

Hutton Cranswick Parish Council

Minutes of the Meeting of the Parish Council, held on the 25th November, 2020.

The meeting was held remotely via Skype and open to the public. The session commenced at 7.00 pm.

Present: Councillors: Alderton, Holtby, Kelly, Poolford, Richardson (in the chair) Sibley-Calder, Mrs Simpson, Swan, Teare, Thompson, Wilkinson, Wilson. Ward Councillors: Evison and Owen. Parishioner: One.
The Clerk recorded the minutes.

20/294 Apologies: Councillor: Lock.

20/295 Minutes – Resolved – That the minutes of the meeting of the Council held on the 28th October, 2020 be approved and signed as a correct record (proposed Cllr Swan/seconded Cllr Thompson).

20/296 Public Participation – Cllr Poolford reported the grassed area, behind the trees, opposite the garden allotments, had recently been mowed. The area was diverse in nature and a sanctuary for wildlife. Cllr Poolford requested that East Riding of Yorkshire Council's ground maintenance team be asked to leave the area un-cut. Cllr Owen agreed to progress the suggestion.

20/297 Budget – The latest budget position; assumptions for the predicted year-end outturn; receipts; bank account statements and a bank reconciliation, were noted.

20/298 Farming Allotments – Proposed management options for the farming allotments, received from the Agent, had been noted. It was **Resolved** that an annual review and site visit of each farming allotment was to be undertaken before July of year (proposed Cllr Thompson/seconded Cllr Poolford).

Cllr Poolford reported that the hedges and ditches on the Corpslanding allotment had not been satisfactorily maintained. It was **Resolved** to arrange for the maintenance work to be undertaken (proposed Cllr Poolford/seconded Cllr Thompson).

20/299 Code of Conduct – Cllrs Holtby and Richardson were to attend a remotely held Code of Conduct training session on the 9th December, 2020.

20/300 Planning Matters – The following decisions were noted:

- (a) **20/02955/PLF:** Erection of a single storey extension to rear, following demolition of existing conservatory at 9 Howl Lane, Hutton, East Riding of Yorkshire, YO25 9QA – Full Planning Permission – Permission Granted - 3 Conditions.

20/301 Planning Applications:

- (a) **20/03510/VAR:** Variation of Condition 17 (approved plans) of planning permission 20/01320/VAR (Variation of 17/02572/PLF - Erection of 3 dwellings and a detached garage and alterations to existing outbuilding, following demolition of existing dwelling and part of outbuilding) at the Site of Gartholme, 13 The Green, Hutton Cranswick, East Riding of Yorkshire, YO25 9QU – Variation of Condition. The Council did not object to the application (proposed Cllr Teare/seconded Cllr Wilson).

Signed.....Date.....

- (b) **20/03381/PLF**: Erection of a single storey extension to existing detached garden room at 43 Southgate, Hutton Cranswick, East Riding of Yorkshire, YO25 9QX – Full Planning Permission. The Council did not object to the application (proposed Cllr Swan/seconded Cllr Kelly).
- (c) **20/03610/PLF**: Application of render (off white) to rear and side elevations at Somerdene, 32 Main Street, Hutton Cranswick, East Riding of Yorkshire, YO25 9QY – Full Planning Permission. The Council did not object to the application (proposed Cllr Thompson/seconded Cllr Wilkinson).

20/302 Garden Allotments – Cllr Poolford reported 4 allotments had been re-let, with 5 plots remaining vacant. A proposal from Cllr Teare was noted and would be considered further, following a site visit.

20/303 Trees on Cranswick Green – The Pink Chestnut tree had been removed apart from the stump. It was **Resolved** that the stump be removed, as it was considered that any further stump feature was not appropriate in that area of The Green due to close proximity to Main Street (proposed Cllr Poolford/seconded Cllr Swan).

Over recent years, two well established trees had had to be removed due to safety concerns over their poor condition. It was **Resolved** to accept the planting proposal to provide two replacement trees, one oak tree and one copper beech tree, in a location to be determined (proposed Cllr Poolford/seconded Cllr Kelly).

A suggestion from a resident to cut back some of the trees on The Green had been actioned as part of the annual planned maintenance regime.

20/304 Play Improvements – The installation of the new equipment and the work to replace some of the safety surfacing, all within the perimeter of the play area, had been scheduled for late January, 2021. The work was planned to take two weeks, but was weather dependent. The remaining work, outside of the play area, was subject to consent from The Planning Inspectorate. An application seeking permission to carry out the work was being assessed by the Inspectorate.

It was **Resolved** to accept a proposal for a replacement Teen Shelter (proposed Cllr Thompson/seconded Cllr Richardson).

East Riding Sport, Play and Arts Service had confirmed the Council met the required operating standards. This was a requirement to take forward a Commuted Sums funding application. The application for Commuted Sums was being assessed by the East Riding of Yorkshire Council's Awards Panel.

20/305 Parish Precept – It was noted that the provisional 2021-22 Tax Base figure would be available by the end of November, 2020.

20/306 Advent windows – The In-Bloom Team had requested the Council to seek guidance if there was any restriction in organising the Advent window display in the Lockdown period. East Riding of Yorkshire Council's Head of Legal and Democratic Services considered there was nothing to prevent people from putting the displays in their windows. People could also leave their home for certain purposes that included; exercise or open-air recreation; alone or with other members of their household or their linked household. So, people could exercise by walking around the village and stopping to look at the displays, provided they did not break the rules on gatherings by people who are not in the same household gathering, to look at the same display at the same time. It was noted Cllr Teare was proposing to extend the display by encouraging a Festive window display. Full details would be in the December Bulletin.

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20/307 Christmas Tree – Cllr Teare reported he had taken delivery and put up the Christmas Tree. The tree was to be decorated by the end of the week. The lights would be switched on remotely on 30th November, 2020 at 7pm. Cllr Sibley-Calder would turn the pond lighting on at the same time.

Rich Wilkinson was thanked for his help with the tree and for use of his teleporter.

20/308 SRA – A new team had been formed to raise funds for the new clubhouse building. One idea was to sell stars to villagers and for them to write their own personal message on, laminate them and then hang them on the Christmas Tree. It was **Resolved** to accept the request to hang the stars on the Christmas tree, subject to strict compliance with the coronavirus rules in place at the time when doing so (proposed Cllr Teare/seconded Cllr Thompson).

20/309 Ethical Standards – A Consultation on how well ethical standards are upheld in public life in the UK launched by The Committee on Standards in Public Life was noted.

20/310 Station Road, Cranswick – A resident had raised concerns of the lack of surface water gullies on the road on Station Road. In heavy rain the surface water was discharging into his driveway from the highway and not into road gullies. East Riding of Yorkshire Council's Area Engineer for Highway Maintenance had been informed of the problem.

20/312 In-Bloom – It was noted that RHS Britain in Bloom Certificate of Recognition in 2020 had been awarded to; Hutton Cranswick In Bloom; Hutton Cranswick Fisheries; James White High-Class Butcher and Paul Harrison Cars.

20/313 Love Driffield Charity – The Charity had sought a volunteer to act as a co-ordinator for Emergency Food boxes. It was **Resolved** not to nominate a volunteer due to the current coronavirus restrictions (proposed Cllr Poolford/seconded Cllr Teare).

20/314 East Riding of Yorkshire Council's Overview and Scrutiny Committees 2021-22 – A suggestion from Cllr Teare for the Committee to look at 'how to achieve a number of actions to maintain the importance of farming to the local economy, way of life and local food supply, and the potential of nature friendly farming to deliver economic, nature and climate benefits to East Riding of Yorkshire Council and its citizens' was accepted (proposed Cllr Richardson/seconded Cllr Thompson).

20/315 Damage to the Green – **Resolved** to explore the provision of installing bollards on The Green to prevent vehicles damaging The Green between the School and Main Street, Cranswick (proposed Cllr Teare/seconded Cllr Richardson). It was noted that the majority of damage was, as a result of non-enforcement of illegal parking on Main Street, as the parked vehicles significantly reduced the space for larger vehicles to turn on to or from Main Street to Hobman Lane.

20/316 Budgets – The 2021-22 to 2023-24 approved budgets were noted.

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20/317 Payments: -

<u>Cheque No</u>	<u>Name</u>	<u>Details</u>	<u>Net of Vat</u>	<u>VAT</u>	<u>Total (including VAT)</u>
Auto	Dee Atkinson and Hamison	FBT - Management fee	423.50	84.70	508.20
3517	East Riding of Yorkshire Council	SLA 1 Street Lights (Village) - April 2020 - March 2021	1942.70	388.54	2331.24
3518	East Riding of Yorkshire Council	SLA 2 Street Lights (SRA) - April 2019 - March 2020	991.00	198.2	1189.20
3519	Autela Payroll Services Limited	Payroll and work place pension assessment 01/07/20 - 31/10/20	53.60	10.72	64.32
3520	HNS Publishing Limited	Notice re play equipment on the Green published in Driffeld & Wolds Weekly (10th November, 2020) (20/280)	396.00	79.20	475.20
3521	T. Eling Landscapes and Garden Services	Cutting Green- 19th October, 2020 - final cut	153.00	30.60	183.60
3522	S. Sanderson	Salary and expenses	561.76	32.30	594.06
3523	S.J Danby Ltd	Play area improvements - advance payment towards manufacturing elements of the project (20/280)	9858.30	1971.66	11829.96
3524	Opus Energy	Pond: Electricity standing charge 7th September to 6th October, 2020	12.94	0.65	13.59
3525	Opus Energy	Pond: Electricity standing charge 7th October to 6th November, 2020	13.37	0.67	14.04
Total			14406.17	2797.24	17203.41

Resolved – To approve payment of accounts, as presented (proposed Cllr Swan/seconded Cllr Poolford).

20/318 Community Safety– The Clerk was to inform the Police of concerns raised by a number of residents of an individual speeding through and on roads around the village. The behaviour of the driver appeared reckless.

20/319 Correspondence – The following correspondence was received and noted: -

- COVID-19 - Move to Tier 2 – message from East Riding of Yorkshire Council’s Head of Legal and Democratic Services.
- COVID-19 - Local Alert Level 2 Announcement – message from East Riding of Yorkshire Council’s Leader and Chief Executive.
- COVID-19 - Local Alert Level 2 Announcement from East Riding of Yorkshire Council.
- Community Response Hub – Update and Plan for next stage.
- East Riding and Northern Lincolnshire Local Councils Association (ERNLLCA), 2020 Annual General Meeting – Thursday, 26th November, 2020 – agenda and reports.
- COVID-19 New National Restrictions – updates on Face to Face meeting; Remembrance Sunday / Armistice Day; Crematoriums and Burial Grounds from East Riding of Yorkshire Council’s Head of Legal and Democratic Services.
- COVID-19 - further update on Remembrance Sunday / Armistice Day and Playgrounds from East Riding of Yorkshire Council’s Head of Legal and Democratic Services.
- Invitation to the East Riding of Yorkshire Council's Remembrance Service - Sunday, 8th November 2020 – pre-recorded event available to join by Facebook or YouTube.
- Update on the Consultation on the Alamein Barracks Draft Masterplan Supplementary Planning Document (SPD) closing Friday, 8th January, 2021.
- COVID-19 update New National Restrictions - message from East Riding of Yorkshire Council’s Leader and Chief Executive.

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- (k) Community Policing Zoom Meeting – 11th November, 2020.
- (l) Police Parish and Town Releases, November, 2020.
- (m) National Association of Local Councils (NALC) – Chief Executive’s Bulletin – 3rd November, 2020 - Health and wellbeing series of events; Launch of PM backed dementia guide; NALC responds to planning white paper; County officer’s forum; October Tree Charter newsletter; New neighbourhood planning research; Standards consultation.
- (n) COVID-19 NALC - information on national restrictions from 5th November, 2020.
- (o) COVID-19 NALC - updated guidance from the government for the safe use of council buildings and managing playgrounds and outdoor gyms.
- (p) NALC - Chief Executive’s Bulletin – 6th November, 2020 - New national restrictions; Helping councils communicate; Make a Change local elections campaign; Tree Charter Festival Day 2020.
- (q) A nil return was provided on the number of rough sleepers on the evening of Wednesday 11th November, 2020 into the morning of Thursday, 12th November, 2020.
- (r) Request for photographs for the ERNLLCA Website.
- (s) Alamein Barracks Draft Masterplan SPD, DRF-1, Consultation Response from Beswick Parish Council.
- (t) Hornsea Four Community Newsletter – November, 2020.
- (u) Guidance for Emergency Boxes - Driffield and Wolds Food Bank – Link to item 21.
- (v) Williamsfield - response to residents’ letter.
- (w) NALC - Chief Executive’s Bulletin – 13th November, 2020 - Corporate governance; NALC open days; Local audit; County officer weekly meeting; Notes on neighbourhood planning; Peers briefing.
- (x) Williamsfield - response from residents’ to ERYC response to residents’ letter.
- (y) Southgate - flooding - damage to road - problems with drainage – update from East Riding of Yorkshire Council’s Assistant Principal Engineer in the Flood and Coastal Risk Management Team.
- (z) ERNLLCA - Newsletter 11.

20/320 Next meeting – was to be held on the 16th December, 2020 commencing at 7.00 pm.

20/321 Staffing Review – The Clerk left the meeting. Councillors carried out a review of the performance and the work of the Clerk.

There being no further business, the meeting closed at 8.00 pm.

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