



INTUITIVE

INnovative Network for Training in ToUch Interactive Interfaces

Grant agreement: #861166

H2020-MSCA-ITN-2019

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Deliverable reporting document

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Description: Supervisory Board appointed

Deliverable text:

Members of the Supervisory Board:

Henrik Jörntell (ULUND): Chair
Ravinder Dahiya (UoG)
Vincent Hayward (ACA)
Etienne Burdet (ICL)
Mohsen Kaboli (BMW)
Leandro Lorenzelli (FBK)
Rainer Stiefelhagen (KIT)
Alexander Hars (IVO)
Peter König (UOS)
Georges Gielen (KUL)

Inci Rüya Temel (ESR, FBK)
Gaspar Ramoa (ESR, IVO)

As stipulated in the requirements for ITN, a Supervisory Board (in both GA and CA called Network Steering Committee) has been established to approve and oversee the implementation of network-wide training programme for scientific, technical and complementary skills, as required for an ITN. The Supervisory Board will monitor and evaluate the overall progress of the research training programme, ensuring exchange of best training practices between participants. Tools, technologies, methodologies and review schedules have been agreed on early in the work-plan in consultation with the lead scientist(s) of the network participants.

The Supervisory Board, chaired by the CO, consist of the PIs from all participants and the AESR and act as the ultimate decision-making body of the consortium. The ESRs (e.g., 2 ESRs) are part of the Supervisory Board but with no voting rights. This is going to ensure: (i) proper integration of all the participants; (ii) optimal mixing of enthusiasm and experience, and (iii) 'hands-on' training in research management for the representatives of ESR. The Supervisory Board are overseeing network's general management, implementation of training programme, global assessment of research activities, and coordination of various committees. It is also going to evaluate training achievements and the scientific progresses based on milestones and deliverables. The Supervisory Board will:

- organise and coordinate the necessary committees and agree on the Members of these committees
- support the Coordinator in preparing meetings with the Funding Authority and in preparing related data and deliverables
- prepare the content and timing of press releases and joint publications by the consortium or proposed by the Funding Authority in respect of the procedures of the Grant Agreement Article 29
- oversee the quality of the research training programme and ensure an adequate balance between scientific/technological and transferable skills training
- ensure that the skills acquired by ESRs fulfil the needs of both academia and the non-academic sector in order to enhance the intersectoral employability of the ESRs
- establish an active and continuous communication and exchange of best practice among the Parties, Partner Organisations, ESR and any stakeholders involved in the Project to maximise the benefits of the partnership
- oversee the quality and quantity of supervision of the ESRs
- review the training and research plan every 6 months
- evaluate and explore possible Intellectual Property commercial exploitation
- share best practices among the Parties and Partners Organisations for the dealing with cases of scientific misconduct

The members of the Supervisory Board will be in permanent contact via electronic communication to ensure a quick decision-making. A full meeting of the Supervisory Board will take place twice a year at every network meeting or at any time upon written request of any Member of the Supervisory Board. Meetings of each Consortium Body may also be held by teleconference or other telecommunication means.

The minutes of the Supervisory Board meetings will be taken, revised by the CO, distributed to all participants, and finally included in the annual report to the EC.

Decisions will only be binding once the relevant part of the Minutes has been accepted. Each Consortium Body shall not deliberate and decide validly unless two-thirds (2/3) of its Members are present or represented (quorum). If the quorum is not reached, the chairperson of the Consortium Body shall convene another ordinary meeting within 15 calendar days. If in this meeting the quorum is not reached once more, the chairperson shall convene an extraordinary meeting which shall be entitled to decide even if less than the quorum of Members is present or represented. In the Supervisory Board. Decisions shall be taken by a majority of two-thirds (2/3) of the votes cast.