

## Hutton Cranswick Parish Council

### Minutes of the Meeting of the Parish Council held in the Methodist Chapel Hall, Main Street, Cranswick, on Wednesday, 24<sup>th</sup> January, 2018 at 7.00 pm.

**Present:** Councillors: Mrs Johnson, Poolford, Mrs Mills, Richardson (in the Chair), Sibley-Calder, Mrs Simpson, Swan, Teare, Thompson, Wilson. Ward Councillors Mrs Evison, and Owen.

**Parishioners present:** Two

**Representative from Yorkshire Water:** Gary Collins

The Clerk recorded the minutes.

**18/001 Apologies:** Cllr Mrs Thurlow; Ward Cllr Lisseter

#### 18/002 Declaration of Pecuniary and Non-Pecuniary interests

Cllr Mrs Mills	Item No 15	Non-pecuniary - HCSRA Committee Member.
Cllr Mrs Simpson	Item No 15	Non-pecuniary - HCSRA Committee Member.

**18/003 Minutes - Resolved** - That the Minutes of the Meeting of the Council held on the 20<sup>th</sup> December, 2017 be approved and signed as a correct record (proposed Cllr Mrs Mills/seconded Cllr Poolford).

**18/004 Police Report** - Noted the East Wolds and Coastal and Driffield and Rural updates' for January, 2018.

#### 18/005 Public Participation:

- a) Scott Tomlinson and Kylie Beahan had provided some additional information to their original request to apply for a premises licence, to hold Cran-Bury on the Green, on the last weekend in July, 2018. Scott explained that to gain a premises licence, a stringent process had to be followed that had to satisfy requirements from the Police, Fire Service, Environmental Health and the East Riding of Yorkshire Council. The requirements aim to help prevent crime, disorder and public nuisance, secure public safety and to afford protection of children from harm.

The aim of the Event was to provide financial support for the Village Show and other activities in the Village. Time was to be spent into researching what activities could be supported, as well as getting the views of those buying tickets for the Event.

Around 200 off-street car parking spaces would be available. However, as the Event was for people in the Village, it was expected the majority would walk to the Green.

The setting up of the Event relied on volunteers. As people had more free time at the weekend it made it easier to hold the Event on a Saturday. It was intended to hold some activities for children during the day. If required, the marquees would be made available for the Village Show on the Sunday.

Councillors welcomed the additional information and further explanations given at the Meeting.

- b) Cllr Mrs Evison agreed to contact Highways over the concerns raised by Cllr Thompson on the condition of Cross Lane. The Clerk would provide details to Cllr Mrs Evison of other road damage in the Village.

Signed.....Date.....

**18/006 Planning Matters** - The following decisions were noted:

- (a) **17/03884/PLF**: Erection of two storey and single storey extensions to rear, following demolition of existing single storey extension at 87 Main Street, Hutton Cranswick, East Riding of Yorkshire, YO25 9QN – Approved 4 Conditions.

**18/007 Planning Applications:**

- (a) **17/04297/TPO - HUTTON VILLAGE** - 1973 (REF:330) G3 & G5 AND HUTTON CONSERVATION AREA: T1 Ash: fell due to die back, T3 Elm: fell as dead, T4 Oak: remove dead wood from overhanging branch, T5 Ash: dead wood, T6 Sycamore x3: dead wood, T7 Elm: fell as dead, T8 Ash: remove dead wood as overhanging Church - Land and Trees North of 3 Howl Lane, Hutton, East Riding of Yorkshire – Resolved - No objections (proposed Cllr Mrs Mills/seconded Cllr Poolford).

**18/008 Representatives' reports:**

- (a) **In Bloom** – Cllr Mrs Simpson reported on the preparations being made by the Village in Bloom Group for entering the 2018 Yorkshire in Bloom competition. The Group would next meet on the 6<sup>th</sup> February, 2018. All last year's entrants had registered for the 2018 competition. Friends of Hunmanby Station were to visit the Village on the 10<sup>th</sup> March, 2018. Design options were being discussed for the Britain in Bloom Gold Award plaques. Northern Rail had agreed to fund a plaque for Hutton Cranswick Station.

An invitation received for Community in Bloom International Challenge was being considered.

- (b) **Pond** – Cllr Sibley-Calder reported he was to make repairs to the festive lighting and display.
- (c) **Footpath** – On the 1<sup>st</sup> April, 2018, East Riding of Yorkshire Council was to take back, from Parish Councils, the responsibility for managing the public rights of way network across the East Riding. Cllr Poolford requested that the Clerk sought information on the future management arrangements.

**18/009 Play Area** – The result of the Annual Inspection was noted. The Clerk was to obtain quotes for repairs identified in the inspection report. Councillor Poolford was to arrange for minor drainage works to be undertaken (proposed Cllr Richardson/seconded Cllr Swan).

**18/010 Clerk's report:**

- (a) **Insurance Policy** – An amendment to the street furniture section of the Insurance Policy had been made with regards to including the new bus shelter, there was no increase in premium for the current year. It was noted the Insurance Policy renewal date was the 1<sup>st</sup> October, 2018.
- (b) **Flagpole** – Cllr Teare and Cllr Thompson agreed to progress the renewal of the flagpole.
- (c) **Small bequest to village** – A suggestion of a picnic table for Centenary Wood was agreed (proposed Cllr Mrs Simpson/seconded Cllr Poolford).

**18/011 Garden Allotments** – Cllr Poolford reported; a further two tenants had given up their allotment; and the drainage work carried out by the tenant of the Beverley Road/Southburn Road farming allotment had resulted in much less standing water in the garden allotments.

Signed.....Date.....

**18/012 HCSRA** – A request to extend the Lease was considered. It was **Resolved** to amend the Lease to a ninety nine (99) year Lease (proposed Cllr Richardson/seconded Cllr Teare).

**18/013 Centenary Wood** – The next Committee Meeting was on the 7<sup>th</sup> March, 2018.

**18/014 Gatehouse Lake** – The next Committee Meeting was on the 8<sup>th</sup> February, 2018.

**18/015 Local Council Risk System** – The Clerk had provided a review on the risks faced by the Council. It was **Resolved** - The risk assessments be approved (proposed Cllr Thompson/seconded Cllr Sibley-Calder).

**18/016 Request from the Village Show Committee** – Following consideration of further information it was **Resolved** – (a) to grant the request to hold the Village Show on the Green on the 29<sup>th</sup> July, 2018 and (b) request the Committee provide the Council with a copy of the audited accounts of the Show (proposed Cllr Thompson/seconded Cllr Sibley-Calder).

**18/017 Spring Cluster Event Meeting** – The letter from Ward Councillors was noted.

**18/018 Hutton Cranswick Relief in Need Charity** – Cllr Sibley-Calder reported that, following a meeting of the Trustees of the Charity, donations' had been awarded to two worthy causes in the village. Cllr Mrs Simpson read out a letter of thanks received from one of the recipients. The Charity was now to be closed

**18/019 Standing Orders and Financial Regulations** – The Clerk had reviewed the Standing Orders and Financial Regulations. It was **Resolved** that there was no change required to be made to the either document (proposed Cllr Swan/seconded Cllr Poolford).

**18/020 Yorkshire Water regarding the sewage problem on Southgate** – Gary Collins (Yorkshire Water – Flood Coastal Risk Manager) reported that the work to provide replacement pumps at the pumping station had been delayed, this was due to poor management at Yorkshire Water. Gary apologised for the delay. Subject to delivery of control panels required to operate the pumps, the work should be completed in early May, 2018. Gary confirmed this should resolve the problem. He considered the proposed building developments in the Village should have no adverse impact on the existing water network currently in place. Councillor Poolford stated there was a long standing problem with the ditch owned by Network Rail. Gary agreed to make enquiries with Network Rail and inform the Council of his findings.

**18/021 Request for financial assistance to attend the World Scout Jamboree, July 2019** – It was **Resolved** to award a grant of £250.00 towards supporting Hutton Cranswick Scouts attending the World Jamboree Event (proposed Cllr Poolford/seconded Cllr Swan).

**18/022 Notice of Rescission regards minute 17/317** – Further information had been received in relation to the request considered under minute 17/317. In compliance Standing Order 36 (Rescission of Previous Resolution) a Notice of Rescission had been signed by a minimum of 10 (ten) Councillors, rescinding the decision made at minute 17/317.

**18/023 Request from the organisers of Cran-Bury** – Following consideration of further information and the assurances given at minute 18/005(a) it was **Resolved** to grant permission for the organisers of Cran-Bury to apply for a premises licence, for up to a maximum of 1000 people, to hold Cran-Bury on the Green on the last weekend in July (proposed Cllr Thompson/seconded Cllr Swan).

Signed.....Date.....

**18/024 Consultation on the East Riding Local Plan Draft Sustainability Appraisal Scoping Document – 11<sup>th</sup> December, 2017 – 5<sup>th</sup> February, 2018** – The document was noted.

**18/025 Complaint regarding damage to verges on Howl Lane** – A suggestion to widen parts of Howl Lane, where damage to the verges had occurred had been followed up by Cllr Swan. The cost of altering the highway was found to be prohibitively expensive and, due to severe pressures on the Highways budget, would not be considered as a priority. The complainant had been informed of the position and had been invited to attend a Parish Council Meeting to express his concerns.

**18/026 Payment of accounts, monthly budget report:**

<b>Cheque No</b>	<b>Name</b>	<b>Details</b>	<b>VAT</b>	<b>Total (including VAT)</b>
3188	Opus Energy	Electricity standing charge to 19 <sup>th</sup> December, 2017	0.99	20.70
3189	Hutton Cranswick Methodist Chapel	Hire of Hall: 25 <sup>th</sup> January, 2017: PC Meeting		14.00
3190	Yorkshire Water	Water consumption – ending 19 <sup>th</sup> December, 2017 garden allotments		37.24
3191	Yorkshire Water	Water consumption – ending 19 <sup>th</sup> December, 2017 pond		9.71
3192	T. Eling Landscapes and Garden Services	Install kissing gate/cutting ivy from trees	37.50	225.00
3193	Open Spaces Society	Annual subscription		45.00
3194	SLCC	Annual subscription		100.00
3195	Administration	Salary and expenses	4.56	400.93
3196	P.A. Watson	Repairs to play area fence		95.00
3197	BP Milling	Fish food (17/265)	5.17	351.00
3198	Opus Energy	Electricity standing charge to 19 <sup>th</sup> January, 2018	0.68	14.28
3199	The Play Inspection Company Ltd	Annual inspection of play area	13.00	78.00
<b>Total</b>			<b>61.90</b>	<b>1390.86</b>

**Resolved** - To approve payment of accounts, as presented and **Noted** the monthly budget report (proposed Cllr Swan/seconded Cllr Poolford).

**18/027 Correspondence** - The following correspondence was received and noted:-

- (a) Grow Wild UK Providing Grants to Transform Local UK Spaces.
- (b) Northern Powergrid Vulnerable People and Communities.
- (c) Letter from Ward Members.
- (d) ERNLLCA - General Data Protection Regulation - briefing sessions.
- (e) Standards Committee Agenda – 23<sup>rd</sup> January, 2018.
- (f) Beverley and North Holderness Internal Drainage Board – Rate Notice – January, 2018.

**18/028 Next Meeting** - It was agreed the next meeting was to be held on the 28<sup>th</sup> February, 2018 at 7.00 pm at the Hutton Cranswick Methodist Chapel Hall, Main Street, Cranswick.

There being no further business, the Meeting closed at 8.30 pm.

Signed.....Date.....