

## Hutton Cranswick Parish Council

### Minutes of the Meeting of the Parish Council held in the Methodist Chapel Hall, Main Street, Cranswick on Wednesday, 24<sup>th</sup> October, 2018 at 7.00 pm.

**Present:** Councillors: Mrs Mills, Richardson (in the Chair), Poolford, Mrs Simpson, Swan, Teare, Thompson, Mrs Thurlow. Ward Councillor: Lisseter.

**Parishioners present:** Three

The Clerk recorded the minutes.

**18/228 Apologies:** Councillors: Lock, Sibley-Calder and Wilson. Ward Councillors: Mrs Evison and Owen

#### 18/229 Declaration of Pecuniary and Non-Pecuniary interests

Cllr Mrs Mills	Item No.15 (18/240)	Non-pecuniary - HCSRA Committee Member.
Cllr Mrs Simpson	Item No.15 (18/240)	Non-pecuniary - HCSRA Committee Member.
Cllr Teare	Item No.15 (18/240)	Non-pecuniary - HCSRA Committee Member.
Cllr Mrs Thurlow	Item No.17 (18/242)	Non-pecuniary - GLAC/Committee Member

**18/230 Minutes – Resolved** - That the Minutes of the Meeting of the Council held on the 26<sup>th</sup> September, 2018, be approved and signed as a correct record (proposed Cllr Swan/seconded Cllr Poolford).

**18/231 Membership** – There remained 2 vacancies.

**18/232 Police Report** – Updates for East Wolds/Coastal and Driffield/Rural for September, 2018 were noted.

#### 18/233 Public Participation –

- (a) Ben Thurlow reported that; measures attempting to control cormorants had been put in place; further matting had been laid; proposals, recommended by the Environmental Agency, to put in place to complement the matting project which would aim to improve the control of the weed growth. The proposals included a request for £2000 grant from the Parish Council.

**18/234 Planning Matters** - The following decisions were noted:

- (a) **18/02191/PLF:** Erection of two storey extension with dormer to rear, installation of first floor window to side and construction of a bay window and porch to front, following removal of garage door, 6 Church Street, Hutton, East Riding of Yorkshire, YO25 9PR – Full Planning Permission – Permission refused – 1 Reason.
- (b) **18/02387/PLF:** Erection of two storey extension, single storey extension and second floor extension, following demolition of existing double garage and conservatory and greenhouse, The Tower, Beverley Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9PF – Full Planning Permission - Approved – 2 Conditions.
- (c) **18/02961/TCA:** HUTTON CONSERVATION AREA: T1 Beech: fell due to proximity to neighbouring property, 4 The Orchards, Hutton, East Riding of Yorkshire, YO25 9PB - Tree Works in Conservation Area – No objection.

Signed.....Date.....

- (d) **18/02693/PLF**: Erection of two storey extension to rear and erection of detached double garage, 34 Hutton Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9PH – Full Planning Permission - Approved – 3 Conditions.

### 18/235 Planning Applications-

- (a) **18/03179/PLF**: Erection of porch, following removal of existing and installation of replacement window to rear, Old Mill House, 97 Hutton Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9PP – Full Planning Permission – **Resolved** - No Objections (proposed Cllr Swan/seconded Cllr Thompson).
- (b) **18/03279/TCA**: HUTTON CONSERVATION AREA: Cherry: fell due to lack of amenity value and lack of light, 5 Church Lane, Hutton, East Riding of Yorkshire, YO25 9PS – Tree Works in a Conservation Area – **Resolved** - No Objections (proposed Cllr Mrs Simpson/seconded Cllr Teare).
- (c) **18/03280/TPO**: TPO HUTTON VILLAGE - 1973 (REF:330) T18: House Chestnut: fell due to Bleeding Canker, Elm Tree Lodge, 72 Hutton Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9PP – Works to Protected Trees – **Resolved** - No Objections (proposed Cllr Swan/seconded Cllr Thompson).
- (d) **EN010098-000019**: Planning Act 2008 (as amended) and The Infrastructure Planning (Environmental Impact Assessment) Regulations 2017(the EIA Regulations) – Regulations 10 and 11 Application by Orsted (the Applicant) for an Order granting Development Consent for the Hornsea Project Four Offshore Wind Farm (the Proposed Development) – EIA Scoping Consultation on the information to be provided in the Environmental Statement – **Resolved** - No comments at present (proposed Cllr Teare/seconded Cllr Poolford).
- (e) **18/03315/TCA**: HUTTON CRANSWICK CONSERVATION AREA: T2 Purple Beech: lift and remove dead top, T14 Cherry: Fell and replace, T19 Horse Chestnut: crown clean and lift to 3m, T23 Horse Chestnut: remove limb to north, crown rebalance, clear overhead lines, T24 Horse Chestnut: full crown clean and 20 to 25% weight reduction, including up to 4 to 5m on extended limbs, T36 Horse Chestnut: Fell and replace , T39 Horse Chestnut: Fell and replace, T40 Horse Chestnut: remove split limb to north-west, crown rebalance, remove up to 20% weight reduction on extended limbs, All trees: Possible light crown lifting of branches up to 50mm diameter, lifting to up to 3m AGL, for grass mowing, Cranswick Green Amenity Land, The Green, Hutton Cranswick, East Riding of Yorkshire, YO25 9QU– **Resolved** - No Objections (proposed Cllr Thompson/seconded Cllr Teare). Cllr Poolford noted that a full copy of the Report was available on the Planning Portal. A summary of the application, a tree location plan and a table of recommendations for the management of the trees were to appear in the November Bulletin.
- (f) **18/03381/VAR**: Variation of Condition 8 (approved plans) of planning permission 11/05871/PLF - Alterations and change of use from fitness club to form additional B&B letting bedrooms and a storage facility, erection of timber fencing to form compound to new loading bay, following demolition of existing garage structure and extension of smokers shelter, White Horse Inn, 51 Main Street, Hutton Cranswick, East Riding of Yorkshire, YO25 9QN – Variation of Conditions – **Resolved** - No Objections (proposed Cllr Poolford/seconded Cllr Swan).

**18/236 Representatives' reports:**

- (a) **In Bloom** – Cllr Mrs Simpson displayed the certificate of excellence received from 2018 ACoRP Community Rail Awards. The In Bloom Group wished to thank all residents that provided support in maintaining the Station garden to such a high standard. The Group was to take a break from the ACoRP competition until 2020. The Yarnbomb project was looking impressive. A donation for planting had been received from The Spar shop. There had been a lot of interest to take part in the Advent Window Trail.
- (b) **Pond** – It was agreed the Clerk should arrange for electrical testing of the lighting.
- (c) **Village Show** – Cllr Teare was to issue a report to the February, 2019 Meeting.

**18/237 Play Area** – Cllr Swan had identified a number of matters that needed attention. The Clerk was to arrange for repairs to be undertaken.

**18/238 Clerk's report:**

- (a) **Tree Maintenance on Cranswick Green** – Following determination of planning application 18/03315/TPO (minute 18/235(e) above) a management plan would be produced in line with the recently commissioned tree safety survey and report.
- (b) **Hutton Phone Box** – Cllr Mrs Simpson was seeking a quote for repairs to the phone box. The heritage panels in the box had needed to be re-fixed.
- (c) **Car parking on Hutton Road** – Highways considered the addition of grasscrete to the existing verge was not appropriate. The Service Manager had suggested that to create a useable facility, it should be a properly constructed layby, kerbed along its back edge, a minimum of 2m wide to safely accommodate any parked vehicles off the running lane – **Resolved** - That a quote is sought for providing a layby for parking 5 cars (proposed Cllr Thompson/seconded Cllr Swan).
- (d) **Bench on Hutton Road** – It was noted the bench had been removed.
- (e) **Village Christmas Tree** – A proposal by Cllr Teare and seconded by Cllr Mrs Simpson to allocate £500 to provide a Christmas tree on The Green close to the play area was approved.
- (f) **Winter Service Maintenance** – East Riding Winter Services had replenished salt bins, where appropriate.

**18/239 Garden Allotments** – There was 4 vacant plots. The majority of rent had been received.

**18/240 HCRSA** – It was agreed that Mike Wardell be invited to address the Council (proposed Cllr Richardson/seconded Cllr Thompson). Mike had resigned as secretary with Frances Johnson taking over the role. Mike was to continue supporting and providing general assistance to SRA. Melvyn Teare had been appointed as Chair of the Fundraising Committee for the new development.

Mike provided an update on the progress of the new development. A request for the Parish Council to act as the applicant for the planning application and make an immediate payment of the application fee (£1386.00) was granted (proposed Cllr Mrs Mills/seconded Cllr Richardson).

Signed.....Date.....

**18/241 Centenary Wood** – Cllr Poolford reported a tree survey had been undertaken. It was expected a report would be available at the next Meeting. It was noted the bird boxes, to be installed by the Scouts, was deferred to February, 2019.

**18/242 Gatehouse Lake** – Cllr Richardson presented the minutes of the Meeting held on the 16<sup>th</sup> October, 2018. It was **Resolved** – To accept the recommendations from the Committee as follows: (a) the rent payable by the Gatehouse Lake Angling Club for 2019 be £5 and fixed for 10 years (b) the Gatehouse Lake Angling Club be granted a 30-year lease on terms to be agreed (proposed Cllr Swan/seconded Cllr Teare) (c) enter into an Agreement for the position of the Southern Boundary, as proposed from the registered owner of the neighbouring land (proposed Cllr Poolford/seconded Cllr Swan) and (d) allocate £2000.00 for the purchase of a further stock of carp for the Lake (proposed Cllr Richardson/seconded Cllr Mrs Mills). This additional stock of carp had been a recommendation from the Environmental Agency to complement the matting project, with the aim to improve the control of the growth of the weed. The Club had agreed to closely monitor and manage the welfare of the fish stock in the Lake, aim to minimise any adverse impact on the Lake, create a stocking pond and, over time, approximately 2 years, provide the Council with the income from any carp sold from the Lake.

Cllr Poolford agreed to carry out a health check and general inspection of the trees along the access road.

**18/243 War Memorial** – It was noted a grant had been received from the World War 1 Centenary Fund and that the refurbishment and cleaning work of the Memorial had been completed. Cllr Thompson was to arrange for the brickwork to surrounding wall to be cleaned.

**18/244 Parish Plan** – Cllr Teare reported an Open Forum for residents was to be held on 31<sup>st</sup> October, 2018 at the WI Hall between 4.00 pm and 7.00 pm. Consultation on the idea of a Community Plan had commenced with visits to a number of community groups and a letter to the School, Playgroup and Ward Councillors. East Riding of Yorkshire Council's Head of Planning and Development Management, Head of Rural Policy and Partnerships Manager and lead for Parish Plans and Planning Policy Manager and lead for the Local Plan had been aware of the project.

**18/245 2019/20 Parish Council Budget – Resolved** - To approve a Budget of £38,135.00, as presented (proposed Cllr Thompson/seconded Cllr Poolford). The funding of the budget was to be determined at a later meeting as part of the decision on the Local Precept Demand for 2019/20. This was subject to East Riding of Yorkshire Council confirming the 2019/20 Tax Base figure for Band D equivalent properties in the Parish.

**18/246 Drifffield School's Twilight Bus Service – Resolved** - That £500 be granted to the Drifffield School's Twilight Bus Scheme (proposed Cllr Teare/seconded Cllr Mrs Simpson).

**18/247 Interim Audit of the 2018/19 Accounts** – The Auditor remained satisfied that the accounts and records of the Council continue to be well maintained. There were no matters arising from the audit and no significant areas of concern to which the attention of the Council needed to be drawn.

**18/248 Communication with residents including the Council's website** – Cllr Thompson, Cllr Swan and Cllr Mrs Thurlow would review the website and report back to the December, 2018 Meeting.

**18/249 Zig Zag road marking at the School** – A resident had requested the Council ask Highways to extend the zig zag marking at the School. It was **Resolved** – To seek advice from East Riding of Yorkshire Council on measures to improve safety for children and parents approaching the School from Hobman Lane.

Signed.....Date.....

**18/250 Payment of accounts, monthly budget report:**

<u>Cheque No</u>	<u>Name</u>	<u>Details</u>	<u>VAT</u>	<u>Total (including VAT)</u>
Auto	Dee Atkinson and Harrison	Management Fee	84.70	508.20
3278	Hutton Cranswick Methodist Chapel	Hire of Hall		14.00
3279	Hutton Cranswick WI Hall	Hire of Hall - GHIL Committee meeting		6.00
3280	Hutton Cranswick WI Hall	Hire of Hall - Parish Plan Open Forum meeting (18/144)		18.00
3281	A. Johnson	Half year audit and report		180.00
3282	Information Commissioner	Data protection registration		40.00
3283	Yorkshire Water	Garden allotments - water consumption to 20th September, 2018		43.65
3284	Opus Energy	Pond: Electricity standing charge to 30th September, 2018	0.54	11.32
3285	T. Eling Landscapes and Garden Services	Cutting Green 4th September, 2018	30.00	180.00
3286	Administration	Salary and expenses	0.33	404.58
3287	Melvyn Teare	Display boards for Parish Plan Workshops (18/144)	26.40	158.40
3288	J. Rotherham Ltd	Refurbish/dean War Memorial (18/217)	162.00	972.00
3289	S.A Agricultural and Landscapes	Pond: Remove and dispose of green waste	200.00	1200.00
3290	East Riding of Yorkshire Council	SLA 2 SRA Lights	195.27	1171.60
3291	R.W. Alderton	Materials for repairs to heritage panels	2.00	11.98
3292	Royal British Legion	Wreath of poppies		22.00
Totals			<b>701.24</b>	<b>4941.73</b>

**Resolved** – To approve payment of accounts, as presented, as above, and in addition, to approve cheque 3293 in the sum of £1386.00 for the planning application fee agreed at minute 18/240 above. The bank account balances and the Monthly budget report were noted (proposed Cllr Thompson/seconded Cllr Swan).

**18/251 Correspondence** - The following correspondence was received and noted: -

- (a) Festive Lighting Documentation - Season 2018-19.
- (b) ERNLLCA Newsletter, September, 2018.
- (c) Information about Yorkshire Water work at Tophill Low.
- (d) Standards Committee Agenda – 17<sup>th</sup> October, 2018.
- (e) Planning Enforcement Area Maps.
- (f) BBC Two Show - Love in The Countryside.
- (g) Invitation - Lissett Community Wind Farm Fund - Annual Review Meeting 2017-2018 6pm, Thursday 1<sup>st</sup> November, 2018 - Skipsea Village Hall.
- (h) Standards Committee Agenda – 23<sup>rd</sup> October, 2018.
- (i) Hornsea Four Offshore Wind Farm Community Consultation Leaflet - October, 2018.
- (j) NALC 2018 Annual Report.
- (k) NALC survey- new vision for the role of local councils.
- (l) ERNLLCA Conference – 23<sup>rd</sup> November, 2018.
- (m) Hornsea Project Four local information events.
- (n) Estimate of Rough Sleepers – 2018 (the number of rough sleepers on the morning of Wednesday, 22<sup>nd</sup> November, 2018).
- (o) Defibrillator Appeal for East Riding of Yorkshire Parish Councils.

**18/252 Next Meeting** – It was agreed the next meeting was to be held on the 28<sup>th</sup> November, 2018 at 7.00 pm in the Hutton Cranswick Methodist Chapel Hall, Main Street, Cranswick.

There being no further business, the Meeting closed at 8.40 pm.

Signed.....Date.....