

Hulme Hall Grammar School



Special Educational Needs and Learning Differences (SEND) Policy

Policy Control	
Report	Special Educational Needs and Learning Differences Policy
Approval Body	Education Committee
Date Reviewed	November 2023
Review Schedule	Annually
Next Review Date	November 2024

1. Introduction

- 1.1 Hulme Hall Grammar School values the contribution that every child and young person can make and welcomes the diversity of culture, religion and intellectual style. The School seeks to raise achievement, remove barriers to learning and increase physical and curricular access for all. All children and young people with Special Educational Needs (SEN) are valued, respected and equal members of the School.
- 1.2 We believe in inclusive education and that all children have an entitlement to a broad and balanced curriculum. As such provision for children with SEN is a matter for the School as a whole. All teachers are teachers of children with SEN. The governing body, Headmaster, Special Educational Needs Co-ordinator (SENCO) and all members of staff have important responsibilities.
- 1.3 This is a whole School policy.
- 1.4 This policy can be made available in large print or other accessible format, if required.
- 1.5 Special Educational Needs Co-ordinator (SENCO): Mrs Lisa Spragg is the Senior School's Special Educational Needs Co-ordinator (SENCO). In Pre-School, Ms Silvia Chalaris is the SENCO. They have responsibility for:
 - 1.5.1 the day to day operation of the School's SEND policy
 - 1.5.2 ensuring liaison with parents and other professionals in respect of a child's special educational needs
 - 1.5.3 advising and supporting other staff in the School
 - 1.5.4 ensuring that appropriate provision is in place
 - 1.5.5 ensuring that relevant background information about individual children with special education needs is collected, recorded and updated.

2. Aims

- 2.1 The aims of this policy are to promote good practice in our detection and management of special educational needs and to explain the support we can provide for children who have learning difficulties and the co-operation we will need from parents. *We aim to support pupils with special educational needs by making reasonable adjustments without lowering our expectation of them in the process.*

3. "Special Educational Needs" and "Learning Differences"

- 3.1 Children have special educational needs if they have a learning difference which calls for special educational provision to be made for them.
- 3.2 Children have a learning difference if they:

- 3.2.1 have a significantly greater difficulty in learning than the majority of children of the same age
- 3.2.2 have a disability which prevents or hinders the child from making use of educational facilities of a kind generally provided for children of the same age in schools within the area of the Local Authority (if your child has a disability, please ask to see our Equal Opportunities Policy)
- 3.2.3 are under five and fall within the definition at 3.2.1 or 3.2.2 above or would so do if special educational provision was not made for the child.
- 3.3 A child must not be regarded as having a learning difficulty solely because the language or medium of communication of the home is different from the language in which he or she is or will be taught. (*section 20 (4), Children and Families Act 2014*). However, children for whom English is an additional language will be provided with appropriate support, where necessary.
- 3.4 A child who finds a particular subject difficult does not necessarily have a "learning difficulty" in the legal sense of that expression; there will often be disparities in the speed with which children learn, in their skill at solving problems and in their general acumen.
- 3.5 The expression "learning difference" covers a wide variety of conditions and may include those known as dyslexia, dyscalculia, dyspraxia, attention deficit (hyperactivity) disorder, semantic processing difficulty and learning problems which result from emotional or behavioural challenges. The expression may also include those who have problems with their eyesight or hearing or who have an autistic spectrum disorder.

Learning differences may affect children who have a high IQ and academic ability as well as those of lower IQ and ability. Sometimes a child's learning difference becomes apparent for the first time at the age of 11+ or older, when the educational pressures tend to increase.

4. Policy Statement

- 4.1 **The School:** Hulme Hall Grammar School is a mainstream independent school which accepts boys and girls from the ages of two to four years in Pre-School and from eleven years in Senior School. We carry out screening tests on each pupil, in order to detect signs of learning differences, where apparent from the assessment results.
- 4.2 **Provision:** The provision which we can make for children who appear to have a learning difference will be decided following a consultation with the School SENCO. This may lead to a further referral to outside agencies as deemed necessary.
- 4.3 **Communication:** We will do all that is reasonable to report and consult with parents about their child's learning differences and to ensure that teachers are given any necessary information about a child's learning differences and that teaching practices are appropriate.

5. Implementation and Procedures

- 5.1 **Screening Test:** All pupils sit an entrance assessment which consists of completing a Cognitive Aptitude Test (CAT4).
- 5.2 **Outcome of Tests:** If the outcome of a test or any other circumstances give us reason to think that your child may have a learning difference, we will report and consult with you as necessary and make recommendations.
- 5.3 **Formal Assessment:** If the test results indicate that your child may have a learning difference which ought to be assessed without delay, we will ask you to arrange for your child to be formally assessed by an educational psychologist and we will then invite you to discuss the recommendations. You may consult an educational psychologist recommended by the School, or one of your own choice. The cost in either case must be borne by the parents.
- 5.4 **Additional Support:** As an alternative, and if justified by the test results, we may suggest a programme of Enrichment support. As each pupil is unique, as is their learning journey, the level and nature of support can only be outlined in personal consultation with the School SENCO. In general, our approach will be cautious, so as to not unnecessarily run the risk of a child being labelled "dyslexic" for example, when a later assessment might result in a different explanation for the difficulty.
- 5.5 **Education, Health and Care Plans:** Parents and the School have the right under section 36(1) of the Children and Families Act 2014 to ask the Local Authority to make an assessment with a view to drawing up an Education, Health and Care Plan (EHCP). Based on individual circumstances, an EHCP might be applied for if a child meets a range of the following criteria:
- continues to make little or no progress across the curriculum areas over a long period
 - continues working at levels substantially below that expected of children of a similar age
 - continues to have difficulty in developing literacy and mathematics skills
 - has emotional or behavioural challenges which substantially and regularly interfere with the child's own learning or that of the class group, despite having an individualised Behaviour Plan
 - has sensory or physical needs, and requires additional specialist equipment or regular advice or visits by a specialist service
 - has ongoing communication or interaction challenges that impede the development of social relationships and cause substantial barriers to learning
 - despite intervention and action plans sought from external agencies, the child continues to struggle to make progress or need further support, beyond that currently being given.
- If the Local Authority refuses to make an assessment, the parents (but not the School) have a right of appeal to the First-tier Tribunal (Special Educational Needs and Disability).
- 5.6 Where a prospective pupil has an Education, Health and Care Plan, we will consult the parents. In addition, we will always discuss any transfer of a pupil with an EHCP with the

appropriate Local Authority and the pupil's previous/current school to ensure that the provision specified in the Plan can be delivered by the School. We will co-operate with the Local Authority to ensure that relevant reviews of EHCPs are carried out as required.

- 5.7 **Welfare Needs:** The School recognises that pupils with special educational needs or learning differences may be at risk of being bullied. The School has an anti-bullying policy which makes it clear that bullying behaviour of any kind is not acceptable and will be taken very seriously. If parents are concerned about their child's welfare, they can approach the pupil's form teacher or any senior member of staff to discuss their concerns in private at any time.
- 5.8 **Disability:** The School recognises that some pupils with special education needs or learning differences may also have a disability. Pupils and parents are referred to the School's Equal Opportunities Policy. The School will make all reasonable adjustments in order to afford opportunity to disabled pupils. However, if, despite such adjustments, the School is unable to provide adequately for the pupil's needs, the School may decline to offer a place to a pupil or request you withdraw your child from the School (see 6.1 below).
- 5.9 **Responsibility:** Parents bear the overall responsibility for taking decisions about the management of their child's learning differences. A parent who would prefer to have a formal assessment instead of additional support should make arrangements accordingly with the School or outside agencies, but must ensure that School are given copies of all advice and reports received.
- 5.10 **External Teaching:** Parents may opt for additional support outside the School, provided that the Headmaster is satisfied with your child's safety and travel arrangements and also that the additional support is at times which fit in with the remainder of the curriculum, timetable and community life of the School.
- 5.11 **Information:** Because dyslexia and some other learning difficulties are often inherited, we need to know at the outset if you (either parent) or your children or close relations have been affected by a learning difficulty at any time. Confidential information of this kind will only be communicated on a "need to know" basis. You must also provide us with a copy of any report or recommendations which have been made in relation to special educational needs at your child's previous school or elsewhere during their schooling.
- 5.12 **Concerns:** We need to know immediately if your child's progress or behaviour causes you concern so that we can devise and agree a strategy with you and carry it out.
- 5.13 **Examinations:** Children who have been diagnosed as having a learning difference may be eligible to apply for special Access Arrangements in internal and public examinations. Public Examinations Access Arrangements are administered according to the current JCQ (Joint Centre for Qualifications) criteria. You are asked to liaise with The School's Enrichment Department Manager (Mrs Gately) in good time with respect to this.

6. Alternative Arrangements

- 6.1 **Withdrawal:** We reserve the right, following consultation with you, to ask or require you to withdraw your child from the School if, in our opinion, after making all reasonable adjustments and exhausting appropriate strategies:
- 6.1.1 your child is in need of a formal assessment, specialist teaching, learning support or medication to which you do not consent and / or
 - 6.1.2 you have withheld information from the School which, had the information been provided, would have made a significant difference to the School's management of your child's learning differences and / or
 - 6.1.3 your child's learning differences require a level of support or medication which, in the professional judgment of the Headmaster, the School is unable to provide, manage or arrange
 - 6.1.4 your child has special educational needs that make it unlikely he / she will be able to benefit sufficiently from the mainstream education and facilities which we provide.
- 6.2 **Alternative placement:** In any of these circumstances we will do what is reasonable to help you to find an alternative placement which will provide your child with the necessary level of teaching and support.
- 6.3 **Financial:** Withdrawal of a pupil in these circumstances will not incur a charge of fees in lieu of notice. The deposit paid in respect of your child will be credited to your account.

7. Monitoring and Reviewing the Policy

- 7.1 The effectiveness of the policy is reviewed by the SENCO(s), Senior Management Team and Governors. The policy is reviewed annually. Views of parents, carers and their level of involvement is monitored and retained as evidence by means of telephone and interview sheets recorded on the School's MIS.



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