

Hutton Cranswick Parish Council

Minutes of the Meeting of the Parish Council, held on the 24th March, 2021.

The meeting was held remotely via Skype and open to the public. The session commenced at 7.00 pm.

Present: Councillors: Alderton, Kelly, Poolford, Richardson (in the Chair), Sibley-Calder, Mrs Simpson, Swan, Thompson, Wilkinson, Wilson.

The Clerk recorded the minutes.

21/055 Apologies: Councillors: Holtby, Lock, Teare. Ward Councillors: Evison, Lisseter, Owen.

21/056 Declaration of Pecuniary and Non-Pecuniary Interests

Cllr Alderton Item No – 29(a) 07/21/081(a) - Non-pecuniary - Member of Bulletin Team.

21/057 Minutes – Resolved – That the minutes of the meeting of the Council held on the 24th February, 2021 be approved and signed as a correct record (proposed Cllr Poolford/seconded Cllr Alderton).

21/058 Public Participation – Tim Gowthorpe made a statement promoting the planning application 21/00492/OUT for outline planning approval to erect a dwelling at Land North of 25 Station Road, Cranswick, (minute 21/063 (c) refers).

21/059 Budget – The year-end outturn; a list of all 2020/21 payments and receipts, payments to the Clerk, the VAT to be re-claimed in the last 6 months; bank account statements and a bank reconciliation, were noted.

21/060 Wansford Bridge – The Council had been consulted on the East Riding of Yorkshire Council's proposal to introduce a permanent 7.5 tonnes maximum gross weight Structural Weight Limit to the bridge. This would apply to all vehicles, including buses and farm traffic. The Council considered a 7.5 tonnes limit would have severe adverse implications for agricultural vehicle journeys and would exacerbate road congestion in Driffild. It was **Resolved** – to strongly object to the proposed 7.5 tonnes limit and suggest that, if a permanent restriction was to be introduced, then any restriction should be a minimum of 10 tonnes maximum gross weight limit (proposed Cllr Richardson/seconded Cllr Thompson).

21/061 Open Gardens – Resolved – To grant a request on behalf of St Peter's Church Fundraising Committee to use the Village Green on Sunday 4th July, 2021 to erect a refreshment tent and ice-cream cart for the occasion of Open Gardens (proposed Cllr Swan/seconded Cllr Alderton).

21/062 Planning Matters – The following decisions were noted:

- (a) **20/01548/STOUT** - Residential development (Access to be considered) (Resubmission of 17/03880/STOUT) at Land South of Williamsfield Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9BH for Williamsfield Developments Ltd – Notification from the Case Officer that the application was to be considered by the Planning Committee on the 18th March, 2021.
- (b) **21/00322/TCA:** CRANSWICK CONSERVATION AREA - Remove 1 no. Oak tree to prevent significant damage to neighbour's boundary fence and due to the tree encroaching on the boundary fence and due to the tree restricting light into the garden at 79 Main Street, Hutton Cranswick, East Riding of Yorkshire, YO25 9QN – Tree Works in Conservation Area - No objections raised.

Signed.....Date.....

- (c) **20/04081/PLF:** Change of use of land for the keeping of horses, with erection of a stable block and a hay store, and construction of a sand-based equine arena at Land North of Simpsons Place, Hutton Cranswick, East Riding of Yorkshire, YO25 9BL – Full Planning Permission – Approved 11 Conditions.
- (d) **20/04260/PLF:** Erection of a single storey extension to rear and installation of rooflights to side and rear at 2 Keld Garth, Hutton Cranswick, East Riding of Yorkshire, YO25 9RJ – Full Planning Permission – Approved 4 Conditions.

21/063 Planning Applications:

- (a) **21/00326/PLF:** Installation of external wall insulation and render following the removal of existing render at 61 Main Street, Hutton Cranswick, East Riding of Yorkshire, YO25 9QN – Full Planning Permission – **Resolved** – Not to object to the application (proposed Cllr Poolford/seconded Cllr Wilson).
- (b) **21/00173/VAR:** Variation of Condition 6 (approved tree protection scheme), Condition 8 (external materials) and Condition 9 (approved plans) of planning permission 19/01988/PLF (Erection of 5 detached dwellings with associated garages and erection of a detached garage to 4 The Green, following demolition of existing garage and outbuildings and part demolition of existing dwelling), to allow the removal of existing conifer hedge to eastern boundary and replace with a 1.8m high close boarded fence and new Hornbeam hedge and installation of wood grain effect UPVC windows, doors and wood grain aluminium bi fold doors, instead of approved timber windows and doors at South Holme, 4 The Green, Hutton Cranswick, East Riding of Yorkshire, YO25 9QU – Variation of Conditions – **Resolved** – Not to object to the application (proposed Cllr Richardson/seconded Cllr Wilkinson).
- (c) **21/00492/OUT- OUTLINE -** Erection of a dwelling (all matters reserved) at Land North of 25 Station Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9QZ – Outline Planning Permission – **Resolved** – Not to object to the application (proposed Cllr Kelly/seconded Cllr Wilkinson).
- (d) **21/00575/PLF:** Erection of a single storey extension to side and rear, following removal of existing carport and garage at 3 Oaklands, Hutton Cranswick, East Riding of Yorkshire, YO25 9RN – Full Planning Permission – **Resolved** – Not to object to the application (proposed Cllr Swan/seconded Cllr Thompson).
- (e) **21/00927/TCA:** HUTTON CONSERVATION AREA - Crown reduce 1no. Ash Tree by 7-10m to allow more light into property and to reduce damage to property at 23 Mill Street, Hutton, East Riding of Yorkshire, YO25 9PU – Tree Works in Conservation Areas – **Resolved** – Not to object to the application (proposed Cllr Wilkinson/seconded Cllr Wilson).

21/064 Standing Orders – A revision of the National Association Local Councils (NALC) Model Standing Orders, to take into account references to EU Legislation was awaited. There were no changes to the Council's Standing Orders at present. It was **Resolved** to adopt the Standing Orders, as presented (proposed Cllr Richardson/seconded Cllr Poolford).

21/065 Financial Regulations – A revision of the National Association Local Councils (NALC) Model Financial Regulations, to take into account references to EU Legislation was awaited. There were no changes to the Council's Financial Regulations at present. It was **Resolved** to adopt the Financial Regulations, as presented (proposed Cllr Richardson/seconded Cllr Poolford).

Signed.....Date.....

21/066 Traffic Surveys – Traffic Management had provided the results of the traffic surveys undertaken in September, 2020 at Hutton Road and Station Road. It was **Resolved** (a) to hire a speed activated device to be located on Hutton Road, for a month, at a cost of £500.00 (b) to continue to monitor traffic speed on Station Road and inform traffic management of any significant/substantial changes in traffic flow (c) to further explore setting up a Community Speed Watch Programme and (d) to publish results of the survey in the Bulletin (proposed Cllr Thompson/seconded Cllr Kelly).

21/067 The Greens – The Council had been asked to consider leaving part of the grassed areas it managed to grow, to try and encourage an area of wildflower and promote wildlife. In the past, trials on areas in Centenary Wood and at the Sports and Recreation field had failed to produce a wildflower scene, as the soil was too fertile. It was the last year of the three-year contract for cutting the Greens. It was **Resolved** (a) to make no changes to the current contract (b) to explore areas that could be used as a trial for encouraging growth of wildflower and (c) to consider planting snowdrops with the clumps of daffodils on Cranswick Green along the edge of Southgate (proposed Cllr Alderton/seconded Cllr Wilson).

21/068 Virtual Meetings – Sir Greg Knight MP was seeking views from parish councils, as in future, virtual Council meetings should be allowed to continue, as an option, to be used at a council's discretion, and whether such a provision should be made permanent. It was **Resolved** to support the option to be able to use the existing emergency provisions permanently, as suggested by the MP (Cllr Thompson/seconded Cllr Poolford).

21/069 SRA – A provisional Road Map, as at 9th March, 2021, to re-open the SRA facilities, was noted.

21/070 Reserves Policy – Resolved – To adopt the Policy (proposed Cllr Swan/seconded Cllr Poolford).

21/071 Local Council Audit – The guidance for the 2020/21 year-end audit was noted.

21/072 Annual Governance and Accountability Return – The guidance for the 2020/21 Return was noted.

21/073 Allotments – Cllr Poolford reported there was a problem with vermin at the garden allotments. It was **Resolved** to arrange for an inspection of the allotments by East Riding of Yorkshire Council's Pest Control Officer and implement the recommended action to be taken (proposed Cllr Richardson/seconded Cllr Alderton).

Cllr Poolford reported the tenant had done some excellent remedial work on the dykes at Corpslanding road farming allotment. Work to the roadside dyke was to be considered in Spring.

21/074 Pond – The fringe of the pond had been cut back. The remaining maintenance work was planned to be completed by the end of the month.

21/075 Play Park – Cllr Thompson reported Phase 1 of the improvements had been completed and the play park had re-opened. The Council's insurance company had been informed of the new works. The Commuted Sums Officer had visited the play park and was completely satisfied with the works. The article approved at the last meeting had appeared in the local press. The Clerk was to request payment of the Commuted Sums, £7848.00, from East Riding of Yorkshire Council. Permission to undertake Phase 2 of the improvements was still awaited. The annual inspection report of the play park was noted and appropriate action taken.

21/076 NatWest Business Banking Switch – At the last meeting, it was agreed to pursue the Banking Switch Scheme with the Co-operative Bank, being the only available Bank. An application was submitted to the Bank, but unfortunately, the Co-operative Bank did not accept applications as part of the Scheme from Parish Councils.

Signed.....Date.....

21/077 Centenary Wood – Cllr Mrs Simpson reported that an information board had been vandalised. It was **Resolved** to replace the board at a cost of £97.00 plus fitting (Cllr Richardson/seconded Cllr Poolford).

21/078 Reserves – A detailed report from the Clerk recommending a level of reserves was considered.

General Reserve	20067
Earmarked Reserves	
Support for 2021/22 Budget	10343
New footpath/cycle way project connecting Station Road to SRA	47500
Election Risk	3000
Total Earmarked reserves	60843
Total Reserves	80910

It was **Resolved** to approve the level of Reserves, as presented (proposed Cllr Thompson/seconded Cllr Swan).

21/079 Payments:

<u>Cheque No</u>	<u>Name</u>	<u>Details</u>	<u>Net of Vat</u>	<u>VAT</u>	<u>Total (including VAT)</u>
3655	S.J Danby Ltd	Play Area; provide OS drawings and replace tyre beneath see-saw (21/047).	205.00	41.00	246.00
3656	R & J M Henley	A Copper Beech tree and a Oak tree for the Green (20/303)	208.00	41.60	249.60
3657	Opus Energy	Pond : Electricity standing charge: 07/02/21 to -06/03/21	11.93	0.60	12.53
3658	S.J Danby Ltd	Play area improvements - Phase 1 Final payment (20/280)	23002.70	4600.54	27603.24
3659	S. Sanderson	Salary and expenses	400.24		400.24
3660	HMRC	PAYE/NIC Liability - 06/01/2021 - 05/04/2021	286.80		286.80
3661	East Riding of Yorkshire Council	A4 copy paper and A-Z expanding file	14.23	2.85	17.08
Total			24128.90	4686.59	28815.49

Resolved – To approve payment of accounts, as presented (proposed Cllr Swan/seconded Cllr Thompson).

21/080 Additional payments received after the publication of the agenda: –

<u>Cheque No</u>	<u>Name</u>	<u>Details</u>	<u>Net of Vat</u>	<u>VAT</u>	<u>Total (including VAT)</u>
3662	Autela Payroll Services Limited	Payroll - 01/02/2021 - 31/03/2021 - HMRC - P60	34.80	6.96	41.76
3663	P.A.Watson	Repair 'No Parking sign' on the Green; temporary fence in play park.	100.00		100.00
3664	East Riding of Yorkshire Council	Inspection/maintenance of salt bins (8)/ 15 visits	645.00	129.00	774.00
3665	Arthur J Gallagher	Insurance premium for new play equipment	50.49		50.49
3666	The Play Inspection Company Ltd	Play Area - annual inspection	65.00	13.00	78.00
Total			895.29	148.96	1044.25

Resolved – To approve payment of accounts, as presented (proposed Cllr Swan /seconded Cllr Thompson)

Signed.....Date.....

21/081 Correspondence – The following correspondence was received and noted: -

- (a) Thanks, from the Bulletin Team for the continued financial support.
- (b) National Association of Local Councils (NALC) – Chief Executive’s Bulletin – 26th February, 2021 - NALC launches Star Council Awards 2021; Roadmap to lifting the lockdown; Matt Chorley to host Make A Change event; NALC at SLCC Practitioners’ Conference; Consultations launched for unitary authorities; 2021 Windrush Day Grant Scheme; NALC event recap; Media coverage; Working with county officers; Local government 2021 pay claim.
- (c) NALC – Coronavirus - new guidance on how political parties, candidates, agents and campaigners can undertake COVID-secure campaigning activity for the May 2021 polls.
- (d) Notification of the Joint Local Access Forum Meeting on 17th March, 2021.
- (e) Complaints about the continuous damage to the grass verge at 77 Hutton Road.
- (f) Devolution – update from East Wolds and Coastal Ward Councillors – **Resolved** – To inform Ward Councillors that the Parish Council supports the need for a public consultation to be carried out prior to any decision being made to change existing arrangements (proposed Cllr Thompson/seconded Cllr Wilson).
- (g) Police - Drifffield & Rural and East Wolds & Coastal Newsletter update - March 2021.
- (h) East Riding and Northern Lincolnshire Local Councils Association (ERNLLCA) Newsletter 15.
- (i) Census Day 21st March, 2021 - Information and support details.
- (j) NALC – Chief Executive’s Bulletin – 9th March, 2021 - Government response to Committee on Standards in Public Life (COSIPL) report; Budget; Changing Places toilets fund; NALC Make A Change event; County officer fortnightly meeting; updated legal guidance on the sum for section 137 for 2021/22 of £8.41 per elector – It was noted, that in April, the Clerk was to confirm the financial level for 2021/22.
- (k) NALC new guide on cyber security.
- (l) NALC – Chief Executive’s Bulletin – 12th March, 2021 - NALC National Assembly; New Good Councillors Guide to cyber security; International Women’s Day; County officer fortnightly meeting; Updated legal guidance on pre-election publicity period; Carbon foot printing tool; Make A Change event recording.
- (m) Survey of Parish and Town Councillors in East Riding on Joint Mayoral Authority of East Riding and Hull - your views matter - final call.
- (n) Complaint from a resident about damage to verges on Orchard Lane, Hutton caused by a dustbin lorry.
- (o) Letter from a resident regarding inconsiderate car parking on Reynard Close.
- (p) East Riding of Yorkshire Council COVID-19 update – 19th March, 2021.

21/082 Next meeting – was to be held on the 28th April, 2021 commencing at 7.00 pm.

There being no further business, the meeting closed at 8.13 p.m.

Signed.....Date.....