



BROCHURE

ISO 20400: SUSTAINABLE PROCUREMENT LEAD MANAGER TRAINING & CERTIFICATION COURSE

ISO Certified Management Systems Consultants, Facilitators and Auditors

ISO 20400 Guidelines for Sustainable Procurement

About the standard

ISO 20400 is an international standard that provides guidelines on sustainable procurement. The standard can be used by an organization that intend to improve their social, economic, and environmental sustainability.

The standard's main guidelines include key sustainability considerations, integrating sustainability into the organization's procurement policy and strategy, managing risks and opportunities, planning and integrating sustainability into the procurement processes, and measuring and improving the sustainable procurement performance. Throughout all these instances, the engagement of stakeholders is just as important in order for the sustainable procurement initiatives to be successful. Therefore, considerable attention is given to the engagement of stakeholders throughout the supply chain.

Why is ISO 20400 important for you?

Considering the growing awareness with regard to sustainable business practices, nationally and internationally, whether required by laws and regulations, promoted by the UN Sustainable Development Goals, or even by the changing societal expectations – there are a myriad of reasons in today's world that drive organizations to be more sustainable.

By attending this training course, you have the opportunity to advance your competencies in order to help organizations integrate sustainability in their procurement policies and practices. In addition, you will be able to support an organization in understanding the conditions and management techniques required to successfully implement and continually improve sustainable procurement.

In addition, through the guidance of ISO 20400, you can help organizations align their procurement processes in a way that positively contributes to worker rights, legal environmental obligations, and economic equity within and throughout supply chain.

Having an ISO 20400 certification, will prove to that you have the necessary capacities to support organizations making sustainable procurement decisions in a manner that is more sustainable socially, environmentally, and economically.

The standard's benefits

By becoming ISO 20400 certified, you will be able to:

- Help organizations to put in place a sustainable procurement system which considers the pillars of sustainable development (economic, social, and environmental aspects,) as well as the UN SDGs
- Assist organizations in improving their sustainability within the procurement policy and strategies and the supply chain
- Assist organizations in improving the environmental, social, and economic impacts of procurement activities
- Assist organizations in improving resource usage and reducing costs by adopting a life-cycle approach
- Assist organizations in fostering a systemic approach to engaging all interested parties throughout the supply chain in contributing to sustainability
- Assist organizations in improving their risks management and opportunity realization
- Assist organizations in improving their compliance with national and international regulations
- Assist organizations in gaining international recognition regarding sustainability

Getting started with the ISO 20400 training course

An ISO 20400 Lead Manager certification proves the possession of the necessary competencies to help organizations improve their sustainable procurement practices throughout their supply chain. PECB experts will ensure a smooth experience for anyone that wishes to obtain any of our ISO 20400 credentials.

ISO 20400 Lead Manager

Why should you attend?

The ISO 20400 Lead Manager training course helps develop the necessary abilities to support an organization in integrating the sustainable procurement guidelines of ISO 20400. It also provides information regarding the prioritization of sustainability issues and the planning and integration of sustainability within procurement processes and practices and throughout the supply chain by applying widely recognized sustainable procurement principles, procedures, and techniques.

After mastering the necessary concepts of sustainable procurement, you can sit for the exam and apply for a “PECB Certified Lead Sustainable Procurement Manager” credential. By holding such a credential, you will be able to demonstrate that you possess the practical knowledge and professional capabilities to support and lead sustainable procurement projects based on best practices.

Who should attend?

- Procurement directors, managers, officers
- Procurement strategy consultants
- Top management members who seek guidance on how sustainable considerations should be integrated at a strategic level
- Individuals responsible for the procurement of goods and services
- Individuals interested in sustainable development

Learning objectives

- Understand the guidelines of sustainable procurement based on ISO 20400
- Acknowledge the correlation between ISO 20400 and other sustainability-related standards, such as ISO 26000 and ISO 14001
- Learn how to interpret the ISO 20400 guidelines in the specific context of an organization
- Learn how to support an organization to effectively plan, integrate, manage, monitor, and review sustainable procurement practices
- Acquire the competences necessary to advise an organization with regard to sustainable procurement based on best practices

Educational approach

- This training course is based on theory and best practices used in sustainable procurement
- Lecture sessions are illustrated with practical examples
- The participants are encouraged to communicate and engage in discussions, quizzes, and exercises
- The structure of the exercise questions is similar to the certification exam questions

Course agenda

Day 1: Introduction to ISO 20400 and key considerations

Day 2: Organizing and integrating sustainable procurement

Day 3: Planning and integrating sustainability into the procurement process

Day 4: Contract management and continual improvement

Day 5: Certification exam

Examination

- The "PECB Certified ISO 20400 Lead Manager" exam complies with the PECB Examination and Certification Program (ECP) requirements. The exam covers the following competency domains:
 - **Domain 1:** Fundamental principles and key considerations for sustainable procurement
 - **Domain 2:** Integrating sustainability into the organization's procurement policy and strategy
 - **Domain 3:** Organizing the sustainable procurement based on ISO 20400
 - **Domain 4:** Measuring and improving performance based on ISO 20400
 - **Domain 5:** Planning and integrating sustainability into the procurement process based on ISO 20400
 - **Domain 6:** Supplier selection based on ISO 20400
 - **Domain 7:** Contract management and continual improvement based on ISO 20400

General Information

- Certification fees are included in the exam price
- Training materials of over 300 pages of information and practical examples will be distributed
- A participation certificate of 31 CPD (Continuing Professional Development) credits will be issued

NOTE

This is an online training programme where the participants will interact with the instructor in real time through videoconferencing and other online platforms. We will also support participants through other electronic communication platforms such as e-mails and bulletin board postings.

PECB KATE software will be used to enable participants electronically access all training materials, and they'll be able to write their exams online from the comfort of their offices or homes anywhere in the world through PECB Exams app.

Our Expertise

About PECB – Our Partners

PECB is a certification body for persons, management systems, and products on a wide range of international standards. As a global provider of training, examination, audit, and certification services, PECB offers its expertise on multiple fields, including but not limited to Information Security, IT, Business Continuity, Service Management, Quality Management Systems, Risk & Management, Health, Safety, and Environment.

We help professionals and organizations to show commitment and competence with internationally recognized standards by providing this assurance through the education, evaluation and certification against rigorous, internationally recognized competence requirements. Our mission is to provide our clients comprehensive services that inspire trust, continual improvement, demonstrate recognition, and benefit society as a whole.

About International Network for Corporate Social Responsibility (IN-CSR)

International Network for Corporate Social Responsibility (IN-CSR) is an international team of Corporate Sustainability and Responsibility (CS&R) Consultants and Auditors working to promote best practices in Sub-Saharan Africa. We are registered as a non-Governmental Organisation in Nigeria (No 99264) and a certified training partner with PECB Group Inc a certification body which provides education and certification under ISO/IEC 17024 for individuals, products, services, processes and organizations on a wide range of disciplines.

We are one of Africa's leading Social Responsibility and Corporate Sustainability Consultants focusing on actual implementation of management processes and procedure – SR GAP Analysis, design of implementation tools, Stakeholder Engagement and Management, Measurement and Evaluation, Training on global standards and Awareness creation, Support with audits and third-party certification when required, and continual improvement processes.

IN-CSR is certified by the Federal Ministry of Environment and other related agencies to provide Consultancy Services on Environmental and Social issues including Baseline/Post Impact Studies & Compliance Monitoring and Audit, Waste Management Technology, Engineering Oil & Gas Pollution Control & Remediation.

We have over the years provided industry leading consulting and training programs in support of our various advocacy campaigns and more importantly to support the private sector in building sustainable businesses. IN-CSR is the foremost ISO 26000 Social Responsibility and ISO 20400 Sustainable Procurement and Supply Chain Management certified consultants in Sub Saharan Africa and are also experts in a number of other standards such as – ISO 45001, ISO 9001, ISO 22301, ISO14000, ISO 31000, ISO 37101 and ISO 37301 and guidelines such as the Extractive Industry Transparency Initiative (EITI), the G20 High Level Principles, International Finance Corporation (IFC) Guidelines, the World Bank Good Practice Guidelines, Africa Finance Corporation (AFC Guidelines), the Consumer Protection Framework, the Governance Code,

the Nigerian Stock Exchange Sustainability Disclosure Guidelines, as well as international standards – SAI Standards, IEMA and SA 8000 Platforms. Our management audits are benchmarked on world’s most accepted sustainability auditing platforms – SA 8000, ISO 14001, ISO 26000 and 45001 while sustainability reports are usually based on GRI Standards except when specifically required on other platforms.

IN-CSR was in 2019 appointed by the National Human Rights Commission of Nigeria to lead the review of the National Action Plan (NAP) on Business and Human Rights working in partnership with the senior management of Nigerian Stock Exchange (NSE), key stakeholders of the Organized Private Sector (OPS) and Judges from the National Industrial Court of Nigeria (NICN). We have also continued to participate at the annual Conference of Experts on Public Administration (CEPA), held at the United Nations Head Quarters in New York, contributing to global public governance, and was recognized by Prof Louis Meuleman of the United Nations in his book titled “Public Management and the Metagovernance of Hierarchies, Networks and Markets for this. In the past two years, we have participated as only civil society member from Sub Saharan Africa of the Working Group on Cross Boarder Cartels at the United Nations Conference on Trade and Development (UNCTAD).

In 2021, we trained high-level delegates from the National Information Technology Development Agency (NITDA) on Digital Responsibility and Telecommunications.

In 2022, IN-CSR successfully completed Environmental Audits on over 90 branches of select commercial banks in Nigeria in fulfilment of NESREA regulatory requirements. Our team has also completed full integration of ISO 26000 Social Responsibility Guidance Standard in two global companies – IHS Nigeria Plc and Seplat Energy Plc - both of which involved extensive stakeholder identification, mapping, prioritization, and engagement.

Our Values are: Integrity, Professionalism and Fairness. Further detailed information can be found on our webpage <https://www.incsr.org/about-us/>

Lead Consultant – Profile

Eustace Onuegbu is a certified Management Systems Consultant and Audit Partner; the pioneer ISO 26000 Social Responsibility and ISO 20400 Sustainable Procurement Senior Lead Implementer and Master Auditor in Africa; an ISO 37301 Compliance Management, ISO 37101 Sustainable Development in Communities, ISO 14001 Environmental Management, ISO 45001 Occupational Health and Safety, ISO 9001 Quality Management, ISO 31000 Risk Management, ISO 22301 Business Continuity - Senior Lead Implementer and Master Auditor with the Professional Evaluation and Certification Board (PECB), Canada and a Fellow of the Institute of Management Consultants (IMC), Nigeria. He is presently serving as the President of International Network for Corporate Social Responsibility (IN-CSR). He is also the Head, Learning and Development for the Sustainability Professionals Institute of Nigeria (SPIN).

Eustace is the initiator and host of the International Conferences on Business and Human Rights and has worked with leading organizations such as the IHS Nigeria Plc, Seplat Energy

Plc, Dangote Industries Ltd, Central Bank of Nigeria; Zenith Bank PLC, FCMB, Centre for International Governance, and Innovation (CIGI) Canada; The Federal House of Representatives, Abuja; Oil and Gas Free Zones Authority among others on projects focusing on Sustainable Development, Corporate Sustainability and Responsibility, Corporate Governance, Compliance Management, Business Continuity, Risk Management amongst others. In his past 18 years of practice, he has made several representations to international organizations including the United Nations, African Union, ECOWAS, and The Senate of Federal Republic of Nigeria on a wide range of environmental and social impact issues.

Eustace is a leading CS&R expert and an avid advocate of instituting global best practices in the conduct of Corporate Sustainability and Responsibility (CS&R) in Africa. He holds a degree in Marketing from Abia State University in Nigeria, another in International Business and Management from Amsterdam School of Business, The Netherlands, a post graduate degree in International Human Rights Law from Birmingham City University in the United Kingdom and a Doctor of Business in Sustainability candidate at Monarch Business School, Switzerland.

Document Approval Sheet

Proposal approved by			
Name	Postion	Signature	Date

Please, sign and return via electronic mail to info@incsr.org

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