

Hutton Cranswick Parish Council

Minutes of the Meeting of the Parish Council held in the W.I. Hall, Main Street, Cranswick on Wednesday, 24th April, 2019 at 7.00 pm.

Present: Councillors: Alderton, Lock, Mrs Mills, Richardson (in the Chair), Sibley-Calder, Mrs Simpson, Swan, Teare, Wilson. Ward Councillor: Lisseter

Parishioners present: One.

The Clerk recorded the minutes.

19/080 Apologies: Councillors: Mrs Kelly, Poolford, Thompson, Mrs Thurlow, Ward: Mrs Evison and Owen.

The Chairman thanked Councillors for their commitment and resolve over the Term of the Council.

19/081 Declaration of Pecuniary and Non-Pecuniary interests

Cllr Mrs Mills	Item No.15 - 19/091 - Non-pecuniary - HCSRA Committee Member
Cllr Mrs Simpson	Item No.15 - 19/091 - Non-pecuniary - HCSRA Committee Member
Cllr Teare	Item No.15 - 19/091 - Non-pecuniary - HCSRA Committee Member

19/082 Minutes – Resolved – That the Minutes of the Meeting of the Council held on the 27th March, 2019, be approved and signed as a correct record (proposed Cllr Lock/seconded Cllr Swan).

19/083 Public Participation – Cllr Lisseter concurred with the sentiment of the Chairman and recognised the Council had a reputation as being diverse and rigorous in meeting its responsibilities.

19/084 Police Report – Updates for East Wolds and Coastal and Driffield/Rural for March, 2019 were noted.

19/085 Planning Matters – The following decisions were noted:

- (a) **19/00022/OUT:** Outline - Erection of a dwelling with double garage (all matters reserved). Land North of 85 Main Street, Hutton Cranswick, East Riding of Yorkshire, YO25 9QN – Outline Planning Permission – Approved – 8 Conditions.
- (b) **19/00278/PLF:** Erection of single storey extension to side, erection of storage building to rear, demolition of garage and store to rear and conversion of former club facility, to accommodate an additional 7 bedrooms, in conjunction with existing B and B with associated internal and external alterations. White Horse Inn, 51 Main Street, Hutton Cranswick, East Riding of Yorkshire, YO25 9QN – Full Planning Permission – Approved – 7 Conditions.
- (c) **19/00250/PLF:** Erection of single storey detached dwelling and installation of 2.4m high acoustic perimeter fencing to Eastern boundary. The Sidings, Station Yard Close, Hutton Cranswick, YO25 9LN – Full Planning Permission – Approved – 7 Conditions.
- (d) **Appeal Decision 3218477:** 18/00078/REFUSE: 18/01025/PLF: Conversion and raising of roof height of existing garage/workshop to form dwelling, following removal of car port, Land and Building, North of The Willows, 3 Station Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9QZ – Appeal to Planning Inspectorate against the refusal of planning permission – Written Representations – Appeal Dismissed.

Signed.....Date.....

- (e) **18/02968/PLF**: Erection of a function building to replace existing marquee, Land South East of Struncheon Hill Farm, Rotsea Road, Hempholme, East Riding of Yorkshire, YO25 9ET– Full Planning Permission – Approved – 11 Conditions.
- (f) **19/00446/PLB**: Installation of a white oak staircase to replace existing staircase to kitchen/dining room. Ivy House Farm, 14 Station Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9QZ – Listed Building Consent – Approved – 2 Conditions.
- (g) **19/00678/PAD**: Display of 6 no. illuminated fascia signs and 2 no. illuminated totem signs, following removal of existing signs and totems (retrospective) at Broach Hill Garage, Beverley Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9PQ – Consent to display and advertisement – Approved – 3 Conditions.

A complaint received from a resident, following the decision made by the Council, not to object to the application was considered. The Council remained of the view as to not object to the application. The detailed report, prepared by the planning officer, addressing the residents' complaint, was noted.

19/086 Planning Application:

- (a) **19/01072/PLF**: Increase in roof height to create first floor accommodation, erection of two storey extensions to rear and side, following removal of existing conservatory and the erection of detached double garage to rear. The Chestnuts, 70 Hutton Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9PP – Full Planning Permission – **Resolved** – a majority decision to not object to the application (proposed Cllr Sibley-Calder/seconded Cllr Teare).

19/087 Representatives, reports:

- (a) **In Bloom** - Cllr Mrs Simpson reported donations had been received from WI whist drive and Foresters Friendly Society. The village photography competition had been judged. Work had commenced on improvements to the Station, but no firm programme was available from Northern Rail. Representatives are travelling to Manchester to be part of a Community Rail Promotion.
- (b) **Pond** – Cllr Sibley-Calder raised concerns of the build-up of algae and weed in the pond. Advice would be sought from the Environment Agency on appropriate steps to take in making improvements to the condition of the pond.

19/088 Play Area – It was noted the new see-saw was to be installed in the next few weeks.

19/089 Clerk's report:

- (a) **P60** – A P60 end of year certificate 2018/19 had been issued to the Clerk.
- (b) **Election 2nd May, 2019** – East Riding of Yorkshire Council had informed the Clerk that there had been 13 Persons Nominated for the election of Hutton Cranswick Parish Council on the 2nd May, 2019. This resulted in an uncontested election. Apart from the chairman and vice-chairman, councillors would retire on the fourth day after the election date. The annual meeting of the Council must take place within 14 days of the retirement date. The annual meeting was to be held on the 15th May, 2019.
- (c) **Installation of circular seat and provision of table top on tree stump on the Green** – **Resolved** to accept a quotation for the work (proposed Cllr Sibley-Calder/seconded Cllr Alderton).

Signed.....Date.....

- (d) **Village Taskforce Walkabout, 30th April, 2019** – Councillors would provide the Clerk with any issues to be raised with the East Riding of Yorkshire Council Taskforce team.
- (e) **Dog fouling on The Green** – A complaint had been received about there being considerable amounts of dog fouling on the bank bordering the road at the rear of the Green. The Council urged dog owners to be responsible and clean up after their pets, in particular in this area where young children play on a daily basis, putting them at greater risk of contracting a serious illness from dog faeces.

19/090 Allotments – Resolved to accept a quotation for making good overgrown vacant allotments and grant support to the allotment budget allocation from contingencies (proposed Cllr Swan/seconded Cllr Mrs Mills).

19/091 HCRSA – Cllr Swan reported the pitches had been drained, seeded and fertilised. Safety signs had been replaced as necessary. The cricket club had disbanded. A Family Club was planned for the 14th and 15th June, 2019. There was interest in setting up a Children’s Club. This has been explored for over the school summer holiday period. The financial accounts were in a good state. Repair to the fence around the Astroturf pitch was needed and the condition of the Astroturf was poor. Costing work for the new development was still in progress.

19/092 Centenary Wood – The Minutes of the Meeting held on the 13th February, 2019 were received (proposed Cllr Swan/seconded Cllr Mrs Mill). Cllr Richardson gave feedback on matters discussed at the Committee Meeting held on the 3rd April, 2019. A decision on a recommendation from the Committee, to accept a quotation, for a new footpath along the ridge of the north east zone was deferred, pending a site visit by Councillors.

19/093 Gatehouse Lake – Resolved to approve a proposal from the Angling Club to construct a new stock pond (proposed Cllr Swan/seconded Cllr Sibley-Calder).

19/094 Parish Plan – Cllr Teare presented a report circulated to Councillors, on the results of the survey on the needs for wraparound and holiday childcare provision within the village. There was a demand for an after-school hours club and a holiday club for school age children. A local resident was proposing to run a club at the SRA.

A conclusion on the Parish Plan would be presented in July, 2019.

19/095 Communication Strategy – Cllr Sibley-Calder was not aware of any further hostile comments, on social media, towards the Council since the last meeting. Cllrs Swan and Thompson would present proposals on a Communication Strategy to a future meeting.

19/096 Damage to verge on Howl Lane – Concern from a resident was noted. The verge in question was owned by the East Riding of Yorkshire Council.

19/097 Audit Code of Practice – The view of the National Association of Local Councils (NALC) on the National Audit Office consultation on the Audit Code of Practice was noted.

19/098 Internal audit report for the year ended 31st March, 2019 – Resolved to accept the report and noted, the auditor considered the accounts had been well maintained and no matters arose that needed to be drawn to the attention of the Council (proposed Cllr Teare/seconded Cllr Mrs Simpson).

Signed.....Date.....

19/099 Annual Governance and Accountability Return for the year ended 31st March, 2019: To review the effectiveness of the system of internal control – Section 1 - Annual Governance Statement 2018/19 - following a review of the effectiveness of the system of internal control, it was **Resolved** to approve Section 1 - Annual Governance Statement 2018/19 (proposed Cllr Swan/seconded Cllr Mrs Mills).

19/100 Annual Governance and Accountability Return for the year ended 31st March, 2019 – Resolved to approve (a) Section 2 – Accounting Statements 2018/19, (b) the dates planned for the provision for the exercise of public rights and (c) the documentation to be submitted with the Return (proposed Cllr Swan/seconded Cllr Mrs Mills).

19/101 Creation of a one-way traffic system in part of Main Street, Cranswick and Hobman Lane – Resolved to seek advice from East Riding of Yorkshire Council on the proposal received from a resident (proposed Cllr Teare/seconded Cllr Mrs Simpson).

19/102 Reserves – Resolved to approve the earmarked reserves as presented (proposed Cllr Teare/seconded Cllr Swan).

19/103 Payment of accounts, monthly budget report:

<u>Cheque No</u>	<u>Name</u>	<u>Details</u>	<u>Net of Vat</u>	<u>VAT</u>	<u>Total (including VAT)</u>
3337	Hutton Cranswick WI Hall	Hire of Hall - PC meeting 24th April, 2019	12.00		12.00
3338	ERNLCCA	ERNLCCA and NALC Membership fee - 2019-20	713.54		713.54
3339	HCSRA	Donation as precept (19/071)	5000.00		5000.00
3340	HC In Bloom	Donation as precept (19/069)	1200.00		1200.00
3341	HC Bulletin	Donation as precept (19/068)	2500.00		2500.00
3342	Mrs Price	Siting of Parish Notice board	2.00		2.00
3343	Village Show	Donation (minute 17/115)	500.00		500.00
3344	Autela Group Limited	Payroll and auto pension enrolment assessment: Jan-Mar, 2019	47.00		47.00
3345	Administration	Salary and expenses	409.92		409.92
3346	ERNLCCA	RFO Training	50.00	10.00	60.00
3347	East Riding of Yorkshire Council	Copy paper	11.10	2.22	13.32
3348	Opus Energy	Electricity standing charge period 1/3/19 to 31/3/19	13.04	0.65	13.69
3349	Beverley and North Holderness Internal Drainage Board	Agricultural Drainage Rates year ending 31st March , 2020	91.26		91.26
3350	Yorkshire Water	Garden allotments - water consumption	42.12		42.12
3351	A Johnson	Annual audit and report	315.00		315.00
3352	T. Eling Landscapes and Garden Services	Supply and plant 2 Hornbeam trees on The Green. Make safe split tree in Centenary Wood	132.90	26.58	159.48
Totals			11039.88	39.45	11079.33

Resolved – To approve payment of accounts, as presented. The bank accounts balance and the Monthly budget reports were noted (proposed Cllr Swan/seconded Cllr Sibley-Calder).

19/104 Other payments – Resolved to approve payment of (a) £25.00 to Harry Berriman and (b) £1140.00 to PSM Plant and Agricultural Services (proposed Cllr Swan/seconded Cllr Alderton). Both payments will be recorded on the May Meeting agenda and minutes.

Signed.....Date.....

19/105 Correspondence - The following correspondence was received and noted: -

- (a) ERNLLCA Newsletter, March, 2019.
- (b) 2019 Governance and Accountability manual.
- (c) ERNLLCA District Committee Meeting – 9th April, 2019.
- (d) My Account – a new quick and easy way to contact East Riding of Yorkshire Council.
- (e) Invitation to attend one of this year’s Town and Parish Council Liaison Meetings with the Head of Planning and Development Management.
- (f) Hornsea Four Meeting Minutes Wednesday, 13th March, 2019.
- (g) East Riding of Yorkshire Council’s Overview & Scrutiny Work Programme 2019/20.
- (h) ERNLLCA - Making Tax Digital – VAT.

19/106 Next Meetings – The following meeting dates were agreed to be held in the W.I. Hall, Main Street, Cranswick.

- (a) 15th May, 2019 – 7.00 pm - Annual Meeting of the Council,
- (b) 22nd May, 2019 – 6.45 pm - Annual Parish Meeting and
- (c) 22nd May, 2019 – 7.00 pm - Ordinary Meeting (May).

There being no further business, the Meeting closed at 8.10 pm.

Signed.....Date.....