written policy is available |
| <input type="checkbox"/> | <input type="checkbox"/> | NA |

Comments: Facility has developed a cyber security policy to protect information technology system. Policy reviewed and updated annually.

19. *Must* Does the facility have firewall and malware software installed to identify, protect, detect, respond and recover their network? (Select all that apply)

Actual Expected

- | | | |
|-------------------------------------|-------------------------------------|-----------------------------------------------|
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Firewall deployed |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Anti-malware software installed |
| <input type="checkbox"/> | <input type="checkbox"/> | No firewall or anti-malware software deployed |
| <input type="checkbox"/> | <input type="checkbox"/> | NA |

Comments: Anti-malware software was installed but no firewall was deployed

20. *Must* How frequently are updates performed on firewall and malware software? (Select all that apply)

Actual Expected

- | | | |
|-------------------------------------|-------------------------------------|-------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Software updates are automatically deployed from the software providers |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Manual updates installed by on site IT services as needed |
| <input type="checkbox"/> | <input type="checkbox"/> | No updating is performed |
| <input type="checkbox"/> | <input type="checkbox"/> | NA |

Comments: Software updates are automatically deployed from the software providers. Moreover, manual updates installed by on site when IT services required

21. *Must* Are test scenarios conducted to identify open ports and IP addresses that create vulnerable access to the internal network?

Actual Expected

- | | | |
|-------------------------------------|-------------------------------------|---------------------------------------------------|
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Vulnerability tests are conducted by IT personnel |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | No vulnerability tests are conducted |
| <input type="checkbox"/> | <input type="checkbox"/> | NA |

Comments: IT personnel of the facility has not conducted vulnerability test to identify open ports and IP addresses that create vulnerable access to the internal network.

23. *Material* To whom does the facility report cybersecurity threats and attempts at unapproved access to network systems?

Actual Expected

- | | | |
|-------------------------------------|-------------------------------------|----------------------------|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Senior management |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Internal business partners |

- | | | |
|--------------------------|-------------------------------------|---------------------------------------------|
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | External business partners |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Customers / suppliers |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Government agencies |
| <input type="checkbox"/> | <input type="checkbox"/> | No reporting process and procedure in place |
| <input type="checkbox"/> | <input type="checkbox"/> | NA |

Comments: Facility management has designated Mr. Md. Kahir_Officer IT as responsible person for cyber security.

24. *Must* Are automated systems in place to monitor and prevent attempts of unauthorized access and tampering with systems and/or electronic data?

Actual Expected

- | | | |
|-------------------------------------|-------------------------------------|-----|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | No |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Yes |
| <input type="checkbox"/> | <input type="checkbox"/> | NA |

Comments: It was noted that no automated system in place to monitor and prevent attempts of unauthorized access and tampering with systems and/or electronic data.

25. *Must* Does management regularly review the employees with network access in order to restrict access to only those applications required to perform current job requirements?

Actual Expected

- | | | |
|-------------------------------------|-------------------------------------|--------------------------------|
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Management reviews annually |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Management reviews quarterly |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Management reviews monthly |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | No management review conducted |
| <input type="checkbox"/> | <input type="checkbox"/> | NA |

Comments: No management review had conducted

26. *Must* Is there a written procedure to remove network access for employees who are terminated or on leave longer than vacation? (Select all that apply)

Actual Expected

- | | | |
|-------------------------------------|-------------------------------------|----------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Access immediately removed for terminated employees |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Employees on long term disability or maternity leave have access suspended |
| <input type="checkbox"/> | <input type="checkbox"/> | No written procedure is available |
| <input type="checkbox"/> | <input type="checkbox"/> | NA |

Comments: It was noted that factory have a written procedure to remove network access for employees who are terminated and long term disability or on maternity leave employees access were included in the procedure.

27. *Must* How is computer access managed at the factory? (Select all that apply)

Actual Expected

- | | | |
|-------------------------------------|-------------------------------------|-------------------------------------|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Passwords are required |
| <input type="checkbox"/> | <input type="checkbox"/> | No passwords are required |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Passwords are changed periodically. |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Passwords must be complex |
| <input type="checkbox"/> | <input type="checkbox"/> | NA |

Comments: Computer access managed at the factory by providing password for every computer. Based on documents review & management interview, it was noted that password are required for every computer. However, as per provided documents the factory is using complex passwords. Moreover, factory had a system to change password periodically (90 days)

-
28. *Must* If employees and/or contractors are permitted to access information technology (IT) systems remotely, is a virtual private network (VPN) or similar software used to control access?

Actual Expected

- | | | |
|-------------------------------------|-------------------------------------|-------------------------------------------------------------------------------------|
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Remote access is permitted and VPN or similar software is used |
| <input type="checkbox"/> | <input type="checkbox"/> | Remote access is permitted but no VPN or similar software is used to control access |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Remote access is not permitted |

Comments: Remote access is not permitted

-
29. *Must* Do all security policies apply to personal devices that connect to the network?

Actual Expected

- | | | |
|-------------------------------------|-------------------------------------|---------------------------------------------------------------------|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Facility does not permit personal devices to connect to the network |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | All security policies apply to personal devices |
| <input type="checkbox"/> | <input type="checkbox"/> | Security policies do not apply to personal devices |

Comments: Facility does not permit personal devices to connect to the network.

-
30. *Material* Does IT security limit and monitor the downloading of software and access to external websites?

Actual Expected

- | | | |
|-------------------------------------|-------------------------------------|-----|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | No |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Yes |

Comments: IT security limits and monitor the downloading of software but had no access control for external websites.

-
31. *Material* How frequently is data backed up for this facility?

Actual Expected

- | | | |
|--------------------------|--------------------------|--------------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | No data back ups are performed |
|--------------------------|--------------------------|--------------------------------|

- | | | |
|-------------------------------------|-------------------------------------|---------------------------|
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Data is backed up daily |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Data is backed up weekly |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Data is backed up monthly |

Comments: Data is backed up monthly

32. *Material* Is the data backup stored offsite and encrypted?

Actual Expected

- | | | |
|-------------------------------------|-------------------------------------|------------------------------------------|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Data backup is stored offsite |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Data backup is encrypted |
| <input type="checkbox"/> | <input type="checkbox"/> | Data is not stored offsite nor encrypted |

Comments: Data backup is stored offsite, but is not encrypted

33. *Material* Is equipment slated for disposal returned to the IT department for disposal?

Actual Expected

- | | | |
|-------------------------------------|-------------------------------------|-----|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Yes |
| <input type="checkbox"/> | <input type="checkbox"/> | No |

Comments: Facility had a system for disposal of any sensitive business details and documents returned to the IT department for elimination.

Conveyances and Instruments of International Traffic

95%

Question

34. Does the facility load trailers/containers or Instruments of International Traffic (IIT)?

Actual Expected

- | | | |
|-------------------------------------|-------------------------------------|-----|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Yes |
| <input type="checkbox"/> | <input type="checkbox"/> | No |

Comments: It was noted that facility did not use trailer or container or instruments of international traffic. Rather the facility used covered van for shipping the goods and receiving raw materials

35. *Critical* While in the facility's control are containers stored in a secured manner whether on-site or off site?

Actual Expected

- | | | |
|-------------------------------------|-------------------------------------|--------------------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Container/trailer storage area is free from personal vehicle parking and any other storage |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Area is secured as described in CTPAT MSC requirements |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Stored, loaded containers/trailers are secured with a seal |
| <input type="checkbox"/> | <input type="checkbox"/> | Container/trailer storage does not meet minimum security requirements |

Comments: Facility used covered van for shipping and storage area is free from personal vehicle parking, loaded covered van secured with seal and the facility met the minimum security criteria for stored and loaded covered vans.

36. Were you able to observe a container inspection in process or a previously completed container inspection via CCTV recordings?

Actual Expected

- | | | |
|-------------------------------------|-------------------------------------|-----|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Yes |
| <input type="checkbox"/> | <input type="checkbox"/> | No |

Comments: Covered vans were inspected under the CC camera.

37. *Critical* Is there a written procedure in place to inspect the security integrity of a container or trailer prior to loading?

Actual Expected

- | | | |
|-------------------------------------|-------------------------------------|-----|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Yes |
| <input type="checkbox"/> | <input type="checkbox"/> | No |



[7 point inspection procedure.jpg](#)

Comments: Facility has a written procedure in place to inspect the security integrity of a container or trailer prior to loading also the procedure include a process to refuse to load damaged or dirty containers.

38. *Critical* Is there a documented, comprehensive inspection of a trailer/container conducted prior to loading of the container? (Select all that apply)

Actual Expected

- | | | |
|-------------------------------------|-------------------------------------|-------------------------------------------------------------------|
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Size of container notated |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Name of person performing the inspections included on checklist |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Undercarriage checked for damage |
| <input type="checkbox"/> | <input type="checkbox"/> | No inspections completed or documented |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Checklist is utilized |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Date and time of inspection notated |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Floor and roof of container intact no holes or leaks notated |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Outside walls free of damage notated |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Inspection for invasive species (eggs nests, dirt seeds) included |

[7 point inspection checklist.pdf](#)

Comments: Facility had maintained the criteria for 7 point inspections in the checklist except the size of containers.

39. *Material* Are photos and/or CCTV videos taken during the container/trailer loading process?

(Select all that apply)

Actual Expected

- | | | |
|-------------------------------------|-------------------------------------|-------------------------------------|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Photos are captured |
| <input type="checkbox"/> | <input type="checkbox"/> | No visual documentation is recorded |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Video is captured |

[Container loading process.pdf](#)

Comments: It was noted that CCTV videos and photos were taken during the container/trailer /covered van loading process.

40. *Critical* Does the shipping area use equipment to conduct a 7-point container inspection? (Select all that apply)

Actual Expected

- | | | |
|-------------------------------------|-------------------------------------|---------------------------------------------------|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Mirrors for undercarriage |
| <input type="checkbox"/> | <input type="checkbox"/> | No tools available/tools do not meet requirements |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Measurement tool |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Tap test tool |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Container Interior cleaning tool |



[Container inspection tools.jpg](#)

Comments: It was noted that the facility had a system to conduct a 7-point container inspection in shipping area. However, the inspection system was included laser tool as measurement tool, Mirrors for undercarriage, Tap test tool (such as a hammer), broom is used to sweep or clean the inside of the container.

41. *Material* Are container inspections conducted in a secure area and in view of CCTV cameras? (Select all that apply)

Actual Expected

- | | | |
|-------------------------------------|-------------------------------------|------------------------------------------------------------------|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Inside of trailer/container is visible from tail to nose on CCTV |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Trailer inspection area is visible on CCTV |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Inspections are conducted in a secured area |
| <input type="checkbox"/> | <input type="checkbox"/> | Inspections are not captured on CCTV nor in a secured area |

Comments: Container inspections was conducted in a secure area. During inspection Inside of trailer/container/covered van was visible from tail to nose on CCTV.

42. *Must* Does the facility maintain training records indicating which employees are trained to perform a 7-point container/trailer inspection?

Actual Expected

- | | | |
|-------------------------------------|-------------------------------------|-----|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Yes |
| <input type="checkbox"/> | <input type="checkbox"/> | No |

Comments: Facility management has provided training on 7 point inspection to the employees which was documented. Last training was conducted on October 13, 2021 with 7 participants.

43. *Material* Is there a procedure where management or supervision conducts follow up inspections?

Actual Expected

<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Yes
<input type="checkbox"/>	<input type="checkbox"/>	No

Comments: Facility management has a procedure to conduct follow up inspection.

44. *Material* Are container/trailer inspections supervised?

Actual Expected

<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Yes
<input type="checkbox"/>	<input type="checkbox"/>	No

Comments: Covered vans were inspected and supervised.

45. Does the facility directly contract transportation service providers for any of their customers or business partners?

Actual Expected

<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Yes
<input type="checkbox"/>	<input type="checkbox"/>	No

Comments: The facility directly hired their own transportation service for customers or business partners and did not movement to a consolidation location or between multiple production or storage facilities prior to export.

46. *Material* Does the facility have a written procedure to require confirmation of arrival at destination (container yard or freight forwarder's location) for items shipped?

Actual Expected

<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Yes
<input type="checkbox"/>	<input type="checkbox"/>	No

Comments: Facility had written procedure to require confirmation of arrival at destination freight forwarders location for items shipped

47. *Material* What tracking technologies does the facility require to be used by the contracted transportation company to confirm cargo arrival? (Select all that apply)

Actual Expected

<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	GPS carrier controlled
<input type="checkbox"/>	<input checked="" type="checkbox"/>	GPS shipper controlled
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Cell phone check by carrier dispatch
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Cell phone confirmation by driver
<input type="checkbox"/>	<input type="checkbox"/>	No document or report was available to review
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Other
<input type="checkbox"/>	<input type="checkbox"/>	No tracking technologies used

Comments: GPS is carrier controlled and facility sent escort and maintained verbal communication with them to track their shipment en route

48. *Material* Where possible, are transit routes from the facility to the port or next destination location randomly changed to minimize predictability?

Actual Expected

- | | | |
|-------------------------------------|-------------------------------------|-----|
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Yes |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | No |
| <input type="checkbox"/> | <input type="checkbox"/> | NA |

Comments: Alternate transportation routes are not viable from the facility to the port or next destination location randomly changed to minimize predictability

49. *Material* Does the facility provide written instructions to transportation service drivers detailing that only required stops are permitted? (i.e. inspections by governmental agencies, refueling etc.)

Actual Expected

- | | | |
|-------------------------------------|-------------------------------------|-----|
| <input type="checkbox"/> | <input type="checkbox"/> | No |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Yes |
| <input type="checkbox"/> | <input type="checkbox"/> | NA |

Comments: The facility had provided written instruction to their drivers detailing that only required stops are permitted

50. *Critical* Does the facility document driver information for arriving and departing material movements? (Select all that apply)

Actual Expected

- | | | |
|-------------------------------------|-------------------------------------|---------------------------------------------------------------|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Driver log is maintained |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Tractor number listed |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Container/trailer number listed |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Photo ID required of drivers |
| <input type="checkbox"/> | <input type="checkbox"/> | No driver log available |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Carrier name |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Date |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Arrival Time |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Departure Time |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Seal verification information for container/trailer departure |



[Driver log.jpg](#)

Comments: Facility have documented log for driver information for shipments. However, factory did not include photo id, arrival time, departure time and seal verification information for container/trailer departure information in the log.

51. Does the facility ship less than container load (LCL)?

Actual Expected
 Yes
 No

Comments: Facility does not directly involve with international shipment. Nominated forwarder does it.

53. Does the facility make air shipments?

Actual Expected
 Yes
 No

Comments: The factory does not ship product through air. Facility make shipments through sea.

55. Does the facility make any shipments in open top, open sided, ventilated (livestock), soft sided containers?

Actual Expected
 Yes
 No

Comments: Facility do not make any shipments in open top, open sided, ventilated (livestock), soft sided containers.

57. *Critical* Are international shipments sealed with an ISO 17712:2013 compliant high-security seal immediately after a container or trailer is loaded?

Actual Expected
 Yes
 No
 NA

Comments: No container or trailer used by the facility but all loaded and stored covered vans are closed and secured with ISO 17712 security seal immediately after loaded.

58. *Critical* Does the facility have written and verifiable procedures to ensure that security seals are controlled? (Select all that apply)

Actual Expected
 Policy is written
 Seals are secured in storage
 Specific employees are listed who have access to seal storage
 No written policy is available



[Seal control policy.jpg](#)

Comments: Facility had written policy on seal security and seals are secured in storage. Moreover, authorized employee have accesses to seal storage.

Question

59. *Material* Does the facility remove dirt and other debris from containers' exterior prior to loading?

Actual	Expected	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Yes
<input type="checkbox"/>	<input type="checkbox"/>	No

Comments: Facility remove dirt and other debris from containers exterior prior loading

60. *Material* Does the facility have a procedure to inspect and review evidence of pest access such as baited traps, periodic extermination, and removal of debris from shipping and storage facilities?

Actual	Expected	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Yes
<input type="checkbox"/>	<input type="checkbox"/>	No

Comments: Facility have a procedure to inspect and review evidence of pest access such as baited traps, periodic extermination, and removal of debris from shipping and storage facilities. Moreover, Shipping and receiving area found clean.

61. *Must* Is wood packaging material heat treated or fumigated to kill pests and limit the potential for introduction of pests at the container stuffing location? (Select all that apply)

Actual	Expected	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Only heat treated or otherwise treated packaging material is utilized at this location
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Origins of all wood used in the manufacturing process is documented and provided to the receiver
<input type="checkbox"/>	<input type="checkbox"/>	Factory cannot detail how wood packaging material is treated prior to utilization
<input checked="" type="checkbox"/>	<input type="checkbox"/>	NA

Comments: No wooden item is used by the facility in manufacturing activities. Facility management is using plastic palletes.

62. *Must* Are wood and wood products utilized in the manufacturing process identified by source and species?

Actual	Expected	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Yes
<input type="checkbox"/>	<input type="checkbox"/>	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>	NA

Comments: No wooden packaging item is used by the facility in manufacturing activities. Facility management is using plastic palletes.

63. *Must* Are wood pallets used in the shipping process heat treated or fumigated to kill pests and limit the possible introduction of pests at the loading facility? Are pallets stored inside the facility to limit the exposure to seeds, dirt and other forms of contamination? (Select all that apply)

Actual Expected

- | | | |
|-------------------------------------|-------------------------------------|----------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Pallets are heat treated or fumigated |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Pallets are marked with a heat treated stamp or a Phytosanitary inspection certificate is issued with each pallet delivery |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Pallets are stored inside the building |
| <input type="checkbox"/> | <input type="checkbox"/> | Pallets are observed stored outside and on the ground |
| <input type="checkbox"/> | <input type="checkbox"/> | Pallets are not heat treated nor fumigated |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | NA |

Comments: Facility management is using plastic palletes.

Seal Security

90%

Question

64. *Critical* Are security seals stored in a secured location?

Actual Expected

- | | | |
|-------------------------------------|-------------------------------------|-----|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Yes |
| <input type="checkbox"/> | <input type="checkbox"/> | No |
| <input type="checkbox"/> | <input type="checkbox"/> | NA |

Comments: Security seals (ISO 17712) stored in a secured location.

65. *Must* Does the facility have documented test reports or statements from the seal vendor to validate that the seals utilized meet the most recent ISO 17712 criteria?

Actual Expected

- | | | |
|-------------------------------------|-------------------------------------|-----|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Yes |
| <input type="checkbox"/> | <input type="checkbox"/> | No |
| <input type="checkbox"/> | <input type="checkbox"/> | NA |



[Seal testing certificate.jpg](#)

Comments: Facility has a testing report from their seal manufacturer which meet the most recent ISO 17712 criteria

66. *Must* Is there a procedure in place requiring management level personnel to conduct periodic audits of the seal inventory, seal log, and shipping documents and conveyances to validate that the seal controls are being followed. All steps must be documented. (Select all that apply)

Actual Expected

- | | | |
|-------------------------------------|-------------------------------------|----------------------------------|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | A written procedure is available |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Audits are conducted |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Audits are documented |

- No written procedure or practices are in place
 NA

Comments: Facility had written procedure on bolt seal but no audit was conducted and documented.

67. *Critical* Describe the facility's seal application process. (Select all that apply)

- | Actual | Expected | |
|-------------------------------------|-------------------------------------|----------------------------------------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | VVTT process included in seal application procedure |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Secondary testing and validation is checked by supervisors or security guard at time of exit from the facility |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Seal numbers are written on shipping documents |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Testing procedure recorded on CCTV footage |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Seal numbers are communicated or otherwise transmitted to the consignee |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Facility is advised when seal numbers are changed prior to departure from port of origin |
| <input type="checkbox"/> | <input type="checkbox"/> | NA |

Comments: All the process regarding Security seals are properly maintained by the facility.

Procedural Security

99%

Question

68. *Critical* Is the area adjacent to the shipping and receiving areas enclosed or otherwise monitored?

- | Actual | Expected | |
|-------------------------------------|-------------------------------------|-----|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Yes |
| <input type="checkbox"/> | <input type="checkbox"/> | No |

Comments: The shipping and receiving areas was enclosed by fence & security guards. In addition, CCTV system was in place to monitor shipping and receiving areas.

69. *Critical* Is a written procedure in place to report unauthorized access to a container or a trailer, and/or product storage areas within the facility including whom to notify?

- | Actual | Expected | |
|-------------------------------------|-------------------------------------|-----|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Yes |
| <input type="checkbox"/> | <input type="checkbox"/> | No |



[Restricted area access control procedure.jpg](#)

Comments: Factory has a written procedure in place to report unauthorized access to a container/trailer and/or product storage areas within the facility including whom to notify.

70. *Critical* Is a written procedure in place to monitor and limit access to critical operational areas of the facility, such as warehouse picking, final packing or packaging, shipping and receiving?

Actual Expected
 Yes
 No



[Restricted area access control procedure1.jpg](#)

Comments: Factory have a written procedure in place to monitor and limit access to critical operational areas of the facility, such as warehouse picking, final packing or packaging, shipping and receiving. However, factory had posted authorized list and installed CCTV in critical operation area.

71. *Critical* Is a written procedure in place that requires all information used in the shipping documents for merchandise/cargo to be legible, complete, and accurate?

Actual Expected
 Yes
 No



[Shipment procedure.jpg](#)

Comments: It was noted that facility had a written procedure that requires all information used in the shipping documents for merchandise/cargo to be legible, complete and accurate.

72. *Critical* Is a written procedure in place to resolve a carton count shortage, overage, or any documentation issue found during container or trailer loading; or after the shipment has departed the facility?

Actual Expected
 Yes
 No



[Shortage & overage procedure.jpg](#)

Comments: Factory has a written procedure in place to resolve a carton count shortage, overage or any documentation issue.

73. *Critical* Are international shipments marked, counted, weighed, and properly reported on shipping documents?

Actual Expected
 Yes
 No



[Packing list.jpg](#)

Comments: International shipments marked, counted, weighed and properly reported on shipping documents.

74. *Critical* Is a written procedure in place that restricts access to shipping and receiving documentation?

Actual Expected

- | | | |
|-------------------------------------|-------------------------------------|-----|
| <input type="checkbox"/> | <input type="checkbox"/> | No |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Yes |



[Shipment procedure1.jpg](#)

Comments: Factory has a written procedure in place that restricts access to shipping and receiving.

75. *Material* Are pre-printed paper documents/forms used to prepare commercial documents and properly secured? (Select all that apply)

Actual Expected

- | | | |
|-------------------------------------|-------------------------------------|---------------------------------------------------|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Documents are secured |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Pre-printed paper documents are utilized |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Pre-printed documents are not utilized or secured |

Comments: Based on factory tour and management interview that, factory did not use pre-printed paper documents/forms to prepare commercial documents. Moreover, factory was controlling and preparing commercial documents in a secured way by authorized person.

76. *Material* Are shared network printers password protected when used to prepare export documents?

Actual Expected

- | | | |
|-------------------------------------|-------------------------------------|-----|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Yes |
| <input type="checkbox"/> | <input type="checkbox"/> | No |
| <input type="checkbox"/> | <input type="checkbox"/> | NA |

Comments: It was noted that shared network printers are password protected and only few are authorized to print the documents

77. *Critical* Are commercial document packets sent with the shipment at departure?

Actual Expected
 Yes
 No



[Commercial shipment document.jpg](#)

Comments: Commercial document packets were sent via hard copy or electronically.

78. *Critical* Is a written procedure in place to notify local law enforcement and the customer when illegal shipping activity or any abnormality is suspected or detected?

Actual Expected
 Yes
 No



[Notify illegal shipping activity.jpg](#)

Comments: Facility had written procedure and notify local law enforcement and the customers when illegal shipping activity or any abnormality is suspected.

79. *Critical* Are access control procedures or devices used to ensure that only authorized employees have access to the facility?

Actual Expected
 Yes
 No



[Attendance machine.jpg](#)

Comments: Facility have control procedures for ensuring only authorized employees have access to the facility.

80. *Critical* Is there a procedure in place to notify Business Partners of security issues such as attempted theft, fraud or internal conspiracies?

Actual Expected
 Yes
 No



[Notify illegal shipping activity1.jpg](#)

Comments: It was noted that factory had a procedure in place to notify business partner for security issues such as attempted theft, fraud or internal conspiracies. But this procedure not included to notify Business Partners, Origin Customs.

81. *Material* Does the shipping department validate the freight being loaded against the Purchase Order prior to departure?

Actual Expected

Yes
 No

Comments: The shipping department validates the freight being loaded against the Purchase Order prior to departure.

82. *Critical* Is a written procedure in place to control the issue, removal, and changing of access devices such as ID badge, door and lock keys, access cards, and security alarm codes?

Actual Expected

Yes
 No



[Termination condition.jpg](#)

Comments: Facility has a procedure to control the issue, removal, and changing of access devices such as ID badge, door and lock keys, access cards, and security alarm codes. Moreover, facility also maintain checklist in termination

83. Do you have dedicated security staff/guards on site?

Actual Expected

Yes
 No

Comments: Factory have 10 dedicated security staff/guards on site.

84. *Must* Are written job descriptions in place outlining the roles and responsibilities of security staff or staff performing dual roles that include security functions.

Actual Expected

Yes
 No

Comments: Factory have written job descriptions in place outlining the roles and responsibilities of security staff for review at time of audit. Based on document review and management interview, it was found that electronic or written logs are kept and reviewed regarding duties of security guards such as building/facility tours. Moreover, Management review occurred as required

85. *Must* Does the facility require the security staff or contractors to "patrol" the facility during off business hours and "patrols" are documented either with CCTV surveillance, electronic recordings or with paper check lists?

Actual Expected

- | | | |
|-------------------------------------|-------------------------------------|-------------------------------------------------------------|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Patrols are required; documented electronically or via CCTV |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Patrols are required; documented via paper only |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Patrols are required; no documentation available |
| <input type="checkbox"/> | <input type="checkbox"/> | Patrols are not required nor documented |

Comments: Facility have a procedure on patrolling the facility during off business hours and these shifts are documented both with CCTV surveillance and with paper check lists.

86. *Must* Does management verify compliance with security company work instructions and policies?

Actual Expected

- | | | |
|-------------------------------------|-------------------------------------|-----|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Yes |
| <input type="checkbox"/> | <input type="checkbox"/> | No |

Comments: Factory management verified and reviewed compliance, with Security Company's work instructions and policies. Besides this, all reviews were found documented.

Physical Security

92%

Question

87. *Critical* Is there a designated employee and visitor vehicle parking area separate from the shipping and receiving area?

Actual Expected

- | | | |
|-------------------------------------|-------------------------------------|-----|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Yes |
| <input type="checkbox"/> | <input type="checkbox"/> | No |

Comments: Factory have designated employee and visitor vehicle parking area separate from the shipping and receiving area under proper monitoring and CCTV coverage. Moreover, Shipping & Receiving were fenced with access controlled. In addition, no personally owned vehicles are permitted in shipping & receiving area.

88. *Material* Are appropriate controls in place to segregate domestic goods from goods intended for international shipment?

Actual Expected

- | | | |
|-------------------------------------|-------------------------------------|-----|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Yes |
| <input type="checkbox"/> | <input type="checkbox"/> | No |

Comments: Facility had international shipment only

89. *Material* Is a preventative maintenance procedure in place that requires a regular inspection of perimeter fencing or other barriers, buildings, and structures? (Select all that apply)

Actual Expected

- | | | |
|-------------------------------------|-------------------------------------|------------------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | Nothing in place |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Procedure is written |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Regular inspections are documented |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Preventative maintenance logs kept |

Comments: It was noted that facility has a written preventative maintenance procedure and conducted regular and inspections of perimeter fencing or other barriers, buildings, and structures which was documented and preventative maintenance log are maintained.

90. *Critical* Are facility gates through which vehicles and/or employees enter and exit guarded or monitored? (Select all that apply)

Actual Expected

- | | | |
|-------------------------------------|-------------------------------------|--------------------------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | Nothing in place |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Gates are installed at all entrances/exits |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Gates are monitored by guards/CCTV |
| <input type="checkbox"/> | <input type="checkbox"/> | NA |



[Facility main gate.jpg](#)

Comments: All gates and entrances of the facility are guarded by security people and monitored & controlled by the CCTV cameras.

91. *Critical* Are gates locked or otherwise secured when not in use?

Actual Expected

- | | | |
|-------------------------------------|-------------------------------------|-----|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Yes |
| <input type="checkbox"/> | <input type="checkbox"/> | No |
| <input type="checkbox"/> | <input type="checkbox"/> | NA |

Comments: 24/7 security personnel monitoring and controlling the facility through patrol duty and CCTV camera monitoring system by rotation

92. *Must* Does the facility have sufficient lighting at entrances, exits, cargo handling and storage areas, along fence lines, and in parking areas to detect movement during periods of darkness?

Actual Expected

- | | | |
|-------------------------------------|-------------------------------------|-------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | Nothing in place |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Interior lighting |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Exterior lighting |
| <input type="checkbox"/> | <input type="checkbox"/> | NA |

Comments: The facility has sufficient internal and external lighting facility in all factory areas with IPS and generator power backup for lighting facility. Moreover, industrial lights were installed in the perimeter fencing and controlled by the authorized personnel.

93. Which of the following security technologies does the facility incorporate as part of its systems and controls? (Select all that apply)

Actual	Expected	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	CCTV
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Access Control
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Security Alarm
<input type="checkbox"/>	<input type="checkbox"/>	Other
<input type="checkbox"/>	<input type="checkbox"/>	None

Comments: Facility installed CCTV, security alarm and guard posting in all sensitive areas to monitor the security system of the factory .

94. *Must* Do you have written procedures governing the use of the security technology?

Actual	Expected	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Yes
<input type="checkbox"/>	<input type="checkbox"/>	No
<input type="checkbox"/>	<input type="checkbox"/>	NA



[Security technology.jpg](#)

Comments: Facility had written procedure for governing the use of the security technology

95. *Material* Was security equipment installed by a licensed/certified contractor?

Actual	Expected	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Yes
<input type="checkbox"/>	<input type="checkbox"/>	No

Comments: Security equipment was installed by a licensed contractor.

96. *Material* Do you have maintenance contracts in place for your security systems?

Actual	Expected	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Contracts are annually reviewed
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Contracts are only reviewed when problems are uncovered
<input type="checkbox"/>	<input type="checkbox"/>	No contract is in place

Comments: Maintenance contracts was in placed and contracts are annually reviewed

97. *Must* Are Critical Security Infrastructure locations secured and authorized access limited to only those whose jobs require access?

Actual	Expected	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Yes
<input type="checkbox"/>	<input type="checkbox"/>	No

Comments: All critical security infrastructure are guarded and monitored by the security guards and CCTV camera to ensure access only those job require.

98. *Material* In the event of a power outage, does the facility have an alternate electrical power system to ensure uninterrupted operation of electronic security systems?

Actual Expected

- | | | |
|-------------------------------------|-------------------------------------|-----|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Yes |
| <input type="checkbox"/> | <input type="checkbox"/> | No |
| <input type="checkbox"/> | <input type="checkbox"/> | NA |

Comments: Facility had integrated power back-up system, as the generator and IPS backup was observed during plant tour.

99. *Critical* Is a CCTV system used to monitor the facility and premises' including entrances, exits, cargo storage, shipping, and other loading/unloading areas? (Select all that apply)

Actual Expected

- | | | |
|-------------------------------------|-------------------------------------|-----------------------------------|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | All entrance(s) |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | All exit(s) |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Storage/warehouse |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Loading area(s) |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Unloading area(s) |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | CCTV coverage in additional areas |
| <input type="checkbox"/> | <input type="checkbox"/> | No CCTV |



[CCTV control panel.jpg](#)

Comments: All required areas CCTV system were installed.

100. *Material* Does your CCTV system have a failure alarm that indicates when the system is off line or no recording is underway?

Actual Expected

- | | | |
|-------------------------------------|-------------------------------------|-----|
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Yes |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | No |

Comments: CCTV system had no failure alarm that indicates when the system is offline.

101. *Critical* Does the CCTV system run 24 hours per day 7 days per week?

Actual Expected

- | | | |
|-------------------------------------|-------------------------------------|-----|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Yes |
| <input type="checkbox"/> | <input type="checkbox"/> | No |

Comments: CCTV system of the facility runs 24 hours 7 days per week.

102. *Must* Is the facility's CCTV system recording at the highest quality picture setting available?

Actual Expected

- | | | |
|-------------------------------------|-------------------------------------|-----|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Yes |
| <input type="checkbox"/> | <input type="checkbox"/> | No |

Comments: It was noted from factory tour and management interview that highest quality

picture setting was available in facility's CCTV system recording.

103. *Must* Does the facility's management team conduct random documented reviews of CCTV footage periodically to ensure security procedures are being followed? (Select all that apply)

Actual	Expected	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Yes
<input type="checkbox"/>	<input type="checkbox"/>	No

Comments: It was noted that the facility's management team conduct random documented reviews of CCTV footage periodically to ensure security processes and procedures are being followed.

104. *Critical* How many days are CCTV recordings kept?

Actual	Expected	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	90 or more days
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Less than 30 days
<input type="checkbox"/>	<input type="checkbox"/>	Recordings not retained
<input type="checkbox"/>	<input checked="" type="checkbox"/>	45 - 89 days
<input type="checkbox"/>	<input checked="" type="checkbox"/>	30 - 44 days

Comments: Facility had less than 30 days backup for CCTV recording (i.e. 1st October, 2021 to 27th October, 2021)

105. *Must* Do employees display their ID badge at all times while at the facility?

Actual	Expected	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Yes
<input type="checkbox"/>	<input type="checkbox"/>	No
<input type="checkbox"/>	<input type="checkbox"/>	IDs carried but not displayed

Comments: Employee found with ID card and also displayed at the facility during the audit.

106. *Critical* Is a written procedure in place to require visitors to present photo identification upon arrival and have security or other authorized employee record their information in a log? (Select all that apply)

Actual	Expected	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Written procedure is available
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Photo ID is required
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Visitor Log is utilized
<input type="checkbox"/>	<input type="checkbox"/>	No written process is in place
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Photo IDs are not checked



[Visitor log.jpg](#)

Comments: Factory have a visitor log and written procedure for unknown visitor but it was not included photo ID is required so that photo ID is not checked.

107. *Must* Is a written procedure in place to inspect a visitor's bag before entering and leaving the manufacturing, production or shipping area of the facility?

Actual	Expected	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Yes
<input type="checkbox"/>	<input type="checkbox"/>	No

Comments: Factory has a written procedure in place to inspect any suspicious package and mail for identifying dangerous materials and/or contrabands prior to distribution. However, all visitors' packages were screened prior to being granted admission to the facility.

108. *Critical* Is a visitor issued a numbered visitor badge which is displayed or carried while at the facility?

Actual	Expected	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Yes
<input type="checkbox"/>	<input type="checkbox"/>	No

Comments: Visitor was issued a numbered visitor badge which is displayed or carried while at the facility.

109. *Critical* Is a visitor escorted at all times while at the facility?

Actual	Expected	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Yes
<input type="checkbox"/>	<input type="checkbox"/>	No

Comments: Visitors are escorted to send them to the relevant person. Moreover, escort ensures visitors are logged in and out and also responsible for returning the visitors temporary identification.

110. *Material* Is a written procedure in place to inspect a suspicious package and mail for dangerous materials and/or contraband prior to distribution? A written procedure is in place to periodically inspect arriving packages for contraband.

Actual	Expected	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Yes
<input type="checkbox"/>	<input type="checkbox"/>	No
<input type="checkbox"/>	<input type="checkbox"/>	NA

Comments: A written procedure was in place to inspect a suspicious package and mail.

111. *Material* Are hazardous materials or high value goods stored at the facility? If so, are hazmat goods or high value goods segregated from other items?

Actual	Expected	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Yes
<input type="checkbox"/>	<input type="checkbox"/>	No
<input type="checkbox"/>	<input type="checkbox"/>	NA

Comments: No hazardous chemicals used by factory and they are stored in confined place

Personnel Security

92%

Question

112. *Must* Does the facility have a written procedure in place to validate information provided on an employment application, such as an address, previous employment history, education, personal or professional references, and a certification? (Select all that apply)

Actual Expected

- | | | |
|-------------------------------------|-------------------------------------|---------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | Nothing in place |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Policy is written |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Education check |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Reference check |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Previous employment check |
| <input type="checkbox"/> | <input type="checkbox"/> | NA |

Comments: Facility has a written procedure in place to validate information provided on an employment application, such as an address, previous employment history, education, personal or professional references, and a certification. In addition, the facility check employment application, age, education, skills, and overall background of their potential employees prior to recruitment.

113. *Must* Are permanent and temporary job applicant(s) required to submit a written application for employment and provide proof of their identity? (Select all that apply)

Actual Expected

- | | | |
|-------------------------------------|-------------------------------------|-------------------------------|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Written application required |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Government issued ID required |
| <input type="checkbox"/> | <input type="checkbox"/> | No |
| <input type="checkbox"/> | <input type="checkbox"/> | NA |

Comments: All job applicant(s) are required to submit a written application for employment and provide proof of their identity.

114. *Must* If allowed by local law, is a written procedure in place to perform a background check on an applicant and employee who works in a sensitive area of the facility, such as personnel, shipping, computer systems, or contract employees? (Select all that apply)

Actual Expected

- | | | |
|-------------------------------------|-------------------------------------|--------------------------------------|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Written policy is available |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Criminal background checks completed |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Credit check completed |
| <input type="checkbox"/> | <input type="checkbox"/> | Nothing in place |
| <input type="checkbox"/> | <input type="checkbox"/> | NA |

Comments: Facility has a written procedure in place to validate information provided on an employment application, such as an address, previous employment history, education, personal or professional references and a certification. However, credit check is not conducted.

Question

115. *Must* Is a security threat awareness training provided to all new employees and an annual refresher course for current employees?

Actual Expected

- | | | |
|-------------------------------------|-------------------------------------|-------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Training logs are kept to insure required personnel attend the training |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Management personnel randomly reviews documentation |
| <input type="checkbox"/> | <input type="checkbox"/> | There is no Threat Awareness training in place |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Training program in place |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Training provided annually for all employees |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Training provided for new employees |

Comments: Threat awareness training provided to all new employees and annual refresher training also provided to the employees.

116. *Must* Does security threat awareness training cover security-related issues?

Actual Expected

- | | | |
|-------------------------------------|-------------------------------------|-----|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Yes |
| <input type="checkbox"/> | <input type="checkbox"/> | No |

Comments: Threat awareness training had covered all security related issues

117. *Material* Is there an evaluation of understanding included at the end of a training session? (Select all that apply)

Actual Expected

- | | | |
|-------------------------------------|-------------------------------------|--------------------------------------------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | No evaluations are conducted |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Retraining is required if a successful score is not achieved |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Evaluations are conducted |
| <input type="checkbox"/> | <input type="checkbox"/> | NA |

Comments: At the end of the training session evaluation of understanding was conducted

118. *Must* Does the facility provide training to employees who conduct security and agricultural inspections? (Select all that apply)

Actual Expected

- | | | |
|-------------------------------------|-------------------------------------|--------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Training material lists specific requirements |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Training logs list employees working in this area |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Training provided annually for existing employees with this job function |

- | | | |
|-------------------------------------|-------------------------------------|------------------------------------------------------------|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Training provided for new employees with this job function |
| <input type="checkbox"/> | <input type="checkbox"/> | No training logs for this specific criteria |
| <input type="checkbox"/> | <input type="checkbox"/> | No training material for this specific criteria |

Comments: The facility had provided training to employees on security and agricultural inspection.

119. *Must* Does training include security criteria for restricted areas of the facility such as final packing, shipping and receiving?

Actual Expected

- | | | |
|-------------------------------------|-------------------------------------|--------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Training material lists specific requirements |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Training logs list employees working in this area |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Training provided annually for existing employees with this job function |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Training provided for new employees with this job function |
| <input type="checkbox"/> | <input type="checkbox"/> | No training logs for this specific criteria |
| <input type="checkbox"/> | <input type="checkbox"/> | No training material for this specific criteria |

Comments: Security criteria for restricted areas of the facility had included in the threat awareness and security training

120. *Must* Does Threat Awareness training inform employees of procedures to report suspicious activity or a security incident?

Actual Expected

- | | | |
|-------------------------------------|-------------------------------------|-----|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Yes |
| <input type="checkbox"/> | <input type="checkbox"/> | No |

Comments: Threat awareness training was informed the employees how to report suspicious activity or a security incident.

121. *Must* Does Threat Awareness training provide additional instruction to shipping and receiving employees regarding access controls, container and trailer inspection, and security seal control procedures? (Select all that apply)

Actual Expected

- | | | |
|-------------------------------------|-------------------------------------|--------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Training includes shipping & receiving controls |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Training includes how to conduct container/trailer inspections |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Training includes container/trailer sealing practices |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Training includes how to control seals |
| <input type="checkbox"/> | <input type="checkbox"/> | No specific additional training is in place for shipping & receiving personnel |

Comments: Employees who are engaged in loading/unloading received the relevant security program

122. *Must* Does the training program include Threat Awareness, Contraband, Human Smuggling and Terrorism?

Actual	Expected	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Yes
<input checked="" type="checkbox"/>	<input type="checkbox"/>	No

Comments: Security training program did not include criteria critical to security programs such as Threat Awareness, Contraband, Human Smuggling and Terrorism.

123. *Material* Does the facility have a program to recognize an employee when reporting a security incident or recommending improvements?

Actual	Expected	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Yes
<input type="checkbox"/>	<input type="checkbox"/>	No

Comments: Threat awareness training was provided to inform employees of procedures to report suspicious activity or a security incident including incentive

124. *Must* Does training include identifying pest contamination?

Actual	Expected	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Yes
<input checked="" type="checkbox"/>	<input type="checkbox"/>	No

Comments: Factory did not provide specific training platform for identifying pest contamination to the cleaners.

125. *Must* Is there a documented training platform outlining the risks of Cybersecurity?

Actual	Expected	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Yes
<input type="checkbox"/>	<input type="checkbox"/>	No
<input type="checkbox"/>	<input type="checkbox"/>	NA

Comments: Facility management provides IT training to the employees regularly and kept the training documents properly.

Misc

NA

Question

126. Describe the front of the factory building including any signage. Please attach a picture.

Comments: Auditor found the sinage at the front gate



[Factory signage.jpg](#)

127. Describe the guard station and facility access gates. Please attach a picture.

Comments: Security office found located in front side of the main gate and security guards are working in different shift.



[Security Guard post.jpg](#)

128. Describe the buildings and structures for this location. Please attach a picture.

Comments: Facility has 6 buildings in the facility premises. Facility premises is restricted from the unlawful entry. The building includes the department of material storage, cutting, sewing, finishing and packing.



[Building structure.jpg](#)

129. Describe the shipping and receiving areas. Please attach a picture.

Comments: Shipping and receiving areas are monitored by CCTV and security guards (24x7)



[Shipping and receiving area.jpg](#)

130. Describe how the perimeter of the facility is protected from unauthorized access? Please attach pictures

Comments: The perimeter was fenced with concrete wall of 10 feet and security guard do patrolling at regular intervals on the boundary wall to identify

any trespassing.



[Facility perimeter.jpg](#)

131. Describe the final packaging area. Please attach a picture.

Comments: Final packaging area is located in well secured location in confection section with CCTV and Security monitoring (24X7)



[Final packing area.jpg](#)

132. Describe any container storage and vehicle parking areas and please attach picture.

Comments: Facility do not use any container for shipment purpose but they used covered van which have designated place for parking. Shipment and vehicle parking area was separated.



[Car parking.jpg](#)

133. Did the Factory Representative and the Auditor sign the Opening Meeting Letter? Please attach the signed copy.

Actual	Expected	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Yes
<input type="checkbox"/>	<input type="checkbox"/>	No

[Opening meeting letter.pdf](#)

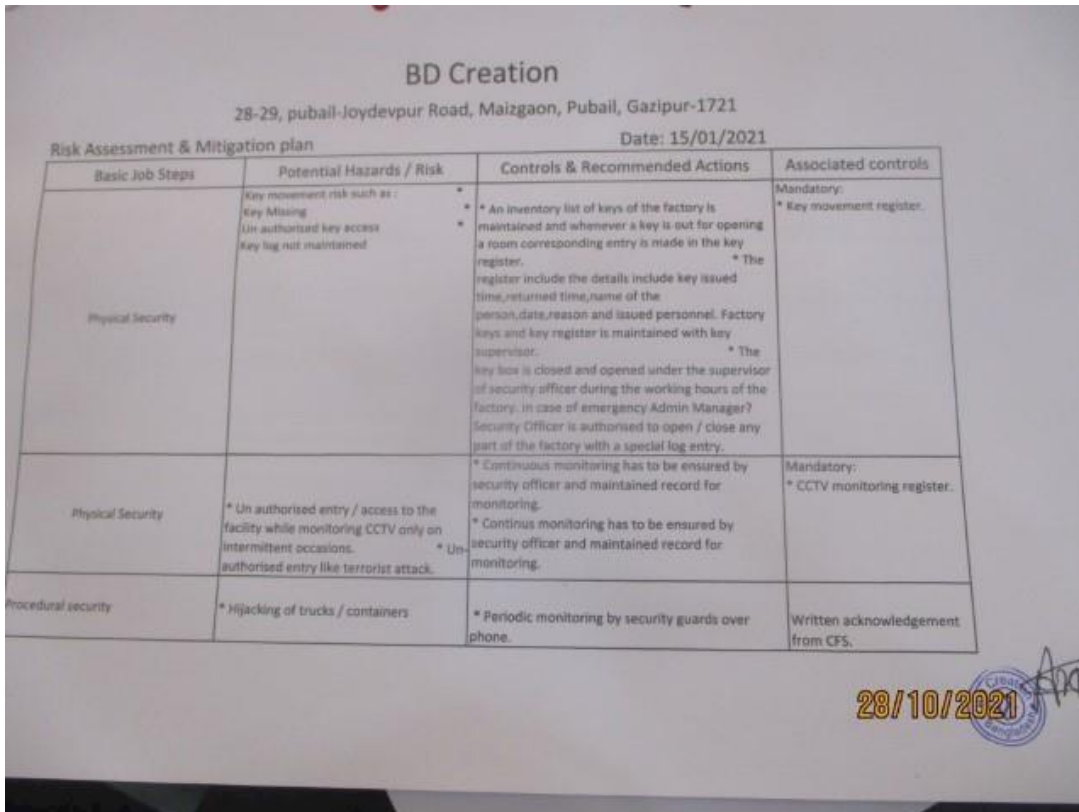
Comments: The opening meeting letter had been signed by the factory representative and auditor.

ATTACHED DOCUMENTATION - PHOTOS

General - Question # 1




Risk Assessment - Question # 8



Risk Assessment - Question # 11

তারিখ	সময়	কর্তৃপক্ষ	সংখ্যা	বিস্তার	তারিখ	সময়	কর্তৃপক্ষ	সংখ্যা	বিস্তার
21-10-21	11:30 am	Cartoon	440/513		21-10-21	11:30 am	Cartoon	440/513	
"	"	"	184		"	"	"	184	
"	"	"	233		"	"	"	233	
"	"	"	103		"	"	"	103	
"	"	"	154		"	"	"	154	
"	"	"	192		"	"	"	192	
"	"	"	183		"	"	"	183	
21-10-21	11:30 am	Cartoon	119		21-10-21	11:30 am	Cartoon	119	
"	"	"	246		"	"	"	246	
"	"	"	263		"	"	"	263	
"	"	"	165		"	"	"	165	
"	"	"	191		"	"	"	191	
"	"	"	76		"	"	"	76	
"	"	"	184		"	"	"	184	
"	"	"	157		"	"	"	157	
"	"	"	173		"	"	"	173	
"	"	"	174		"	"	"	174	
10-21	11:30 am	Cartoon	165		10-21	11:30 am	Cartoon	165	
"	"	"	188		"	"	"	188	
"	"	"	167		"	"	"	167	
"	"	"	66		"	"	"	66	
"	"	"	236		"	"	"	236	
21		Friday			21		Friday		
21	Albi	Cartoon	275/501		21	Albi	Cartoon	275/501	
"	"	"	286/561		"	"	"	286/561	
21	11:30 am	Cartoon	24		21	11:30 am	Cartoon	24	
"	"	"	209		"	"	"	209	
"	11:30 am	"	207		"	11:30 am	"	207	

Conveyances and Instruments of International Traffic - Question # 58



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২৪-২৯, Pubail-Joydebpur Road, Matigsaon, Patna, Bihar-721, Bangladesh.
 Contact: +01617 703706, 01610686666, E-mail: info@thebdcreation.com, Web: www.thebdcreation.com

পৃষ্ঠা নং - ১১

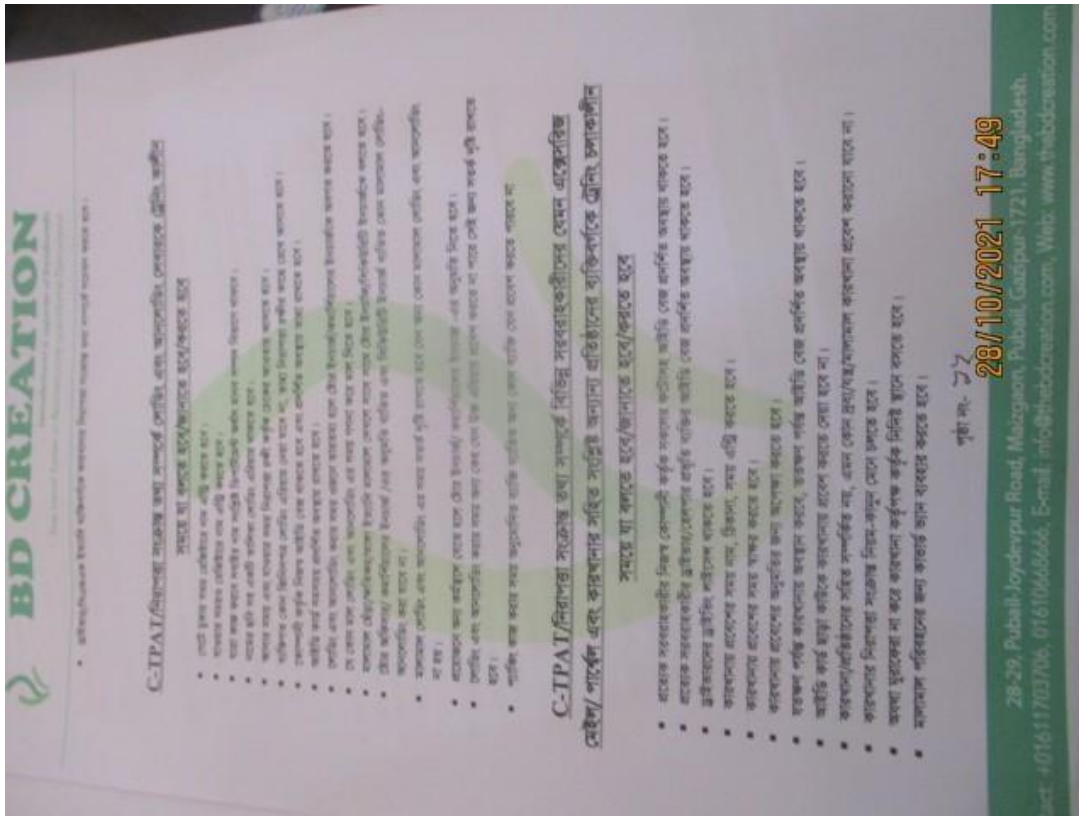
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 Contact: +01617 703706, 01610686666, E-mail: info@thebdcreation.com, Web: www.thebdcreation.com

Seal Security - Question # 65



Procedural Security - Question # 69



Procedural Security - Question # 70

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 Advertisement & Marketing Solutions

১. প্রিন্টের ১ মিনিট প্রিন্টিং এবং ব্র্যান্ডিং করা হবে।
 ২. প্রিন্টিংয়ের পরিমাণ এবং ব্র্যান্ডিংয়ের পরিমাণ নির্ধারণ করা হবে।
 ৩. প্রিন্টিংয়ের সময় এবং ব্র্যান্ডিংয়ের সময় নির্ধারণ করা হবে।
 ৪. প্রিন্টিং এবং ব্র্যান্ডিং করা হবে।
 ৫. প্রিন্টিং এবং ব্র্যান্ডিং করা হবে।
 ৬. প্রিন্টিং এবং ব্র্যান্ডিং করা হবে।
 ৭. প্রিন্টিং এবং ব্র্যান্ডিং করা হবে।
 ৮. প্রিন্টিং এবং ব্র্যান্ডিং করা হবে।
 ৯. প্রিন্টিং এবং ব্র্যান্ডিং করা হবে।
 ১০. প্রিন্টিং এবং ব্র্যান্ডিং করা হবে।

শ্রমিকদের শর্ত এবং অফারের বিবরণ

- ১. প্রিন্টিং এবং ব্র্যান্ডিং করা হবে।
- ২. প্রিন্টিং এবং ব্র্যান্ডিং করা হবে।
- ৩. প্রিন্টিং এবং ব্র্যান্ডিং করা হবে।
- ৪. প্রিন্টিং এবং ব্র্যান্ডিং করা হবে।
- ৫. প্রিন্টিং এবং ব্র্যান্ডিং করা হবে।
- ৬. প্রিন্টিং এবং ব্র্যান্ডিং করা হবে।
- ৭. প্রিন্টিং এবং ব্র্যান্ডিং করা হবে।
- ৮. প্রিন্টিং এবং ব্র্যান্ডিং করা হবে।
- ৯. প্রিন্টিং এবং ব্র্যান্ডিং করা হবে।
- ১০. প্রিন্টিং এবং ব্র্যান্ডিং করা হবে।

বিহবেল সিকিউরিটি পলিসি

- ১. বিহবেল ৭ পয়েন্ট ইন্ডেক্সেশন করা হবে।
- ২. বিহবেল প্রাইভেট লিমিটেড আইডি নাইটস এবং স্টোকেজ সার্ভিসে রাখতে হবে।
- ৩. বিহবেল অফিসের সময় বাগানের সময় বেজিয়ারে বিনিময় করা হবে।
- ৪. বিহবেল প্রিন্টার নং বেজিয়ারে বিনিময় করা হবে।
- ৫. কার্গি বিহবেল সার্বজনীন সিকিউরিটি যারা মন্টর করতে হবে।
- ৬. পোলিং হওয়ার পর নিল পায়তে হবে মাতিতুয়ার ব্যক্তি একে নিজেই এক এগোকে উপস্থিত হবে।

২৪-২৪, Pubali Joydevpur Road, Matuaga, Dhaka 1215
 Contact: +01611703706, 01610666666, E-mail: info@bdcreation.com

28/10/2021 17:48

Procedural Security - Question # 73

LC HENSEL PURCHASING CORPORATION (LCP) IMPORT PACKING LIST

Extension No: 0
 LCC/RAN Manufacturer Number: 0165942

Date: AUG 21, 2021
 INV No: BOCRUCP3112021
 ProASN No:
 Document Status: SAVED

Item No.	Qty	Unit	Net Wgt	Gross Wgt	CBM	Total Pcs	Total Ctns	STD	FIRST	LAST	
			Wgt(Kg)	Wgt(Kg)	Cbm			CTN	SSCC	SSCC	
00001	600	PCS	2.29	2.30	1.00	0.01383	600	600	Y	0000415847	0000421671
00002	600	PCS	2.29	2.30	1.00	0.01383	600	600	Y	0000421648	0000420889
00003	600	PCS	2.29	2.30	1.00	0.01383	600	600	Y	0000426896	0000430653
00004	600	PCS	2.29	2.30	1.00	0.01383	600	600	Y	0000430640	0000434815
00005	600	PCS	2.29	2.30	1.00	0.01383	600	600	Y	0000434822	0000438479
00006	600	PCS	2.29	2.30	1.00	0.01383	600	600	Y	0000438486	0000441080
00007	600	PCS	2.29	2.30	1.00	0.01383	600	600	Y	0000441097	0000442902
00008	600	PCS	2.29	2.30	1.00	0.01383	600	600	Y	0000442919	0000444894
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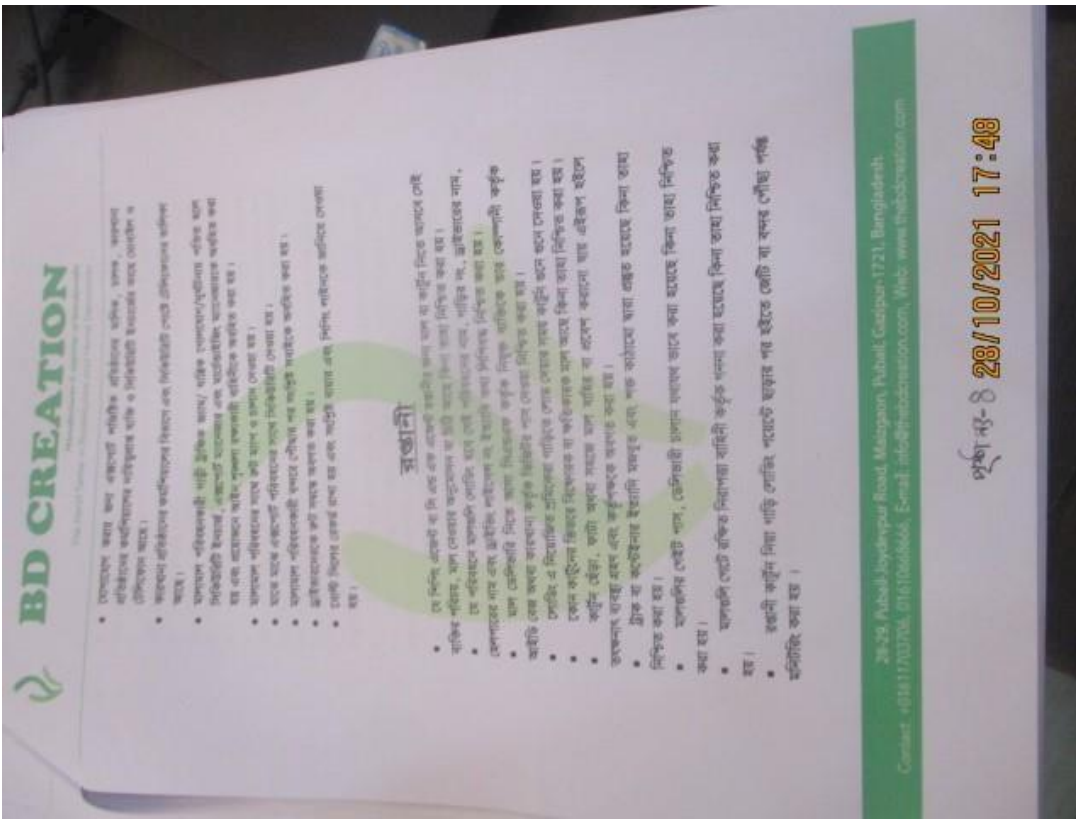
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 Cr. Wgt: 7,272.50000 KGS
 CBM: 180.40255 CBM
 Total Pcs: 3,000 PCS
 Total Ctns: 3,000 CTNS

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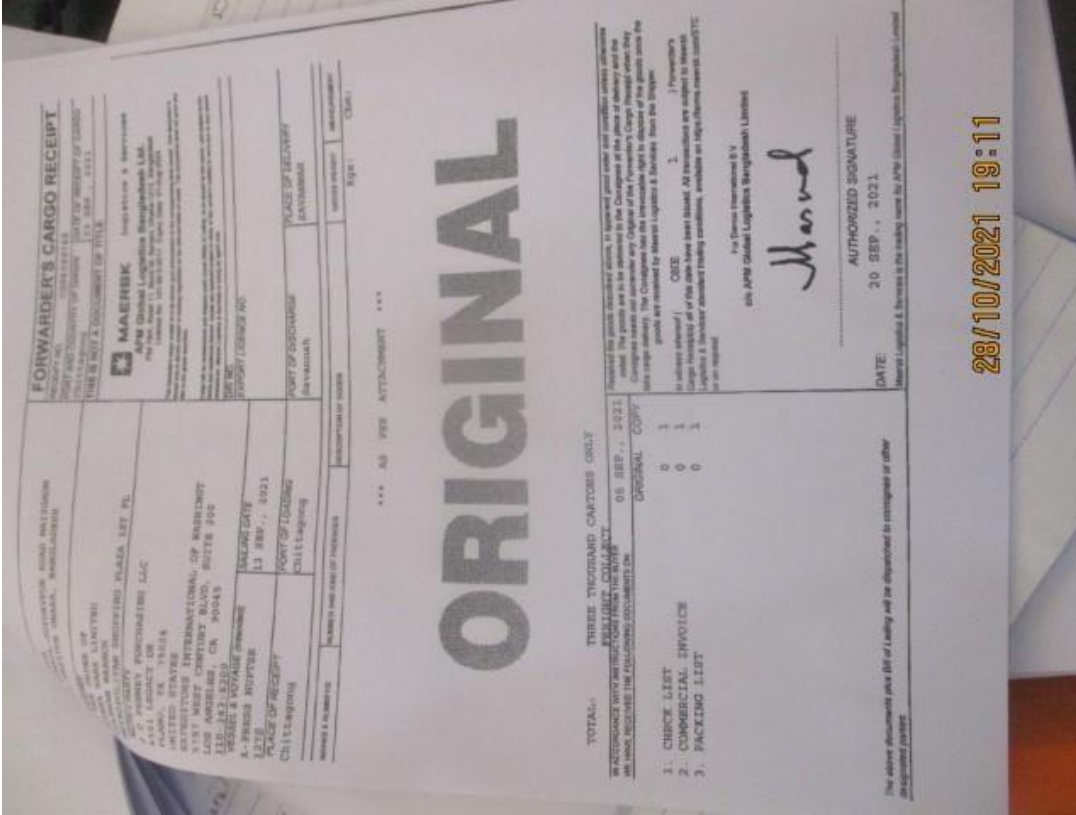
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Procedural Security - Question # 74



Procedural Security - Question # 77



Procedural Security - Question # 78



Physical Security - Question # 106

DATE	NAME	LOCATION	TIME	TIME	TIME	TIME	TIME
02-10-21	Mr. Pias	03	06:00 AM	06:15 PM			
03-10-21	Mr. Pias	03	06:00 AM	05:30 PM			
04-10-21	Mr. Pias	0112	04:00 PM	05:10 PM			
05-10-21	Mr. Pias	0112	07:45 AM	05:24 PM			
06-10-21	Mr. Pias	0112	07:45 AM	05:24 PM			
07-10-21	Mr. Pias	0112	07:45 AM	05:24 PM			
08-10-21	Mr. Pias	0112	07:45 AM	05:24 PM			
09-10-21	Mr. Pias	0112	07:45 AM	05:24 PM			
10-10-21	Mr. Pias	0112	07:45 AM	05:24 PM			
11-10-21	Mr. Pias	0112	07:45 AM	05:24 PM			
12-10-21	Mr. Pias	0112	07:45 AM	05:24 PM			
13-10-21	Mr. Pias	0112	07:45 AM	05:24 PM			
14-10-21	Mr. Pias	0112	07:45 AM	05:24 PM			
15-10-21	Mr. Pias	0112	07:45 AM	05:24 PM			
16-10-21	Mr. Pias	0112	07:45 AM	05:24 PM			
17-10-21	Mr. Pias	0112	07:45 AM	05:24 PM			
18-10-21	Mr. Pias	0112	07:45 AM	05:24 PM			
19-10-21	Mr. Pias	0112	07:45 AM	05:24 PM			
20-10-21	Mr. Pias	0112	07:45 AM	05:24 PM			
21-10-21	Mr. Pias	0112	07:45 AM	05:24 PM			
22-10-21	Mr. Pias	0112	07:45 AM	05:24 PM			
23-10-21	Mr. Pias	0112	07:45 AM	05:24 PM			
24-10-21	Mr. Pias	0112	07:45 AM	05:24 PM			
25-10-21	Mr. Pias	0112	07:45 AM	05:24 PM			
26-10-21	Mr. Pias	0112	07:45 AM	05:24 PM			
27-10-21	Mr. Pias	0112	07:45 AM	05:24 PM			
28-10-21	Mr. Pias	0112	07:45 AM	05:24 PM			

Misc - Question # 126



Misc - Question # 127



Misc - Question # 128



Misc - Question # 129



Misc - Question # 130



Misc - Question # 131



Misc - Question # 132

